

Elizaveta Makarova

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41 Aldershot St , St. John's, Newfoundland

WORK EXPERIENCE

LoveRadio

2015 Jun — 2016 Sep

Social Media Manager

- ☐ Posted news and updates in all social networks (Facebook, instargram, vk).
- ☐ Recorded management of guests and winners.
- ☐ Make record of all social media posts.
- ☐ Meet with advertisers and sponsors.

Media Group KOMOS-media

2016 Sep — 2017 Aug

Web Development Intern

- ☐ Meet with managers to gather requirements for the company website.
- ☐ Developed front end functionality.
- ☐ Provided technical support for the company.
- ☐ Created banners and logos for the website.
- ☐ Find bugs and creating an excel document with the description and location of the bugs.
- ☐ Created of website tests and test reports
- ☒ Created media kit.

Memorial University of Newfoundland/Labrador

2018 Jun — 2018 Sep

Makerspace Marketing Assistant

- ☐ Produced promotional material for The Commons Makerspace.
- ☐ Planed, developed, and executed print, digital, and social media content.
- ☐ Assisted with daily operations of the Makerspace.
- ☐ Provided front-line technical support to students, staff, and faculty.

Memorial University of Newfoundland/Labrador

2018 Sep — present

Digital Media Tutor

- ❑ Conducting one-on-one and group tutorials with students, faculty, and staff in digital media programs such as html, css, Photoshop, Premiere, Illustrator, iMovie, etc.
- ❑ Creating promotional material for tutoring services and actively market services to the university community
- ❑ Creating tutorials/guides for clients, Commons staff, and The Commons website

SKILLS

- ❑ Programming (Python (including numpy, django), Java, HTML, css, pascalABC, jQuery)
- ❑ Data Analysis Tools (Pandas, R)
- ❑ Microsoft Office (Word, Excel, PowerPoint, Outlook)
- ❑ Adobe Creative Cloud (Photoshop, Illustrator etc)
- ❑ MacOS software (Numbers, Pages, iMovie)

EDUCATION

September 2017 — Present

Memorial University of Newfoundland

Major in Computer Science, minor in Math, 6th semester - Undergraduate