

# **PROFILE**

I am an aspiring frontend developer currently working in administration.

I am a motivated, self driven, fast learner curious about art. life and technology, looking forward to a new career opportunity and a career change

#### **CONTACT ME**



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## **SULEKHA JAMALUDDIN**

Aspiring Frontend Developer



#### EDUCATION

INTENSIVE FRONTEND COURSE, NOVARE POTENTIAL, STOCKHOLM (NOV 2022 - PRESENT)

At Novare, I am learning frontend development in depth, polishing my knowledge in React, CSS and other frontend essentials while also learning fundamentals of designing.

FULL-STACK CAREER PROGRAM, SMARTCODING, STOCKHOLM (FEB 2022 -**APRIL 2022)** 

I learned full-stack development and got trained in React, TypeScript, CSS, Bootstrap, Node, Express, Knex, Objections, PostgreSQL and real world web development.

BACHELOR'S DEGREE IN INFORMATION TECHNOLOGY, UNIVERSITY COLLEGE OF ENGINEERING, KERALA, INDIA (2007-2011)

I did my B. Tech in Information Technology. This is where I gained a lot of insight into the world of IT and Engineering.

## EXPERIENCE

### EXECUTIVE (ADMINISTRATION), AEKA BIOCHEMICALS PVT LTD, INDIA (FEB 2018 - PRESENT)

Currently, I remotely assist the team at AEKA Biochemicals in administrative activities which includes

- 1. Sales analysis, tracking of sales and revenue collection
- 2. Performing tasks related to purchasing activities for manufacturing/production and research
- 3. Data management and creation of work reports
- 4. Collection of data related to research and innovation happening in the field of biochemical technology

#### POSTAL ASSISTANT, INDIA POST, INDIA (AUGUST 2011 - JANUARY 2018)

Worked in more than 30 Post Offices and performed different levels of office assistant roles ranging from front office management to providing technical support for handling various software modules to co-workers.

Worked at the Technical Support Wing opened as part of digitisation of Post Office accounts where customer complaints as well as software issues raised by employees were looked into.



#### SKILLS

#### SOFT SKILLS

- 1. Strong interpersonal skills and dedicated team player
- 2. Language skills:
  - a. English: Fluent
  - b. Malayalam (Mother Tongue): Fluent
  - c. Swedish: Beginner
- 3. Proficient at planning and making proactive decisions
- 4. Well organised and meticulous attention to details
- 5. Self motivated, passionate, determined

#### HARD SKILLS

- 1. Computer literacy
- 2. Beginner level knowledge of HTML, CSS, SASS, Bootstrap, JavaScript, TypeScript, React, Node, Express, Knex, Objection, PostgreSQL, MongoDB, Firebase, Figma, Git.
- 3. Experience with Agile workflow.

## REFERENCES

- 1. Margareta Kowalska: margareta@smartcoding.se
- 2. Aardra Chandra Mouli: ardracm@gmail.com