



Date : April 4, 2017

UCI: 1103953810



Application: V313066442



*Please quote these reference numbers when referring to this application.*

Dear Emre Karaman,

This is in reference to your application for temporary residence. The following documents are required to continue processing your application:

1103953810 - Emre Karaman:

> Employment records: An original and recent letter of employment indicating the start date, annual or hourly rate of pay, and regular hours per week. This must be received at this office by: 2017/05/04

> Client Information: Receipt of information from client : SGK records showing that you are currently employed. This must be received at this office by: 2017/05/04

**Please note:**

All documents must be in either English or French. Any documents not in English or French must be accompanied by a certified translation.

To provide the requested document(s), go to the [MyCIC Welcome Page](#) and click on the "View Checklist" button beside your application number on your MyCIC Welcome Page and follow the instructions provided on that page.

**DOCUMENTS MUST BE SUBMITTED THROUGH YOUR MYCIC ACCOUNT:** In order to submit your documents, navigate to the Application Details page and click on the "View Submitted Application" button at the bottom of the page. You should then see instructions on how to submit the requested documents on the Documents Submitted page

Should you be unable to provide the information and/or other documents requested you must advise us in writing detailing the reasons why you cannot provide the document/information requested. You must upload this written explanation electronically through the MyCIC portal in lieu of the document requested.

You must provide these document(s) within the timeframe indicated in your MyCIC account. You will not be able to submit your document electronically after this timeframe has expired.

If you fail to comply with this requirement, a decision concerning your application will be made based upon the information already submitted with this application.

For additional information, consult the CIC Web site at [www.cic.gc.ca](http://www.cic.gc.ca).

**Attention:** The unique client identification (UCI) number in the upper left corner of this letter is your personal identification number. For your own protection, do not allow any person, other than an authorized representative, to use this number as it provides access to personal information on your file.





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and Citizenship Canada

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et Citoyenneté Canada

Immigration, Refugees and Citizenship Canada

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This message has been submitted to your MyCIC account.

By submitting your application electronically, you have agreed to receive correspondence electronically.



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