

September 7,2024

**Mrs. Flordelune Santayana**  
**SVES Grade 3 Key Teacher**

Good day!

We, the presidents of the different homeroom sections of the Grade 3 level, are requesting a face-to-face election for the overall officers of our grade level. This is in line with the DepEd order and guidelines for the selection of officers at our level. Therefore, we are reaching out to your office as the Key Teacher of Grade 3, along with your fellow Teachers, to ask for a second chance to correct the previous online election, where we were not prepared and unable to introduce ourselves in person.

We are hoping for your prompt response to fulfill this request on **September 8,2024 Monday at 11:30** a.m. Thank you so much and may the Lord guide us.

We sincerely respect and thank you,

<b>Agila</b>	Calcita Salurio
<b>Gansa</b>	Ofelia Layos
<b>Uwak</b>	Annalyn Villareal
<b>Lawin</b>	Mary Jean O. Anama
<b>Kalaw</b>	Anthony John O. Lopez
<b>Loro</b>	Christy Delos Reyes
<b>Maya</b>	Leovina C. Farol