

Ethics and Professional Conduct DMGMT316

MODULE DETAILS

Semester : 7
Credits : 3
Status :
Contact hours : 3 hours (2 hours lecture + 1 hours tutorial)
No. of weeks : 12 Teaching weeks + 1 Week Test + 1 week Presentation
Teaching Pattern : Lectures and Tutorials
Pre-requisite : -
No. of assignments : **2**
Lecturer's Name : Donaldson D C Jones
E-Mail : donaldson.jones@limkokwing.edu.sl
Day :

Prepared by Donaldson D C Jones

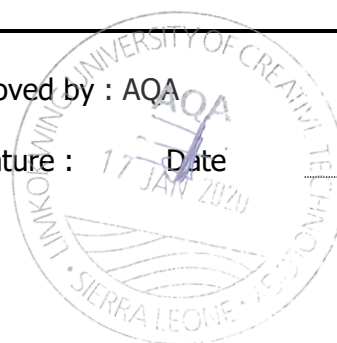
Approved by : AQA

Signature :

Signature : Date

Verified by: Oluwatosin Ayorinde

Signature : Date



This document comprises the following:

- Essential Information
- Specific Module Information
- Module Rules & Regulations
- Grades
- Plagiarism
- Module Introduction
- Module Aims & Objectives
- Learning Outcome
- Specific Generic Learning Skills
- Syllabus + Lecture Outline
- References
- Assessment Schedule
- Assessment Criteria
- Specific Criteria

Other documents as follows will be issued to you on an ongoing basis throughout the semester:

- Handouts for Assignments
- Submission Requirements + Guidelines

1.0 ESSENTIAL INFORMATION

- ✱ All modules other than electives are '**significant modules**'
- As an indicator of workload one credit carries and additional 2 hours of self study per week. For example, a module worth 3 credits require that the student spends an additional 6 hours per week, either reading, completing the assignment or doing self directed research for that module.
- **Submission of ALL assignment work is compulsory in this module, failure to do so a DNS (Did not submit) grade would be awarded. An overall grade of DNC (Did Not Complete) would be sit for those who fail to submit a major piece of assessment (major assignment) or sit for either the mid-term examination, class test or final examination. A student cannot pass this module without having to submit ALL assignment work by the due date or an approved extension of that date.**
- **A student cannot pass this module without having to submit a MAJOR ASSIGNMENT AND THE FINAL EXAMINATION work by the due date or an approved extension of that date.**
- All assignments are to be handed on time on the due date. Students will be penalised 10 percent for the first day and 5 percent per day thereafter for late submission (a weekend or a public holiday counts as one day). Late submission, after the date Board of Studies meeting will not be accepted.
- Due dates, compulsory assignment requirements and submission requirements may only be altered with the consent of the majority of students enrolled in this module at the beginning/early in the program.
- Extensions of time for submission of assignment work may be granted if the application for extension is accompanied by a medical certificate.
- Overseas travel is not an acceptable reason for seeking a change in the examination schedule.
- Only the Head of School can grant approval for extension of submission beyond the assignment deadline.
- Re-submission of work can only receive a 50% maximum pass rate.
- Supplementary exams can only be granted if the level of work is satisfactory **AND** the semester work has been completed.
- Harvard referencing and plagiarism policy will apply on all written assignments.

2.0 SPECIFIC MODULE INFORMATION

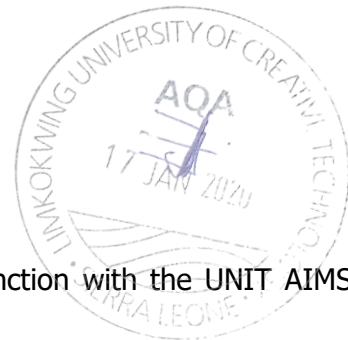
- Attendance rate of 80% is mandatory for passing module.

- All grades are subject to attendance and participation.
- Absenteeism at any scheduled presentations will result in zero mark for that presentation.
- Visual presentation work in drawn and model form must be the original work of the student.
- The attached semester program is subject to change at short notice.

