

# Add Numbers to the Do Not Call Registry

Last updated by [Elisa Marchione](#) - Today at 15:50

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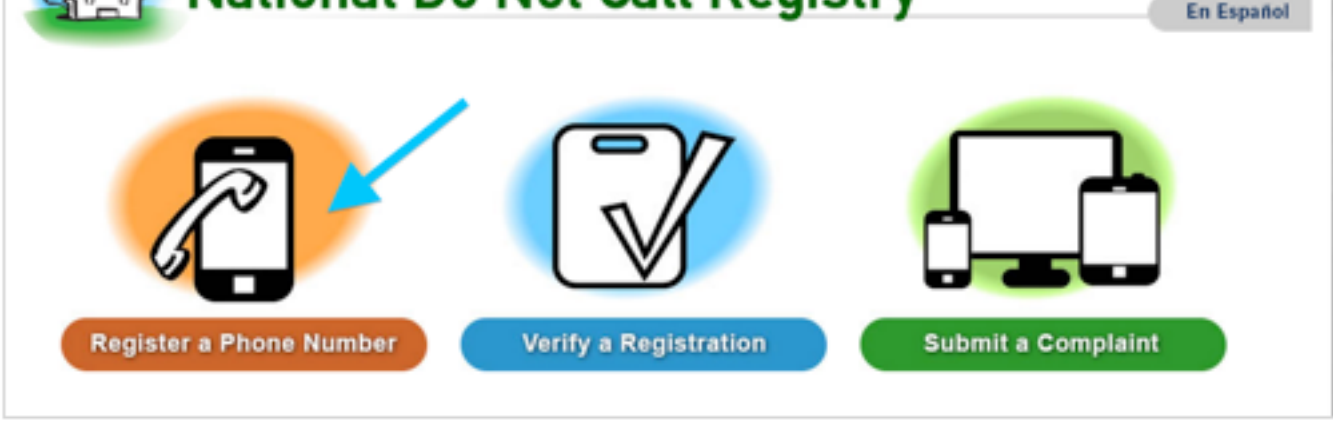
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## Introduction

We would like to add all of our tracking numbers to the Do Not Call Registry. Here's how to do that.

## Register a Number

1. Go to <https://www.donotcall.gov/> and click the "Register a Phone Number" link.



2. Enter in the phone numbers that you want to add to the Registry. In the "Email address" slot, add the email address of the current Do Not Call Me email account that has been set up. Click the "Submit" button once everything's been entered.

NOTE: To determine which address to use, please reference the [Using the Spreadsheet](#) section.

**STEP 1 OF 3**

If you share any of these telephone numbers with others, please remember that you are registering for everyone who uses these lines.

Phone Number:  
Please enter only numbers in Phone Number field.

Email Address:  
Confirm Email Address:

3. Click the "Register" button if the information is correct. If you need to make changes, click the "Change" button.

**STEP 2 OF 3**

### Make Sure Your Information is Correct

Please check your phone number(s) and email address below. If they are correct, click Register to continue. To make a correction, click Change.

Your [email address](#) MUST be correct to process your registration.

Phone Number: **7016209603**

Email Address: **dnc2@icanhaznocall.me**

4. You should receive a confirmation message that your registration has been submitted.

**STEP 3 OF 3**

### Open Your Email and Click on Link

You have submitted your phone number(s) for registration in the National Do Not Call Registry. You will receive an email from Register@donotcall.gov. To complete your registration, you must open the email and click on the link provided.

**Note:** you must respond to this email by clicking the link within 72 hours for your registration to be successful. If you don't get a "Registration Complete" message after clicking on the link, or the link doesn't work, use your "copy" and "paste" functions to insert the entire link in the email into your Web browser's address bar.

You can close this browser window when completing the registration process.

5. Move on to [Confirming the Registration](#). You must do this within 72 hours of submitting your initial registration.

## Confirming Registration

1. Go to <https://webmail.webfaction.com/> and login.

username:

password:

NOTE: You must do this within 72 hours of submitting the initial registration.

2. You should see a new email message from Register@donotcall.gov. Double-click on it to open.



3. Click on the blue link in the email to complete the registration.

**National Do Not Call Registry - OPEN AND CLICK on Link to Complete Your Registration**

From: Register@DonotCall.gov

To: dnc2@icanhaznocall.me

Date: Today 17:25

Thank you for completing the first step to register your phone number with the National Do Not Call Registry. Please click on the link below to complete your registration.

Here is the link (the link will only be available once):  
<https://www.donotcall.gov/register/RegConf.aspx?33181318-6189-4F70-8E9A-F803324C0E1E>

Note: you must respond to this email by clicking the link within 72 hours for your registration to be successful. If you don't get a "Registration Complete" message after clicking on the link, or the link doesn't work, use your "copy" and "paste" functions to insert the entire link in the email into your Web browser's address bar. Once you have successfully registered, you will receive a confirmation message.

If you don't wish to be registered with the Do Not Call Registry, don't click on link. We won't register your number or retain your information.

4. You should be taken to a confirmation page specifying that you've completed the registration.

**National Do Not Call Registry** En Español

### Registration Complete

You have registered the following telephone number in the National Do Not Call Registry:

(701) 620-9603

You may print this page if you wish to retain a copy for your records.

## Using the Spreadsheet

Each email address can only be used for 10 phone numbers. After it's been used for 10 phone numbers, a new email address will need to be used. Here's how to document that email addresses that have been used, and how to know which one to use for your registration.

1. Go to the [Do Not Call Registry](#) spreadsheet.

2. Go to the first blank line to see which email address can be used for this registration. In the example below, the email address would be dnc2@icanhaznocall.me.

	A	B	C	D	E	F
1						
2	Phone Number	Email Used	Confirmed Registration	# on Email	Submitter	
3	701-620-9603	dnc2@icanhaznocall.me	DONE	1	Elisa	
4		dnc2@icanhaznocall.me		2		
5		dnc2@icanhaznocall.me		3		
6		dnc2@icanhaznocall.me		4		
7		dnc2@icanhaznocall.me		5		
8		dnc2@icanhaznocall.me		6		
9		dnc2@icanhaznocall.me		7		
10		dnc2@icanhaznocall.me		8		
11		dnc2@icanhaznocall.me		9		
12		dnc2@icanhaznocall.me		10		
13		dnc3@icanhaznocall.me		1		
14		dnc3@icanhaznocall.me		2		
15		dnc3@icanhaznocall.me		3		

3. Fill out the "Phone Number", "Confirmed Registration" and "Submitter" sections of the spreadsheet.

4. If you reach the bottom of the spreadsheet and see a warning about getting a new email address, please send an email to [helpdesk@dentalmarketing.net](mailto:helpdesk@dentalmarketing.net) to request a new email address be added. You should receive confirmation shortly that a new email address has been added and that the spreadsheet has been updated.