

AP1 AP2 AP3

Requested Documents

		2 Pieces Valid ID (No OHIP)(Driver licesce, credit card, sin card, cndn passport ok)
		Equifax Credit Report with Score (\$23.95 version on equifax.ca)
		Bank Statement
		BUY - APS - Agreement of Purchase and Sale
		BUY - MLS
		BUY - Schedule B
		BUY - Ammendments and Waivers
		BUY - Deposit Cheque/ Receipt
		SOLD - APS - Agreement of Purchase and Sale
		SOLD - MLS
		SOLD - Deposit Cheque/Receipt
		Annual Mortgage Statement 2018 / up-to-date mtg info sheet stamp by bank
		Property Tax-Final 2019 / Property Tax statement of Account from city hall
		Lease agreements for all exisitng properties (IF LEASED)
		Articles of Incorporation / Master License (Old and New)
		Job Letter (start date, position, salary, company contact info, signed by employer)
		Pay Stubs (2-3 most recent)
		CRA LOGIN:
		T4 / T4A 2017
		T4 / T4A 2018
		T4 / T4A 2019
		T1 General 2017
		T1 General 2018
		T1 General 2019
		NOA 2017 (e-copy from CRA)
		NOA 2018 (e-copy from CRA)
		NOA 2019 (e-copy from CRA)
		Personal Void Cheque (Stamped PAD Form)
		Business Void Cheque
		HST # :

Please put Email Subject as: "YOURNAME"

If you are not registered in CRA then:

Prepare your T1 General 2017 or 2018 (CRA agent will ask you question about your income)

Call to CRA 1-800-959-8281 (press 1, and for online registration services press 2)

Say: "I need security code for CRA login"

They will ask: "What papers you have to confirm your income?"

Say: "I have my 2017 or 2018 T1 General with me"

After answering all question, they will ask: "how do you want get your security code?"

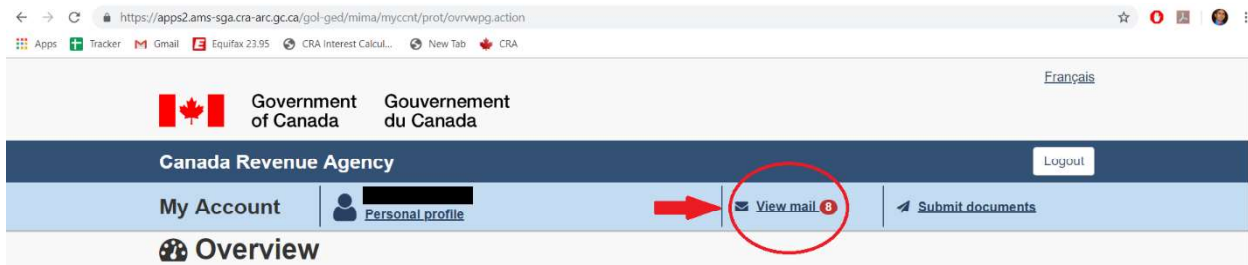
Answer: By e-mail

They will send you e-mail.

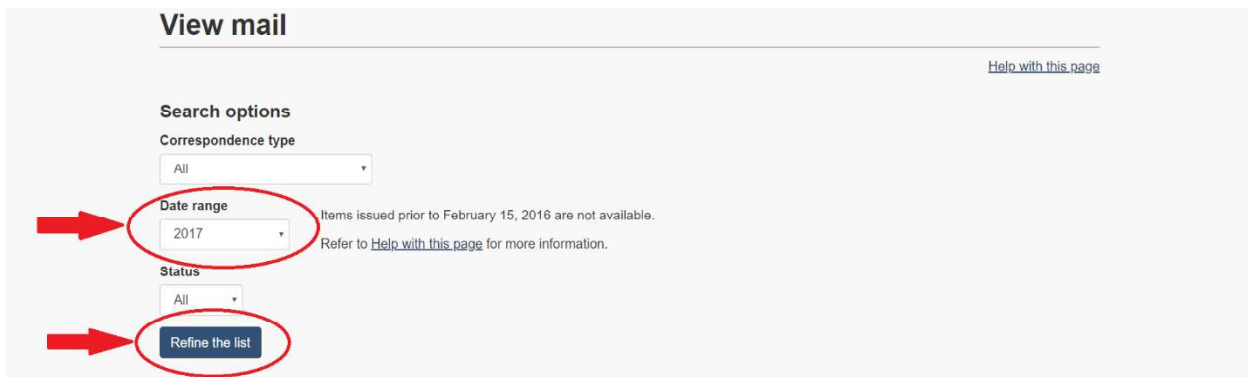
NOA – Notice of Assessment

Notice of Assessments MUST be pulled directly from the CRA website. A hard paper copy, or a scanned document cannot be used. Please ensure you download the original Notice of Assessment PDF and not the Webpage Summary version PDF. See instructions Below:

1. Login in to the CRA Website-> Click View Mail at the top of the page



2. Select your appropriate year from the drop down "Date Range" -> Click "Refine the List" Keep in mind if you want your 2016 Notice, you must search 2017 in the "Date Range"



3. Scroll down until you see the "List of Correspondence Items" Do not click on "Notice of Assessment" (that will take you to the Webpage Summary page) -> Click "PDF" The document will auto download to your computer's "Downloads Folder"

