

Eugene Lee

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SKILLS

- Data Analysis
- Data Management
- Data Cleaning
- Data Visualization
- Microsoft Excel
- Microsoft SQL Server
- Power BI
- Python
- Problem Solving
- Communication
- Attention to Detail
- Organization Skills

EDUCATION

Data Analytics (Post-Diploma Certificate)

2023

Southern Alberta Institute of Technology (SAIT)

Calgary, Canada

- Courses: Data Literacy | Understanding Business Context | Business Analytics with Excel | Statistical and Predictive Analytics | Business Intelligence Reporting | Advanced Concepts in Data Analytics
- Developed data manipulation and modeling skills, utilizing Excel, SQL Server, Power BI, and Python for comprehensive data analysis
- Applied statistical methods and techniques to gain insights from datasets, facilitating effective communication in a business context
- Explored predictive analytics concepts using IBM SPSS Modeler for data mining, integration, and statistical analysis, to forecast problems and optimize outcomes
- Enhanced report-building skills with IBM Cognos and created professional reports based on relational data models

WORK HISTORY

English Second Language Instructor / Student Services Support

2014 – 2022

Various English Language Teaching Institutes

South Korea & Canada

- Incorporated data-driven approaches to optimize student learning outcomes
- Maintained detailed records of student performance using Excel for efficient tracking
- Utilized feedback mechanisms for continuous improvement, showcasing analytical and problem-solving skills
- Conducted enrollment management and curtailments in the school database system
- Demonstrated proficiency in data entry and communication while managing student application registrations and coordinating with agents