

# Emily Kersey

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## Work Experience

The Product Collaborative - Web & Tech Development                      Charlotte, NC                      3/2021 to 3/2022

Reporting directly to the owner, I am responsible for the creation and development of all web based technology to include the company website, Instagram and LinkedIn. I also create customer facing documents to include quotation sheets, business cards, letterhead and logo. I liaison between clientele and hospitality industry manufacturers to produce price quotes regarding furniture and amenities and answer incoming questions regarding products in a timely and proactive manner.

PSA Apgujeong Campus - ESL Educator                      Seoul, South Korea                      3/2016 to 3/2020

RISE Gwangjin Campus - ESL Educator

Jungchul Junior Language School - ESL Educator

Employed as a Native English Teacher, I taught kindergarten through middle school students English in private school settings. While managing and maintaining classroom sizes of 20 or more students, I taught subjects such as phonics, conversation, writing, and reading. Problem solved with management to overcome cultural differences that were barriers to learning. Met demands of clientele. Created lesson plans and succeeded at meeting deadlines for course work and testing.

West Virginia University - IT Lab Leader                      Morgantown, WV                      1/2013 to 5/2015

Working within the university's Office of Information Technology, I helped patrons troubleshoot computer issues, as well as print documents necessary for presentations through Microsoft PowerPoint.

## Education and Certification

University of North Carolina at Charlotte                      Completed May 2022

Coding Boot Camp

West Virginia University                      Spring 2015 Graduate

Bachelor of Arts in International Studies, focus on Asian Studies

Global Training Academy

120-Hour Online TEFL Certificate                      Completed August 2015

## Extracurricular Experience

Alpha Phi Omega National Co-Ed Service Fraternity                      2012 to Present

As a member of Alpha Phi Omega, I completed over 300 hours of community service benefitting the University and immediate surrounding area. I attended leadership conferences and completed four modules of the LEADS Leadership Program. A notable community service project I attended was our yearly Kids Science Carnival helping local children learn about science through different hands-on projects.

West Virginia University Intensive English Program Internship

1/2014 to 5/2014

I was a teaching assistant for the American Culture class. I presented PowerPoint presentations to Intensive English students on American Culture topics such as holidays, customs, and etiquette. I assisted the teacher with administering quizzes and tests.

### Technical Skills

HTML, CSS, JavaScript, Node.js, React.js, Bootstrap, Microsoft Visual Code, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Adobe Dreamweaver, Social media platforms, various FTP programs