3.0 MODULE RULES AND REGULATIONS:

Assessment procedure:

- These rules and regulations are to be read in conjunction with the UNIT AIMS AND OBJECTIVES
- All assignments/projects must be completed and presented for marking by the due date.
- Marks will be deducted for late work and invalid reasons.
- All assignments must be delivered by the student in person to the lecturer concerned. No other lecturer is allowed to accept students' assignments.
- All tests/examinations are compulsory.
- Students must sit the test/examination on the notified date.
- Students are expected to familiarise themselves with the test/examination timetable.
- Students who miss a test/examination will not be allowed to pass.
- Any scheduling of tutorials, both during or after lecture hours, is TOTALLY the responsibility of each student. Appointments are to be proposed, arranged, confirmed, and kept, by each student. Failure to do so in a professional manner may result in penalty of grades. Tutorials WITHOUT appointments will also NOT be entertained.
- Note that every assignment is given an ample time frame for completion. This, together with advanced information pertaining deadlines gives you NO EXCUSE not to submit assignments on time.



4.0 GRADES

All modules and assessable projects will be graded according to the following system. With respect to those units that are designated 'Approved for Pass/Fail' the grade will be either PA or F:

Grade	Numeric Grade	Description
90 – 100	A+	Pass with Distinction
85 – 89	A	
80 – 84	A-	
75 – 79	B+	Pass with Credit
74 – 70	B	
65 – 69	B-	
60 – 64	C+	Pass
55 – 59	C	
50 – 54	C-, PX, PC	
0 – 49	F	Fail



EXP	Exempted
PC	Pass Conceded
PP	Pass Provisional with extra work needed
PX	Pass after extra work is given and passed
X	Ineligible for assessment due to unsatisfactory attendance
D	Deferred
W	Withdraw
DNA	Did Not Attend Module
DNC	Did Not Complete Module

5.0 PLAGIARISM, COPYRIGHT, PATENTS, OWNERSHIP OF WORK: STUDENT MAJOR PROJECT, THESES & WORKS

See LIMKOKWING, HIGH FLYERS HANDOUT, pg 10.

6.0 MODULE INTRODUCTION

This module offers extensive and topical coverage of issues such as file sharing, infringement of intellectual property, security risks, Internet crime, identity theft, employee surveillance, privacy, and compliance.

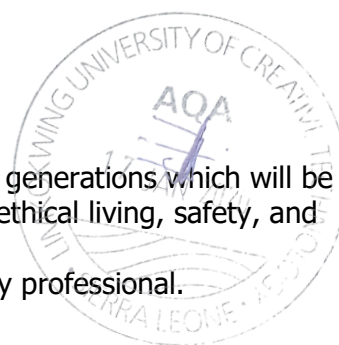
7.0 MODULE AIMS AND OBJECTIVES

Students will gain an excellent foundation in ethical decision-making for current and future business managers and IT professionals.

8.0 LEARNING OUTCOME

Student will able to:

- Identify the impact of technology on our lives and on succeeding generations which will be essential to reaching the goals of survival, peaceful coexistence, ethical living, safety, and prosperity.
- Apply their responsibilities to society as an information technology professional.



9.0 SPECIFIC GENERIC LEARNING SKILLS

- problem-solving skills
- presentation skills
- research skill
- analytical skills
- team work

10.0 UNIT SYLLABUS + LECTURE OUTLINE:

Week: 1

LECTURE 1: AN OVERVIEW OF ETHICS

Lecture Synopsis: What are ethics, ethics in the business world, ethics in information technology

Week: 2

LECTURE 2: ETHICS FOR IT PROFESSIONALS AND IT USERS

Lecture Synopsis: IT professionals, the ethical behavior of IT Professionals, IT users

Week: 3

LECTURE 3: COMPUTER AND INTERNET CRIME

Lecture Synopsis: IT Security incidents: a worsening problem

Week: 4

LECTURE 4: PRIVACY

Lecture Synopsis: Privacy protection and the law, key privacy and anonymity issues

