



# TABLE TENNIS SASKATCHEWAN

## **Policies and Procedures Manual**

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This document was approved by the TTSask Board of Directors  
in the City of Saskatoon in the Province of Saskatchewan on **April 15, 2024**

## **Travel Subsidies Policy**

### **Purpose**

- The purpose of this Policy is to inform athletes, parents, team managers and coaches traveling to events outside of the Province of Saskatchewan of their responsibilities and expectations of the Association.

### **Application of this Policy**

- The goal of the Association is to have the team of athletes travel and stay together during tournaments. The aim of this policy is to provide a standard of rules for determining athlete's share of costs to attend a Canadian National Championship.
- The direct cost of sending an athlete to the tournament would include: accommodations, team entry fees, coaching and chaperone costs, and transportation. Notable costs not included are tournament entry fees (other than team), and meal costs.
- National Championship are the Canadian Junior Table Tennis Championships and the Canadian Table Tennis Championships held annually.
- Athletes who may be eligible for subsidies include players who are chosen by the Association to represent the province.

### **Responsibility**

- Each eligible athlete is responsible to pay the amount to be determined by the Association for each National Championship, while the Association will subsidize the remaining cost of the trip.

### **Review and Approval**

- This policy was approved by the TTSask Board of Directors in the City of Saskatoon in the Province of Saskatchewan on March 17, 2020
- This policy shall be reviewed on a bi-annual basis, or earlier as required.

## Respect in Sport Policy

### Definitions

- The following terms have these meanings in this Policy:
  - “Association” – [Table Tennis Saskatchewan](#)
  - “Individuals”- All categories of membership defined in the Association’s Bylaws, as well as all individuals engaged in activities with the Association including by not limited to, athletes, coaches, referees, officials, volunteers, managers, administrators, committee members and directors and officers of the Association.

### Purpose:

The Association, is committed to creating a sport environment in which all individuals are treated with respect and dignity. Coaches have a responsibility to create a sporting environment that is free of harassment, abuse, bullying and neglect.

The Association requires that all coaches participating in table tennis have completed the online Respect in Sport certification (or equivalency), as required by Sask Sport Inc.

### Scope and Application:

- This policy applies to all coaches registered or named on an official sport roster under the membership jurisdiction of the Association.
- Newly trained coaches or coaches moving from another province/territory and not holding valid certification must complete the Respect in Sport certification training or training equivalency within (6) six months of completing their training or move to Saskatchewan.
- Any coach not having Respect In Sport certification (or equivalency) by the deadline established will be removed as a coach until such time that the course is completed.
- The Association is responsible for setting out the communication strategy specific to the certification requirements and deadline.

### Enforcement:

Non-compliance with this policy may result in further discipline as determined by the Board of Directors or in accordance with the following Association Policy

- Coaches not holding valid certification will not be allowed to coach athletes at any TTSASK sanctioned competitions or training.
- Clubs must monitor and ensure that all coaches have the RiS certification (or equivalency).
- Failure to comply with the RiS Policy, the club and/or coach will be deemed “NOT IN GOOD STANDING” with the Association and a loss of funding from the Association as a result

### RiS Administration:

**The Association’s Executive Director** will have administrative access to the RiS database to oversee functions such as report generation and monitoring.

## Awards Policy

- The following terms have these meanings in this Policy:
  - “Association” – [Table Tennis Saskatchewan](#)
  - “Individuals” - All categories of membership defined in the Association’s Bylaws, as well as all individuals engaged in activities with the Association including by not limited to, athletes, coaches, referees, officials, volunteers, managers, administrators, committee members and directors and officers of the Association.

### Purpose:

The Association’s Awards is an annual recognition event designed to identify and reward those individuals who have contributed to the sport of table tennis in Saskatchewan over the past and/or previous years. The awards will be based on performance and commitment to the sport.

### Categories of Awards

Awards may be given in the following categories:

- Athlete of the Year
- Volunteer of the year
- Official of the year
- Club of the year

These awards are selected annually through a nomination process as noted below.

At the Selection Committee’s discretion, there may be no winners or more than one winner of any of the above awards.

### Nominations Criteria

- With the exception of the Honorary Lifetime Membership Award and Volunteer of the Year:
  - Nominees must be a member in good standing.
- Awards for Honorary Lifetime Membership Award can be awarded posthumously.

### Nominations Procedure

Nomination forms will be made available on the website at <http://www.ttsask.ca>

Nominations forms shall be received by the Administration until August 31 annually. With the input of TTSASK Staff, the Selection Committee as appointed by the Board of Directors shall vote on the award recipients with the winners notified after the vote.

### Awards Presentation

The above awards will be presented during the Saskatchewan Open Championships, which are typically held in late October of the year.

An individual recognition will be given to all award recipients.

## Player Selection Policy

- The following terms have these meanings in this Policy:
  - “Association” – [Table Tennis Saskatchewan](#)
  - “Individuals”- All categories of membership defined in the Association’s Bylaws, as well as all individuals engaged in activities with the Association including by not limited to, athletes, coaches, referees, officials, volunteers, managers, administrators, committee members and directors and officers of the Association.

### Purpose:

The purpose of this policy is to set out the process that will be used by the Association to select athletes to represent the Association at the Junior Canadian Championships.

### Objective:

The objective of this selection policy is to select 10 athletes, but not limited to, who will participate in the Canadian Championships. Athletes are selected in the following categories, these categories are subject to change as categories change for the competitions:

- CA13 Girls (Max. 3)
- CA13 Boys (Max. 3)
- CA15 Girls (Max. 3)
- CA15 Boys (Max. 3)
- JR18 Girls (Max. 3)
- JR18 Boys (Max. 3)

### Eligibility:

To be eligible for selection, the athletes must be:

- Meet age requirements listed on the prospectus of the event
- Meet Canadian residency requirements listed on the prospectus of the event.
- Member in good standing with the Association
- Agree to adhere to the Association’s policies
- Expected to attend a minimum of 3 of the Association’s sanctioned events, and 1 regionally sanctioned event. Ex. Attending the Saskatchewan Open, Saskatchewan Closed, SITCO and Manitoba Open.
  - Secondary Policy (wording change?), attend a minimum of 2 Association sanctioned events, and 2 regionally sanctioned events. Ex. Saskatchewan Open, Saskatchewan Closed, Calgary Open, Manitoba Open. (For Alberta players or for those who may not be able to attend an event).
- Once selected, athletes are expected to train and attend High Performance Training in Saskatoon or Regina two (2) times per week, unless otherwise stated by the Association.

### Selection Process:

Selection of athletes will be based on performance and attendance at sanctioned events and training at the discretion of the Provincial Technical Coach. If an athlete declines selection or is unable to attend for any reason, the next athlete will be chosen at the Provincial Technical Coaches discretion.

### Unforeseen Circumstances:

If unforeseen circumstances arise which do not allow for this selection process to be implemented as outlined, the Association reserves the right to identify an alternate process or alternate timeline.