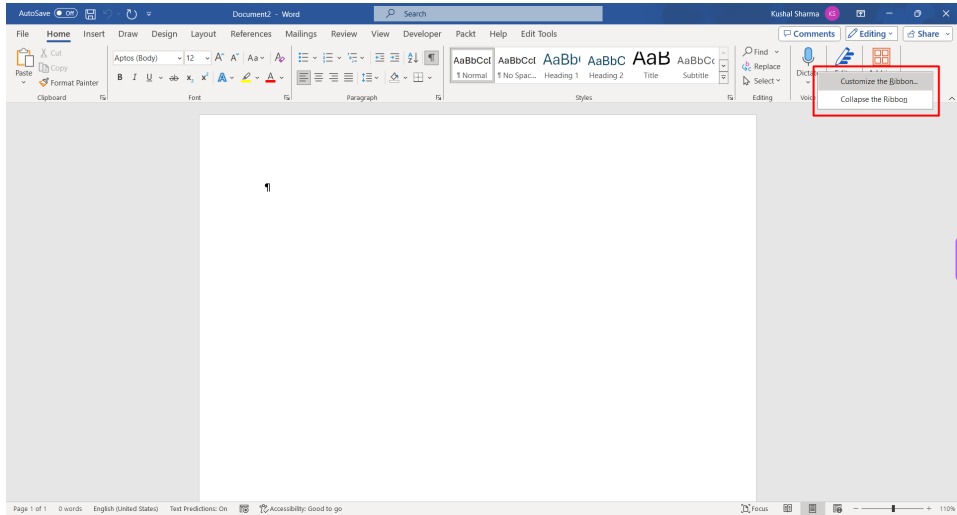
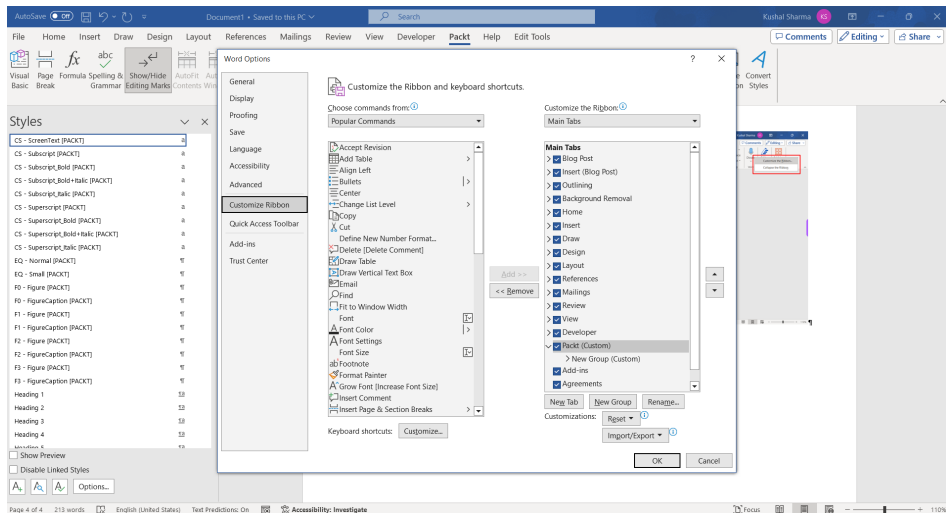


