

OFFICIAL TRANSCRIPT REQUEST

Complete the form and submit to any Office of the Registrar

Fees:

Transcript - \$10

Additional Fees:

Rush - \$15

Courier - Canada \$25, USA \$30, International \$35

Supplemental Document Fee* - \$15

*Additional forms to be completed and sent with your transcript. Forms must be supplied with your request. Please allow 3-6 weeks for processing of supplemental documents.



Office of the Registrar

Transcript Contact: 1.888.823.8734

Email: transcripts@ufv.ca

P E R S O N A L	UFV student number 3 0 0 0 8 7 5 8 5	Student's full legal name erin megan lefebvre
	Birthdate 1 9 9 1 s e p 0 5	Former surname (if applicable) jenstad
	Daytime telephone number 6047685302	Email address erinmegan91@gmail.com

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Number of Copies: 1

Choose one:

☒ Regular processing within 3 business days

Rush - **in-person only** same day service (additional fee \$15, cut-off 3 p.m. daily)

☐ Hold for completion of: Fall Winter Summer Graduation

Choose one:

☐ Pick up in: ☐ Abbotsford ☐ Chilliwack

☒ Mail to name and address below

☐ Courier to name and address below (additional fees listed above)

Recipient and Address Information

Issue to: ATTN: Admissions

Street Line 1: Malone University

Street Line 2: 2600 Cleveland Ave NW

City or Town: Canton, OH Postal Code or Zip Code: 44709

Recipient Phone # (if courier option selected): 6047685302

Please be aware UFV will not be responsible for meeting deadlines or ensuring deliveries.

INFORMATION FOR TRANSCRIPT REQUESTS

1. Transcripts will be issued on or before 3 business days after receipt of request.
2. Transcripts will not be released if your financial account is in arrears.
3. Photo ID is required for all transcript pick ups. Third party pick up requires authorization on this form or a letter of proxy. The third party must present photo ID at pick up.
4. Unclaimed or returned transcripts are destroyed 1 month after the date of issue.

Student records are confidential and are not released without the written consent of the student, unless otherwise required by law. Your signature on this form allows the official transcript to be issued to the recipient specified.

STUDENT SIGNATURE: Erin Lefebvre

DATE: 2022 Dec 14

COMPLETE FOR THIRD PARTY PICK UP ONLY

I give permission to : _____
to pick up my transcript (s).

Student signature for third party pick up

FREEDOM OF INFORMATION/PROTECTION OF PRIVACY. The information on this form is collected under the authority of British Columbia's Freedom of Information and Protection of Privacy Act [(RSBC 1996) chapter 126] and the University Act. This information is used only for the administration of academic programs and providing educational and related support services. If you have any questions about the collection and use of this information, contact the Enrolment Services Coordinator at 604-854-4501 or reginfo@ufv.ca

Quantity: 1	Amount: \$30	PAYMENT METHOD:
		<input type="checkbox"/> Online Banking <input checked="" type="checkbox"/> Credit card - Provide card information below when submitting via email

Card number 4 5 0 3 3 0 0 0 2 7 6 1 3 7 8 3	Expiry date 0 6 2 3	Cardholder's signature Erin Lefebvre
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