





## <Quality Assurance Engineer/>

Hi, my name is **Elisete Cercal** I am transitioning my career from HR to Software Quality Assurance (QA) seeking an entry-level position to leverage my strong analytical and problem-solving skills. Currently focusing on mastering automated testing with Cypress, demonstrating a commitment to continuous learning and growth in the IT field. ♥

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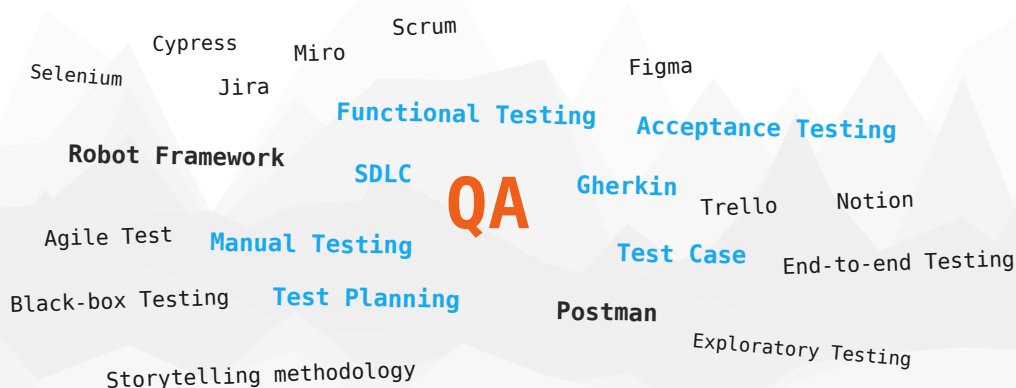
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## Skills

(some of the things I've been working with)

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## Latest Work Experience

(you can check previous positions on my linkedin profile)

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### QA Jr. Self Learner and a volunteer at QA Coders (2023 - Present)

I have been learning how to plan and analyze tests, applying best practices to design and implement tests for various scenarios. I have also gained experience in clearly documenting these tests using the Gherkin methodology. Currently, I am expanding my knowledge of automated testing tools, such as Cypress. As a volunteer at QA Coders, I had the opportunity to learn and practice API testing with Postman and Robot Framework;

I have also been studying and applying agile methodologies to optimize and manage my learning journey, using tools such as Jira, Azure DevOps, Trello, Miro, Figma, and Notion.

## ▣ Business Assistant Tecnicon (2012 - 2013)

I used to get in touch with business partners to manage leads in a CRM application (including, but not limited to calls, conferences, and emails). Those leads would be offered with solutions based on an in-house built ERP software according to their business needs.

## ▣ Human Resources Intern A2C (2014 - 2014)

I responsibly sourced and recruited new employees via LinkedIn, identifying and contacting potential candidates, screening resumes, conducting initial interviews, and lately extending the job offer;

Performed administrative tasks related to HR, such as personal employee data, payslips, vacations, hirings, lay-offs, tax related topics, administrative office routines, filing and preparing monthly reports. Contributed to the development and implementation of HR policies and procedures, supporting the company's overall HR strategy towards various projects and initiatives such as 360-feedback rounds and career path creation which had impacted positively the employee retention.

## Certificates

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Human Resources Management (2726 hours)

Manual Software Testing (16 hours)

The Complete Quality Assurance Course (9.5 hours)

Software Testing (16 hours)

## Languages

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Portuguese - Native

English - Professional working proficiency

German - Professional working proficiency