

Elizabeth Odell

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Objective

Dedicated, highly motivated, and hardworking individual with great organizational, communication, and problem-solving skills searching for a project engineer position in Hawaii.

Education

B.S. Degree in Building Construction | December 2019 | Virginia Tech

Experience

Hourigan | Project Engineer | February 2020 – Now

- Assigned to a new construction of \$360 million headquarter building including demolition and implosion of an existing 22 story building.
- Successfully completed a safe implosion in a downtown city setting.
- Organized and managed the project's community outreach to surrounding stakeholders including pre and post implosion inspections of 15 buildings along with cleanup.
- Assisted in writing Contract documents, scopes, budgets, and schedules.
- Managed the site's Environment and Sediment Control while creating weekly reports.
- Completed weekly safety audits documenting any unsafe conditions on site.
- Tracked daily progress of site demolition, shoring, tiebacks, and rubble haul off.
- Compiled daily reports from all subcontractors on site.

The Whiting- Turner Contracting Company | Intern | May 2019-August 2019

- Assigned to an interior upfit of a lab, warehouse, and office space and a new construction of a hotel.
- Acquired bids from subcontractors for multiple scopes.
- Performed takeoffs and estimates of walls and ceilings, flooring, doors, and windows.
- Completed a completion list of hotel rooms and life safety devices with daily updates.

Hourigan | Intern | May 2018-August 2018

- Assigned to a 200,000 square foot inpatient rehabilitation hospital for the Sheltering Arms Institute.
- Created RFIs and submittals to send to architects and engineers.
- Walked the site daily to perform daily inspections and safety inspections.
- Assisted the project manager in reviewing and updating drawings.
- Composed, compiled, and distributed meeting minutes from OAC, subcontractor, utility, and county meetings.

SAFETY CERTIFICATIONS AND SKILLS

OSHA 30, First Aid and CPR, Responsible Land Disturber Certification.

Bluebeam, PlanGrid, On-Screen Takeoff, Revit, Microsoft Word, Excel, PowerPoint, Project.