
ELISE STRAUB

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WEB DEVELOPMENT PROFESSIONAL

Front-End Design & Development | Business Technology | Proficient in HTML, CSS & JavaScript

- Highly motivated, meticulous and quality-driven individual with a strong commitment to web development, business technology integration, and client relationship building. Comprehensive understanding of the various skills needed to design and maintain websites, manage deadlines, and prioritize tasks in high-pressure, detail-oriented settings. Adept in developing, building and maintaining high-end websites utilizing HTML, CSS, JavaScript, and more. Proficient in front-end design, and various software programs and applications.
- Analytical worker and researcher, with strong client and customer relationship skills. Program coordination, marketing, and software application training experience. Proven track record of designing advanced websites, and promoting products to customers/clients. Superior knowledge of technology development strategies, and project coordination. Regarded for the ability to deliver polished products with the highest degree of service and professionalism.

CORE SKILLS AND COMPETENCIES

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| ▪ Web Development | ▪ Expert Computer Literacy | ▪ Client Relationships |
| ▪ Business Technology | ▪ Program Coordination | ▪ Sales Experience |
| ▪ Interdisciplinary Skills | ▪ Organizational Skills | ▪ Hard-Working |
| ▪ Web Design | ▪ Industry Expertise | ▪ Software Training |
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PROFESSIONAL EXPERIENCE

Stratford University , Fairfax & Falls Church, Virginia	(2010-2016)
<i>Junior Research Analyst</i>	(2015-2016)
<i>Learning Resources Coordinator</i>	(2013-2015)
<i>Library Assistant</i>	(2010-2011)

- As *Junior Research Analyst*, coordinated academic program review for public benefit corporation. Conducted data analyses, research, data reports, and various assessments. Recognized for exceeding expectations and demonstrating effective use of communication and interpersonal skills.
- As *Learning Resources Coordinator*, oversaw textbook program, and spearheaded successful transition of a new program model. Managed the successful implementation of program processes, including customer sales, order management, accounting, and inventory management. Trained end-users in the utilization of various software applications. As *Library Assistant*, trained and supervised student workers in library duties and adherence to policies. Performed various library duties, e.g. new student orientations, research assistance and more.

Good Samaritan Foundation , Washington, DC	(2008-2010)
<i>Communications Assistant</i>	

- Designed and created marketing materials for community health non-profit, including website. Utilized Dreamweaver, brochures, newsletters, etc. with InDesign and Illustrator.

EDUCATION

George Mason University
Fairfax, Virginia
Bachelor of Arts Degree in Communication; Concentration in Journalism
Graduated in 2008