Week: 5

LECTURE 5: FREEDOM OF EXPRESSION

Lecture Synopsis: First amendment rights

Week: 6

LECTURE 6: INTELLECTUAL PROPERTY

Lecture Synopsis: What is intellectual property?, key intellectual property issues

Week: 7

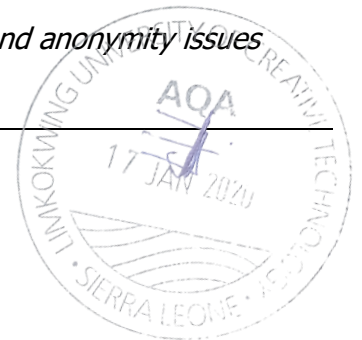
MID-TERM TEST

Week: 8

SEMESTER BREAK

Week: 9

LECTURE 7: SOFTWARE DEVELOPMENT



Lecture Synopsis: Strategies to engineer quality software, key issues

Week: 10

LECTURE 8: EMPLOYER/EMPLOYEE ISSUES

Lecture Synopsis: Use of non-traditional workers

Handout: Power points handout



Week: 11

REVISION

Week: 12

Submission of Presentation Assignment

Week: 13

PRESENTATION

Week: 14

NON CONTACT WEEK

Week: 15

FINAL EXAMINATION WEEK

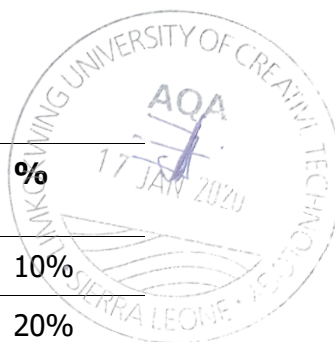
11.0 REFERENCES

- **G. Reynolds**, Ethics in Information Technology, Course Technology, 2006
- **Richard A. Spinello**, Case Studies in Information Technology Ethics, 2nd Edition, Prentice Hall, 2003
- **James G. Anderson, Kenneth W. Goodman**, Ethics and Information Technology, Springer-Verlag, 2002
- **Deborah G. Johnson**, Computer Ethics, 3rd Edition, Prentice Hall, 2001
- **Sara Baase**, Gift of Fire, A: Social, Legal, and Ethical Issues for Computers and the Internet, 2nd Edition, Prentice Hall, 2003
- **D. Micah Hester, Paul J. Ford**, Computers and Ethics in the Cyberage, Prentice Hall, 2001
- **Deborah G. Johnson, Helen Nissenbaum**, Computers, Ethics and Social Values, Prentice Hall, 1995

- **Richard A. Spinello**, Ethical Aspects of Information Technology, Prentice Hall, 1995
- **Tavani, Herman T.**, Ethics and Technology. Ethical Issues in an Age of Information and Communication Technology, John Wiley & Sons, 2007
- **Tavani, Herman T.**, Ethics in an Age of Information and Communication Technology. International Edition, John Wiley & Sons, 2003

12.0 ASSESSMENT SCHEDULE

Assessment	Issue date	Due date	%
Assignment	Week 2	Week 4	10%
Mid-term Exam	Week 7	Week 7	20%
Presentation	Week 4	Week 12	25%
Final Exam	Week 15	Week 16	40%
Attendance	Week 1	Week 14	5%
TOTAL			100%



13.0 ASSESSMENT CRITERIA

Coursework:	Assignment	: 10%
	Mid-term Exam	: 20%
	Presentation	: 25%
Examination:	Final Examination	: 40%
	Attendance	: 5%

Students must SUBMIT and PASS both; coursework and examinations in order to PASS the module.

14.0 SPECIFIC CRITERIA

- All assignments needing citation must follow one of the following style
Harvard Method of referencing
- Each assignment will be handed out with the project brief and will vary, depending on the teaching and learning objectives of the specific assignment.