

## Employee Exit Interview

|                            |                            |                            |
|----------------------------|----------------------------|----------------------------|
| Interview Date: 2025-11-15 | Reference No.: TURN-00006  | Employee No.: 7            |
| Employee Name: chauffeur   | Position: Chauffeur        | Nationality: Marocaine     |
| Hiring Date: 2025-11-15    | Departure Date: 2025-11-15 | Department: TOTAL          |
| Direct Manager: Admin      |                            | Departure Reason: qwertyui |

**Disclaimer:** The company confirms that no employee will be harmed for providing objective feedback. Please select the rating you believe is most appropriate where 1 is low and 5 is high.

Evaluation Table (1 = Low, 5 = High)

| # | Question (English)  | Question (Arabic)  | 1                                | 2                     | 3                     | 4                     | 5                     |
|---|---|--|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1 | What is your general assessment of the company as a place and place of work?                                    | ماعىلا كىمىيقت وە ئام ئەلمۇن ئاكىمك ةكىرشىللى؟   | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 2 | What is your general assessment of the company's policies and procedures?                                       | ماعىلا كىمىيقت وە ئام تاءارجى او تاسىسىلى ةكىرشىللا؟   | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3 | What is your assessment of the workplace, facilities and healthy working conditions?                            | نەكايىل كىمىيقت وە ئام قىفارىملا او لەمعللا ئەيچىمىللا فورظىللا او؟                          | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 4 | What is your assessment of the benefits that the company grants to its employees compared to similar companies? | ايازمىللى كىمىيقت وە ئام ةكىرشىللا اوحىنمەت يېتىللا ئەنراقىم اھىفطومىل ئەبەشىملا تاكىرشىلاب؟ | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 5 | What is your assessment of the level of salaries in the company in general compared to similar companies?       | ىوتىسەمل كىمىيقت وە ئام ةكىرشىلاب بىتاورىلا ئەنراقىم ماع لەكشىپ ئەبەشىملا تاكىرشىلاب؟        | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 6 | What is your assessment of the company's level of interest in its employees?                                    | ىوتىسەمل كىمىيقت وە ئام ةكىرشىللا مامەتە ئەھىفطومىب؟   | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

### Rating Questions (continued)

| #  | Question (English)  | Question (Arabic)   | 1                                | 2                     | 3                     | 4                     | 5                     |
|----|---|---|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 7  | What is your assessment of the organizational unit's desire for change, correction and modification?  | ةبغرل كمييقـت وـه اـم<br>يـف ةـيمـيـطـنـتـلـا ةـدـحـوـلـا<br>حـيـحـصـتـلـا او رـيـيـغـتـلـا<br>؟ـلـيـدـعـتـلـا او                             | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 8  | How much training was provided to you upon employment?  | يـذـلـا بـيـرـدـتـلـا رـادـقـمـاـمـ<br>دـنـعـكـلـهـرـيـفـوـتـمـتـ<br>؟ـفـيـطـوـتـلـا  | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 9  | To what extent could the training have qualified you for a higher job and an increase in salary?  | نـمـنـاكـيـذـلـاـيـدـمـلـاـاـمـ<br>نـأـبـيـرـدـتـلـلـنـكـمـمـلـاـ<br>ىـلـعـأـةـفـيـطـوـلـكـلـهـؤـيـ<br>؟ـبـتـارـلـاـيـفـةـدـايـزـوـ           | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 10 | What is your understanding, during your tenure in the company, of the duties and responsibilities of your job?                                | ةـرـتـفـلـالـخـكـمـهـفـوـهـاـمـ<br>ةـكـرـشـلـابـكـتـمـدـخـ<br>تـايـلـوـؤـسـمـوـتـابـجـاـولـ<br>؟ـكـتـفـيـطـوـ                                 | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 11 | What is your understanding, during your service in the company, of the performance standards and objectives that you are required to achieve? | ةـرـتـفـلـالـخـكـمـهـفـوـهـاـمـ<br>ةـكـرـشـلـابـكـتـمـدـخـ<br>ءـادـأـلـاـفـادـهـأـوـرـيـيـاعـمـلـ<br>كـنـمـبـوـلـطـمـلـاـ<br>؟ـاـهـقـيـقـحـتـ | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 12 | What is your understanding during your service in the company of what is happening in the company in general?                                 | ةـرـتـفـلـالـخـكـمـهـفـوـهـاـمـ<br>امـلـةـكـرـشـلـابـكـتـمـدـخـ<br>؟ـلـكـكـةـكـرـشـلـابـيـجـيـ  | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 13 | What is your assessment of the appreciation you received from the company when you were doing a good job?                                     | كمـيـيـقـتـوـهـاـمـ<br>تنـكـيـذـلـاـرـيـدـقـتـلـلـ<br>ةـكـرـشـلـاـنـمـهـاـقـلـتـتـ<br>ـاـلـمـعـيـدـؤـتـتـنـكـاـمـدـنـعـ<br>؟ـدـيـجـلـكـشـبـ   | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 14 | What is your assessment of the direct manager desire to listen and help?  | ةـبـغـرـلـكـمـيـيـقـتـوـهـاـمـ<br>يـفـرـشـابـمـلـاـسـيـئـرـلـاـ<br>ءـاغـصـإـلـاـوـعـامـتـسـالـاـ<br>؟ـةـدـعـاـسـمـلـاـيـفـةـبـغـرـلـاوـ       | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

