

Elisa O'Malley

715 Vancouver Street
Victoria, BC, V8V 3V2
(604) 537-2406
eom@live.ca

EXPERIENCE

Nautical Nellies Restaurant, Victoria — Bartender & Host

February 2016 - October 2017

I started here as a hostess, where I organized reservations and created floor plans for each night. In order for each night to run smoothly, I had to direct other hosts as well as servers on when, and where to seat customers. I answered phone calls, taking reservations and answering questions. It was also my task to clean and reset tables, to maintain the flow of the restaurant. This job gave me managerial experience, and I learned how to stay organized in a stressful fast paced environment.

As a bartender I made cocktails, and poured wine and beer. I also shucked oysters, and used time management to do both of these tasks at once. The bartender's job was also to serve eight bar stools and three-two person bar tables. This job required me to move quickly and efficiently, while producing the highest quality of service possible.

Mahony and Sons Restaurant, Vancouver — Host

April 2015 - September 2015

Worked as a hostess - seating people, busking tables, taking phone calls, running food, as well as directing other hostesses.

Fresh Prep - Cold Pressed Juice & Prepared Meals, Vancouver — Back of House

April 2015 - September 2015

Worked in the kitchen, preparing juices, smoothies and meals. Also washed dishes, and did other various cleaning work. Promoted the company product by greeting customers in front of the store and handing out flyers.

EDUCATION

University of Victoria, Victoria, BC

September 2014 - Current

Currently in my fourth year, majoring in Anthropology and minoring in Business.

Lord Byng Senior Secondary School, Vancouver, BC

September 2009 - June 2014

Maintained an 87% average in all subjects.

SKILLS

Good work ethic.

Quick learner.

Hardworking.

Reliable.

Can work in a fast paced, and stressful environment.

Computer literate - able to use: Microsoft Word, Microsoft Powerpoint, Microsoft Excel, Access, Quickbooks, Opentable, Final Cut Pro, HTML, CSS and Javascript.

Volunteer Experience

Tenth and Proper Clothing Boutique - I was an intern to the owner of this store for five months. I learnt how the store was run and how to merchandise a clothing store.

OLPH Elementary School - Each Tuesday night for three years, I volunteered as a teacher's assistant for Catholic education classes. In my final year, I took on the position as a teacher for the grade 7 class.

Rifflandia Music Festival - I volunteered two years in a row, doing various community engagement jobs.

