

APPLICATION FOR EMPLOYMENT
PRIVATE & CONFIDENTIAL

Position Applied for :					
Personal Particulars					
Full Name in English : (as in HKID Card/Passport)				Name in Chinese :	
HKID No. / Passport ID No. :				Telephone No. (Office) :	
Home Address :				Telephone No. (Home) :	
				Telephone No. (Mobile) :	
e-Mail Address :					
Salary Expected :				Date Available if selected :	
Academic Qualifications (State in chronological order)					
Period		Country	Name of Institute	Certificate / Diploma / Degree Award	Major Subjects / Courses Taken
From (Mth/Yr)	To (Mth/Yr)				
Public Examination Results (Start with the most recent examination)					
Public Examination		Date		Results	
Membership of Professional Association / Community Organizations					
Date of Attainment	Country	Name of Institution / Professional Association			Type of Membership / Examination Results
Vendor / Non-vendor Accreditation					
Date of Attainment	Country	Name of Institution			Detailed Name of Award

Employment History (Start with most recent job and include current part-time business / occupation)

Name and Address of Employer	Period		Position Held and Key Responsibilities	Final Salary	Reason of Leaving
	From (Mth/Yr)	To (Mth/Yr)			

Other Information

Languages / Dialects :

Special Skills (e.g. PC skills, typing, shorthand, driving license, etc.)

State any application for job with companies under PCCW Group (name of company and position applied for).

State any relatives working for PCCW Group (name, relationship, position and department).

State if you have any criminal record (in or outside Hong Kong) and its nature

Declaration

- I hereby consent to the processing of my data provided hereof for recruitment and other directly related purposes, including but not limited to arrangement of employment benefits, and declare that all information given by me for this job application is true and complete. I acknowledge that it is in the legitimate interests of PCCW Group to verify my work records and qualifications by checking with my referee(s) and present/ past employer(s), whether by itself or other associated companies within the PCCW Group. I fully appreciate that I am liable to be dismissed from employment immediately if I knowingly provide misleading and/or false information in relation to this application.
- I understand and agree that the information collected in this form and other data collection forms, if any, during the job application process is required for the legitimate recruitment and employment purposes of the PCCW Group as a whole. I understand that the information provided by me for this application may be used by the PCCW Group for considering my suitability for any other posts which may be available in other companies within the PCCW Group at any time.
- I understand that the information collected will be captured and stored in the PCCW Human Resources Management System (HRMS) database in Hong Kong and/or in other overseas jurisdictions, and could be transferred to data processor(s) appointed or to be appointed by the PCCW Group for various legitimate and necessary purposes related to my employment including but not limited to payroll processing.
- I also acknowledge that all data will be used strictly in accordance with the PCCW Group's personal data policies to which I have been given access. For any request to access, correct or withdraw the information provided, it can be done via contacting the PCCW Group's Privacy Compliance Officer through privacy@pccw.com. For other questions regarding recruitment and employment of the PCCW Group, please contact the Human Resources representative(s).

I hereby confirm my acceptance of the aforesaid declaration statements by signing and returning this job application form to PCCW Group

Signature _____

Date _____