| #  | Question (English)   | Question (Arabic)  | 1                                | 2                     | 3                     | 4                                | 5                     |
|----|--|--|----------------------------------|-----------------------|-----------------------|----------------------------------|-----------------------|
| 15 | To what extent does your immediate superior encourage you in making suggestions and improvements in working methods? | كسیئر عیچشت ىدم ام<br>یف كل رشابملا<br>تاجارتقا لامیدقت<br>یف تانی سختلارو<br>؟لمعلابیلاسأ   | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>            | <input type="radio"/> |
| 16 | What is your assessment of the opportunities for promotion, salary increase and career development in the company?   | صرفل کمییقت ووه ام<br>بخارللا ئدایزو ۋېقىرتلا<br>یفي طولارى وطتلارو<br>؟ةكرشلابیف            | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>            | <input type="radio"/> |
| 17 | What is your assessment of the level of cooperation between colleagues in the organizational unit in which you work? | كمییقت ووه ام<br>نیب نوعتلارىوت سمل<br>ۋەحولالا بیف ئالمزلا<br>یتلار ئیمیطنتلار<br>؟اھب لمعت | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>            | <input type="radio"/> |
| 18 | What did you like most about working at the company?   | یف رىڭلا كېجعأ يىذلا ام<br>؟ةكرشلابیف لمعلا  | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/>            | <input type="radio"/> |
| 19 | What did you dislike about working at the company?   | یف كېجعى ملى يىذلا ام<br>؟ةكرشلابیف لمعلا  | <input type="radio"/>            | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |

## Open Questions

| #  | Question (English)   | Question (Arabic)   | Response |
|----|--|---|----------|
| 20 | What are your suggestions for improving the work in the organizational unit in which you were working? | يـف لـمعـلـا نـيـسـحـتـلـ كـتـاحـارـتـقـا يـهـ اـمـ<br>لـمـعـتـ تـنـكـ يـتـلـا ةـيـمـيـطـنـتـلـا ةـدـحـوـلـا<br>؟ـاهـيـفـ                   |          |
| 21 | What are your suggestions to improve the work in the company as a whole?                               | يـف لـمعـلـا نـيـسـحـتـلـ كـتـاحـارـتـقـا يـهـ اـمـ<br>؟ـلـكـكـ ةـكـرـشـلـا   |          |
| 22 | In your opinion, what is the real reason for the end of your services in the company?                  | ؟ـاهـنـإـلـ يـقـيـقـحـلـا بـبـسـلـا وـهـ اـمـ كـيـأـرـبـ<br>؟ـةـكـرـشـلـا بـكـتـامـدـخـ   |          |
| 23 | What are the suggestions and observations that you think would benefit the company?                    | يـتـلـا تـاطـحـاـلـمـلـا وـتـاحـارـتـقـاـلـا يـهـ اـمـ<br>عـفـنـلـاـبـ ةـدـوـعـلـاـ اـهـنـأـشـ نـمـ نـأـ دـقـتـعـتـ<br>؟ـةـكـرـشـلـا ئـلـعـ |          |

## Employee Signature

|                                    |                                      |  |
|------------------------------------|--------------------------------------|--|
| <b>Employee Name:</b><br>chauffeur | <b>Interview Date:</b><br>2025-11-15 | <b>Employee Signature:</b><br>tttttttt |
| <b>RH Signature:</b><br>_____      | <b>DG/DGA Signature:</b><br>_____    |  |