

Eleasha Bains

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PROFILE

A result driven Finance Professional who has experience within a retail banking environment.

Good organiser, who can take responsibility as demonstrated through a professional attitude in a variety of commercial environments.

EMPLOYMENT HISTORY

Coventry University Finance Assistant (Senior Business Partners)

Aug 2021-Apr 2022

Assist and support the Faculties of the University, several International Professional Services Departments and International Subsidiaries. Providing a full financial planning and reporting service to the University and Group.

Duties include:

- Preparation of monthly management accounts reports for review by the Accountant.
- Maintenance of General Ledger accounts, including requesting budget virements, raising and posting journal requests, coding queries, and balance sheet reconciliations.
- Ensuring all year-end tasks allocated by the Accountant are completed in a timely and accurate manner in accordance with the year-end timetable.
- Assisting with the production of budget projections, estimates and forecasts to strict deadlines in accordance with best practice.
- Assisting the Accountant in preparing timely, complete, and accurate financial management information.
- Preparation and distribution of GRNI report across multiple areas.
- Collating and preparing audit samples.

Santander Finance Apprentice (Retail Finance and Analytics)

2017-2020

Finance Apprentice in Retail Mortgages Finance and Retail Finance & Analytics team.

Duties included:

Pricing reporting Lead

- Prepared and distributed weekly and monthly reports to wider finance and the pricing committee
- Worked with marketing analysing our current range performance
- Used SAS to extract data for reporting.

Month end reporting

- Performed balance sheet and profit and loss reconciliations
- Collated and analysed data to use in monthly reports
- Prepared journals and manual adjustments

AORP

- Experienced AORP software user
- Reconciler for Mortgage EIR and provision accounts
- Involved in the finance challenge, which is working towards improving the AORP process by using Agile methodology

EIR

- Sourced data on mortgage fees from various stakeholders around the business
- Reconciled and prepared fee data to be used by the engine
- Liaised with the tech team to resolve issues

Record Retention Champion

- Compliance of Retail Finance Mortgage team with GDPR for record retention

Achievements

- As Record retention champion created the new central inventory for the Retail Finance Mortgages team, to comply with the guidelines of record retention periods, reducing the need to send data via emails leading to potential non-compliance.
- Devised a contingency plan for the failure of the Effective Interest Rate process with serious implications for our statement of financial position and statement of profit and loss. Followed up by organising a workshop where the interdependencies of the various teams was mapped and resulting in the creation of a shared timetable, communication tree and a mutual understanding of our processes.
- Creation of data file linking all the sources for each fee type for quarterly Management Judgement Papers submitted to the Board Audit Committee to save over 75% in the time taken in the production of summary balances for each fee type as well as balances for each individual P & L and cash accounts. Allowing more time to proofread and check for errors.
- Creation of the key highlights slides for our monthly meetings, focusing on Strengths, Opportunities, Failures and Threats to provide opportunity for discussion and further investigation if required.
- Successful trial of linking margin files to improve the time critical reporting of weekly margins for mortgage reporting.
- Rotary Young Photographer of the Year

EDUCATION AND TRAINING

CIMA BPP University 2018- present

CIMA L4 Business Accounting qualification- pending

Business Spanish 2017-2019

Secondary education 2011- 2017

- 3 A levels Psychology, French, Economics
- AS Level Extended Project Qualification
- 9 GCSES A*-C (including Spanish)

PROFESSIONAL DEVELOPMENT

Santander- Member of the AGILE Finance challenge working with many people across different sectors in the Bank.