Attaching Document Template

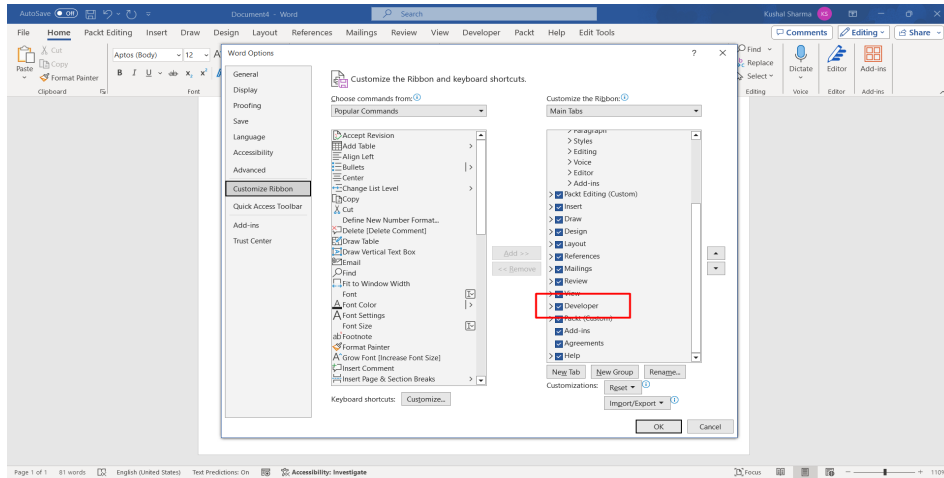
1. If you are able to see the Developer tab in Ribbon then skip this step otherwise Right Click on the empty section of the ribbon such as **Home** tab and select **Customize the Ribbon...**:



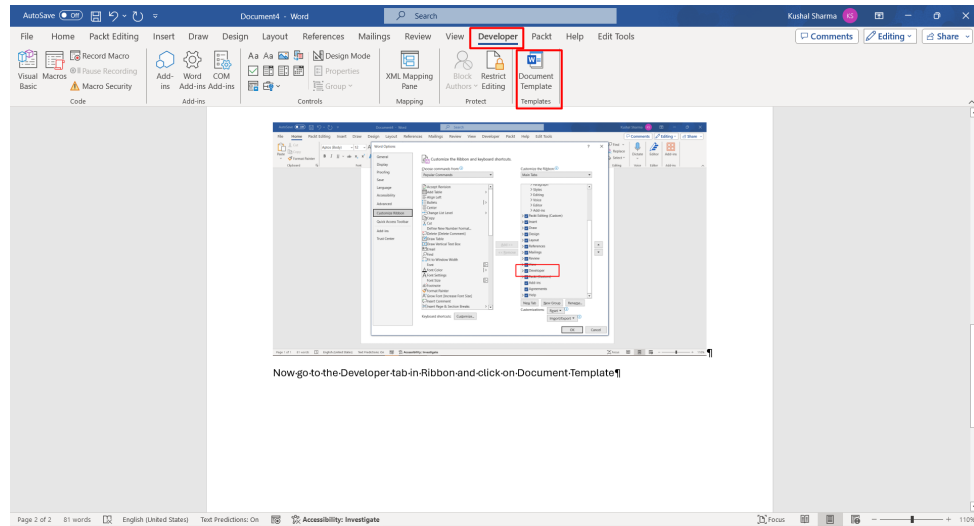
You can also navigate to **File** then **Options** and then **Customize Ribbon** section as shown below:



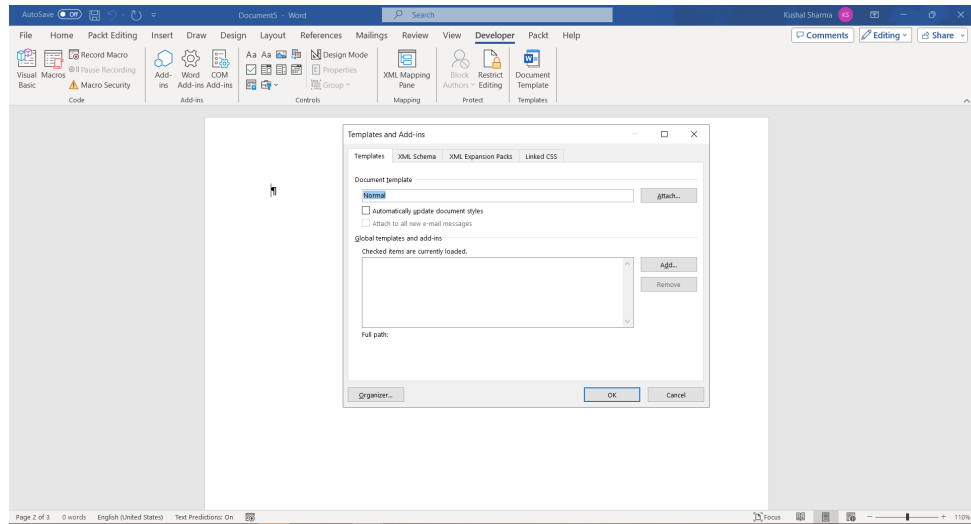
Now check the **Developer** tab in the **Customize the Ribbon** section as shown below:



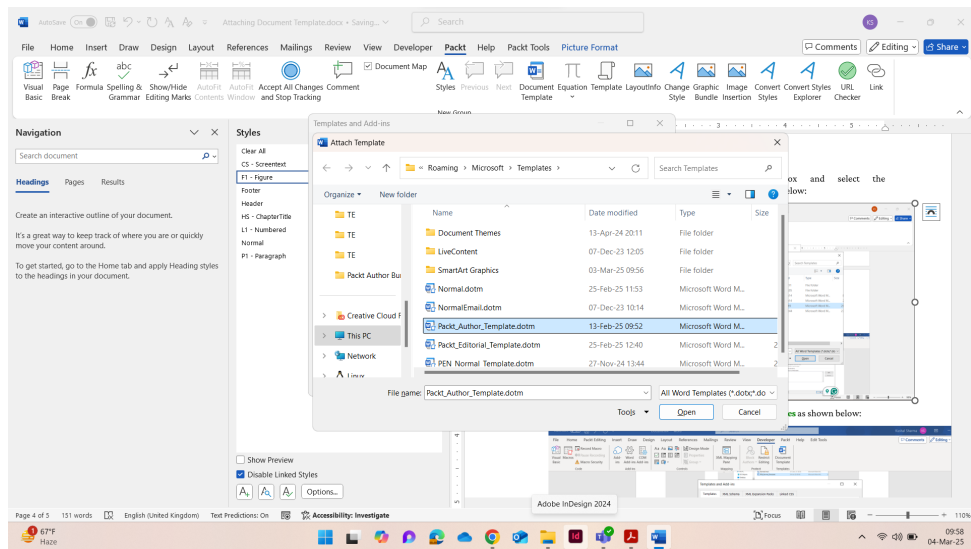
2. Now go to the **Developer** tab in Ribbon and click on **Document Template** as shown below:



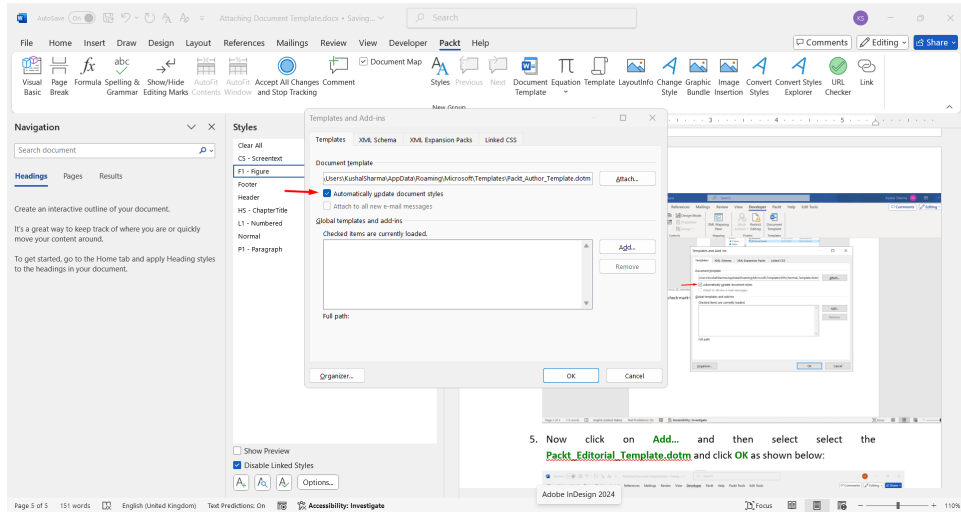
Now following dialogue box will appear:



- Click on the **Attach...** in the dialogue box and select the **Packt_Author_Template.dotm** and click **Open** as shown below:



4. Now check mark the **Automatically update document styles** as shown below:



- Now click on **Add...** and then select select the **Packt_Author_Template.dotm** and click **OK** as shown below:

