



I'm a friendly girl, ready to give my best.

I really would like to contribute to the progress of the world, in my daily life. I mostly care about inequalities in the world, especially for gender, and poverty. I see a great way of communication in UX/UI Design, with which I can make people think and act about these topics.

I instantly matured a strong interest in this field and I would like to direct my working life towards it.

SOFT SKILLS

- Responsibility
- Strong ability in relating to customers
- Excellent organizational skills

HARD SKILLS

- Copywriting
- Figma
- Adobe Illustrator
- HTML
- CSS

CONTACT

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 20039 Canegrate (MI), Italy

ELIANA VITALE

WORK EXPERIENCE

Servisco Coop - Società Cooperativa - Nerviano (MI)

July 2020 - January 2021

- Customers data registration
- Examine and catalog documents and informations
- Verify the accuracy of the recorded data

Vitality Communication Srls - Cerro Maggiore (MI)

November 2018 - July 2020

- Courses and events planning
- Ordinary secretarial activities

Generali Assicurazioni - Sub-agency Cerro Maggiore (MI), Agency Busto Arsizio Viale Lombardia (VA)

November 2018 - July 2020

- Customers management
- Call handling
- Issuance of insurance policies
- Claims management
- Deadline alerts communication
- Cash transactions

Bar Caffé Sheridan's - Castellanza (VA)

September 2017 - April 2018

EDUCATION

Start2impact

April 2021 - present

UX/UI Design online course

Istituto Superiore Carlo Dell'Acqua, Legnano (MI)

2018 - 2019

Secondary School Diploma in Economics -
Administration, finance and marketing

Ass. C.I.O.F.S. F.P. Lombardia, Castellanza (VA)

2016 - 2017

Professional Diploma in Economics - Administrative
services

Ass. C.I.O.F.S. F.P. Lombardia, Castellanza (VA)

2015 - 2016

Qualification in Economics - Secretarial
Administrative operator