Version: 3.3/ August 2023



# CARLSBERG GROUP INVOICING INSTRUCTIONS FOR CSC & RECEIVING COMPANIES

The Carlsberg Group requires certain mandatory information, as set out in these instructions, to be included in all invoices submitted for payment. <u>Failure to comply with these requirements may result in the invoice being rejected and/or payment being delayed.</u>

The default invoicing currency is EURO unless otherwise stated. The payer is indicated in the Lane Remarks or in the Transport Order for spot source and once off Transport Orders. Any changes to these instructions will be communicated to the suppliers in advance.

For details of the mandatory invoicing procedures, please refer to clause 10.2. Invoice procedure per Payer and settlement mode in Operational Manual for Carriers.

#### Customer on invoice

The name and address of the ordering Carlsberg Group company must always be stated in the customer section of the invoice, along with the Cost Center (if possible):



Carlsberg Supply Company AG

Spinnereistrasse 2 8866 Ziegelbrucke Switzerland CHE 114465127MWST

CC: 100811616

### Mandatory information required on the invoice:

- Customer name and address
- Customer VAT number
- Customer Cost Center
- Supplier VAT number
- Supplier contact information
- Supplier bank details
- Invoice number
- Invoice date
- Payment terms
- Transport references (loading references, e.g. load ID or order number)
- Total freight rate per transport (charges/compensation enumerated in a separate line on the invoice)
- Freight rate currency
- Date of delivery per transport

For collective monthly invoices, invoice specification (enumeration of invoiced transports) is required (either included in invoice text or as a separate file shared along with the collective invoice).

Where digital invoice is required, Supplier is obliged to provide an invoice digital in pdf. format – invoice scan will not be accepted.

## **Customer Payer Data**

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|--|-----|
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CSC [Billing Proposal] Carlsberg Supply Company AG

| Data   | Market data  |
|--|--|
| Company name   | CARLSBERG SUPPLY COMPANY AG BANK                       |
| Company address (street, postal code, city, country) | SPINNEREISTRASSE 2, 88-66 ZIEGELBRÜCKE,<br>SWITZERLAND |
| VAT number/ EU VAT number                            | CHE114465127   |
| Cost center (if possible)                            | 100811616/100811617                                    |
| Bank name  | DANSKE BANK, HELSINKI                                  |
| SWIFT/IBAN   | DABAFIHH / FI5981619710000661                          |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | NO   |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | CSC_suppliers_invoices@carlsberg.com                   |

CSC [CE&L] Carlsberg Supply Company AG

| Data   | Market data  |
|--|--|
| Company name   | CARLSBERG SUPPLY COMPANY AG BANK                       |
| Company address (street, postal code, city, country) | SPINNEREISTRASSE 2, 88-66 ZIEGELBRÜCKE,<br>SWITZERLAND |
| VAT number/ EU VAT number                            | CHE114465127   |
| Cost center (if possible)                            |  |
| Bank name  | DANSKE BANK, HELSINKI                                  |
| SWIFT/IBAN   | DABAFIHH / FI5981619710000661                          |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | NO   |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | CSC_suppliers_invoices@carlsberg.com                   |

FR [EUR] Kronenbourg Supply Company

| Data   | Market data                                       |
|--|---|
| Company name   | KRONENBOURG SUPPLY COMPANY                        |
| Company address (street, postal code, city, country) | BOULEVARD DE L'EUROPE - 678210 - OBERNAI - FRANCE |
| VAT number/ EU VAT number                            | FR54528365125                                     |
| Cost center (if possible)                            | 119290630   |
| Bank name  | BNP PARIBAS STRASBOURG                            |
| SWIFT/IBAN   | BNPAFRPPSTR / FR7630004004850002768603154         |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | NO  |
| Invoice Collector                                    | FR.lsc_suppliers_invoices@carlsberg.com           |

DK [EUR] Carlsberg Supply Company Danmark A/S

| Data   | Market data                               |
|--|---|
| Company name   | CARLSBERG SUPPLY COMPANY DANMARK A/S      |
| Company address (street, postal code, city, country) | VESTERFAELLEDVEJ 6, DK-1750, COPENHAGEN V |
| VAT number/ EU VAT number                            | DK36066296                                |
| Cost center (if possible)                            |   |
| Bank name  | DANSKE BANK HAMBURG                       |
| SWIFT/IBAN   | DABADEHH / DE85203205004989144081         |
| Invoicing currency                                   | EUR                                       |
| *Do you require copy of CMR with an e-invoice?       | NO  |
| *Do you require hard copy of CMR sent via post?      | NO  |
| Invoice Collector                                    | DK.LSC_Suppliers_Invoices@carlsberg.com   |

DK [DKK] Carlsberg Supply Company Danmark A/S

| Data   | Market data                               |
|--|---|
| Company name   | CARLSBERG SUPPLY COMPANY DANMARK A/S      |
| Company address (street, postal code, city, country) | VESTERFAELLEDVEJ 6, DK-1750, COPENHAGEN V |
| VAT number/ EU VAT number                            | DK36066296                                |
| Cost center (if possible)                            |   |
| Bank name  | NORDEA-DK                                 |
| SWIFT/IBAN   | NDEADKKK / DK6420000741937980             |
| Invoicing currency                                   | DKK                                       |
| *Do you require copy of CMR with an e-invoice?       | NO  |
| *Do you require hard copy of CMR sent via post?      | NO  |
| Invoice Collector                                    | DK.LSC_Suppliers_Invoices@carlsberg.com   |

SE [EUR] Carlsberg Supply Company Sverige AB

| Data   | Market data                             |
|--|---|
| Company name   | CARLSBERG SUPPLY COMPANY SVERIGE AB     |
| Company address (street, postal code, city, country) | BOX 154, 311 22 FALKENBERG, SWEDEN      |
| VAT number/ EU VAT number                            | SE556898003001                          |
| Cost center (if possible)                            | 102230611                               |
| Bank name  | NORDEA-SE                               |
| SWIFT/IBAN   | NDEASESS / SE1695000099601844605947     |
| Invoicing currency                                   | EUR                                     |
| *Do you require copy of CMR with an e-invoice?       | NO                                      |
| *Do you require hard copy of CMR sent via post?      | NO                                      |
| Invoice Collector                                    | SE.LSC_Suppliers_Invoices@carlsberg.com |

IT [EUR] Carlsberg Italia SPA

| Data   | Market data  |
|--|--|
| Company name   | CARLSBERG ITALIA SPA                                 |
| Company address (street, postal code, city, country) | Via George Washington 70, 20146 Milan (MI) ITA Italy |
| VAT number/ EU VAT number                            | IT02534610122  |
| Cost center (if possible)                            |  |
| Bank name  | INTESA SAN PAOLO SPA                                 |
| SWIFT/IBAN   | BCITITMM / IT41D0306910810100000006355               |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | NO   |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | fornitori@carlsberg.it                               |

RS [EUR] Carlsberg Srbija doo

| Data   | Market data                                       |
|--|---|
| Company name   | CARLSBERG SRBIJA DOO                              |
| Company address (street, postal code, city, country) | PROLETERSKA 17, 21413 ČELAREVO                    |
| VAT number/ EU VAT number                            | RS100495907                                       |
| Cost center (if possible)                            |   |
| Bank name  | UNICREDIT BANK SERBIA                             |
| SWIFT/IBAN   | BACXRSBG / RS35170000030081632060                 |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | YES and hard copy of Invoice to warehouse address |
| Invoice Collector                                    | export-import@carlsberg.rs                        |

## HR [EUR] Carlsberg Croatia

| Data   | Market data                                   |
|--|---|
| Company name   | CARLSBERG CROATIA                             |
| Company address (street, postal code, city, country) | ULICA DANICA 3, 48000 KOPRIVNICA,<br>HRVATSKA |
| VAT number/ EU VAT number                            | HR9520995772                                  |
| Cost center (if possible)                            |   |
| Bank name  | ZAGREBAČKA BANKA d.d. ZAGREB                  |
| SWIFT/IBAN   | ZABAHR2X / HR9623600001101927469              |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | YES   |
| Invoice Collector**                                  | blazenka.vrbanic@carlsberg.hr                 |

<sup>\*\*</sup>for import from RS daily invoices need to be sent as usual.

GR [EUR] Olympic Brewery SA

| Data   | Market data  |
|--|--|
| Company name   | OLYMPIC BREWERY SA   |
| Company address (street, postal code, city, country) | THESSI VRISES,70THKM ATHENS-LAMIA, 32009, RITSONA, EVOIA, GREECE |
| VAT number/ EU VAT number                            | EL999188717  |
| Cost center (if possible)                            |  |
| Bank name  | NORDEA BANK  |
| SWIFT/IBAN   | DK8920005036514754   |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | YES  |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | accounting@olympicbrewery.gr                                     |

BG [EUR] Carlsberg Bulgaria AD

| Data   | Market data  |
|--|--|
| Company name   | CARLSBERG BULGARIA AD  |
| Company address (street, postal code, city, country) | 1 BUSINESS PARK SOFIA, BUILD.10, FL.4, 1766, SOFIA, BULGARIA   |
| VAT number/ EU VAT number                            | BG127015636  |
| Cost center (if possible)                            |  |
| Bank name  | UNICREDIT BULBANK AD   |
| SWIFT/IBAN   | UNCRBGSF/ BG47UNCR96601026040711   |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | YES  |
| *Do you require hard copy of CMR sent via post?      | a copy is not required, it is needed to send the originals to<br>the respective locations as submitted in the requirements |
| Invoice Collector                                    | BG BG DL Accountant accountant@carlsberg.bg  |

LT [EUR] JSC "Švyturys-Utenos alus"

| Data   | Market data                                  |
|--|--|
| Company name   | JSC "ŠVYTURYS-UTENOS ALUS"                   |
| Company address (street, postal code, city, country) | PRAMONĖS STR. 12, LT-28500 UTENA, LITHUANIA  |
| Office address                                       | PAKALNĖS STR. 9, LT-01112 VILNIUS, LITHUANIA |
| VAT number/ EU VAT number                            | LT107964917                                  |
| Cost center (if possible)                            |  |
| Bank name  | AB SEB BANK                                  |
| SWIFT/IBAN   | CBVILT2X / LT707044060002529180              |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | YES  |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | AP.SV@carlsberg.com                          |

