

## Peer evaluation template

Use this form in the stated units of your module to assess your team members' performance, including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

Name	
Group/Team number or name	

## Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

### Rating Scale

- 1 - Did not contribute in this way
- 2 - Willing but not very successful
- 3 - Average
- 4 - Above Average
- 5 - Outstanding

## Peer evaluation template

Evaluation Criteria	Team member:	Team member:	Team member:	Team member:
Attends team meetings regularly and arrives on time.				
Contributes meaningfully to team discussions.				
Completes team assignments on time.				
Prepares work in a quality manner.				
Demonstrates a cooperative and supportive attitude.				
Contributes significantly to the success of the project.				

## Feedback on team dynamics

1. How effectively did your team work?
2. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.
3. What did you learn about working in a team from this project that you will carry into your next group/team experience?

## Peer evaluation template

### Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

Contributed good ideas	
Listened to and respected the ideas of others	
Compromised and cooperated	
Took initiative where needed	
Came to meetings prepared	
Communicated effectively with teammates	
Did my share of the work	
<b>TOTAL</b>	

My greatest strengths as a team member are:

The group work skills I plan to work to improve are: