

Emily Kemlage

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EDUCATION

Southeast Missouri State University

Bachelor of Science in Education, Spanish Minor

Cape Girardeau, MO

Graduation Date: May 2018

SKILLS & CERTIFICATIONS

Skills: Microsoft Office (Excel, Word, PowerPoint), Programming (HTML, CSS, JavaScript, React) Content Creation/Graphic Design (Procreate, Lightroom, Canva, Loom, ShowMe, YouTube Studio), Documentation (Databases, Report Generation, Data Analysis, Data Entry) Planning (Scheduling, Calendars, Check-Ins) Customer Service (Communication, Writing, Conflict Resolution)

Certifications: Missouri Teaching Certification (CCPC/Lifetime): Mathematics (5-12), Language Arts (5-9)

WORK EXPERIENCE

Most Sacred Heart School

Eureka, MO

Teacher - Math/Coding (6-8), Spanish (PreK-8)

Aug 2019 - Jul 2023

- Differentiated instruction to meet the individual needs of 200+ students, resulting in gains in math and Spanish proficiency scores.
- Collaborated and communicated with parents, coworkers, and administration to meet student success targets.
- Created long-range plans that aligned with state standards and instructional targets for all subjects taught, ensuring that curriculum goals were met for over 200 students.
- Increased student participation and interest in coding through the development of hands-on activities and interactive lesson plans, covering a variety of programming languages including HTML, Python, and LEGO Mindstorms Robotics.

Foss Swim School

Ballwin, MO

Office Clerk/Swim Instructor

Jan 2021 - Dec 2021

- Effectively communicated with prospective clients about products and services via phone, email, and in person meetings.
- Operated POS systems to process transactions.
- Greeted clients with a friendly and professional demeanor, contributing to a high customer satisfaction rate.
- Taught water safety and swimming skills to students aged six months through adult.

Various Platforms

Saint Charles, MO

Content Creator

Jan 2014 - Present

- Created math instructional videos on YouTube, starting in March of 2020, and continuing on an as-needed or requested basis to the present day. Utilized screen capture and video editing software programs to produce videos.
- Sold digital products created via Google Suite Products via the platform Teachers Pay Teachers. Digital products included lessons, worksheets, and other materials to assist teachers in providing clear, concise, lessons on Spanish Grammar to first-year language students.
- Sold digital designs created in Procreate via the platform RedBubble to customers worldwide.

LEADERSHIP EXPERIENCE

Clavius Project

Eureka, MO

Robotics Club Sponsor

Aug 2019 - May 2023

- Led small groups through teambuilding and communication activities to promote prosocial behavior and build troubleshooting skills.
- Coordinated club communication and transportation to major events, ordered and organized various materials.
- Identified technology needs and coordinated technology requests as needed.