LV [EUR] AS Aldaris

| Data   | Market data                      |
|--|----------------------------------|
| Company name   | AS ALDARIS                       |
| Company address (street, postal code, city, country) | TVAIKA IELA 44, RIGA, LV-1005    |
| VAT number/ EU VAT number                            | 40003073627                      |
| Cost center (if possible)                            |                                  |
| Bank name  | AS SEB BANKA                     |
| SWIFT/IBAN   | UNLALV2X / LV50UNLA0001019469323 |
| Invoicing currency                                   | EUR                              |
| *Do you require copy of CMR with an e-invoice?       | YES                              |
| *Do you require hard copy of CMR sent via post?      | NO                               |
| Invoice Collector                                    | AP.SV@carlsberg.com              |

HU [EUR] Carlsberg Hungary Kft.

| Data   | Market data                                   |
|--|---|
| Company name   | CARLSBERG HUNGARY KFT.                        |
| Company address (street, postal code, city, country) | NEUMANN JÁNOS UTCA 3. 2040 - BUDAORS, HUNGARY |
| VAT number/ EU VAT number                            | 13136859-2-13/ HU13136859                     |
| Cost center (if possible)                            |   |
| Bank name  | BNP PARIBAS, HUNGARY BRANCH                   |
| SWIFT/IBAN   | BNPAHUHX / HU18131000070250780000899785       |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | YES   |
| Invoice Collector                                    | konyveles@carlsberg.hu                        |

EE [EUR] Saku Õlletehase AS

| Data   | Market data                                |
|--|--|
| Company name   | SAKU ÕLLETEHASE AS                         |
| Company address (street, postal code, city, country) | TALLINNA MNT 2, 75001 SAKU ALEVIK, ESTONIA |
| VAT number/ EU VAT number                            | EE100434822                                |
| Cost center (if possible)                            | <u></u>                                    |
| Bank name  | AS SEB Pank                                |
| SWIFT/IBAN   | EEUHEE2X / EE241010022098892007            |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | NO, only by separate request.              |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | AP.SV@carlsberg.com                        |

GB [EUR] CMBC Supply Limited

| Data   | Market data  |
|--|--|
| Company name   | CMBC Supply Limited  |
| Company address (street, postal code, city, country) | Marston's House, Brewery Road,<br>WV1 4JT Wolverhampton, England |
| VAT number/ EU VAT number                            | GB679005812  |
| Cost center (if possible)                            | 104090095  |
| Bank name  | Danske Bank  |
| SWIFT/IBAN   | GB02DABA30128122019422   |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | NO, only by separate request.                                    |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | UK.LSC_Suppliers_Invoices@carlsberg.com                          |

CH [EUR] Feldschlösschen Supply Company AG

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|--|--|
| Data   | Market data  |
| Company name   | Feldschlösschen Supply Company AG                          |
| Company address (street, postal code, city, country) | Theophil-Roniger Strasse, CH-4310 Rheinfelden, Switzerland |
| VAT number/ EU VAT number                            | VAT CHE-399.610.261  |
| Cost center (if possible)                            |  |
| Bank name  |  |
| SWIFT/IBAN   |  |
| Invoicing currency                                   | EUR  |
| *Do you require copy of CMR with an e-invoice?       | YES  |
| *Do you require hard copy of CMR sent via post?      | NO   |
| Invoice Collector                                    | ch.lsc_suppliers_invoices@carlsberg.com                    |

CH [EUR] Feldschlösschen Supply Company AG

| Data   | Market data   |
|--|---|
| Company name   | Feldschlösschen Supply Company AG                             |
| Company address (street, postal code, city, country) | Theophil-Roniger Strasse, CH-4310 Rheinfelden,<br>Switzerland |
| VAT number/ EU VAT number                            | VAT CHE-399.610.261   |
| Cost center (if possible)                            |   |
| Bank name  |   |
| SWIFT/IBAN   |   |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | NO  |
| Invoice Collector                                    | ch.lsc_suppliers_invoices@carlsberg.com                       |

FI [EUR] Oy Sinebrychoff Ab

| Data   | Market data                                   |
|--|---|
| Company name   | Oy Sinebrychoff Ab                            |
| Company address (street, postal code, city, country) | Sinebrychoffinaukio 1, 042050 Kerava, Finland |
| VAT number/ EU VAT number                            | VAT 01139514                                  |
| Cost center (if possible)                            |   |
| Bank name  |   |
| SWIFT/IBAN   |   |
| Invoicing currency                                   | EUR   |
| *Do you require copy of CMR with an e-invoice?       | YES   |
| *Do you require hard copy of CMR sent via post?      | NO  |
| Invoice Collector                                    | invoices@carlsberg.com                        |