

مقابلة مغادرة موظف

Employee Exit Interview

Interview Date: 2025-11-15	Reference No.: TURN-00006	Employee No.: 7
Employee Name: chauffeur	Position: Chauffeur	Nationality: Marocaine
Hiring Date: 2025-11-15	Departure Date: 2025-11-15	Department: TOTAL
Direct Manager: Admin		Departure Reason: qwertyui

Disclaimer: The company confirms that no employee will be harmed for providing objective feedback. Please select the rating you believe is most appropriate where 1 is low and 5 is high.

Evaluation Table (1 = Low, 5 = High)

#	Question (English)	Question (Arabic)	1	2	3	4	5
1	What is your general assessment of the company as a place and place of work?	للشركة كمكان عمل؟ ما هو تقييمك العام	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	What is your general assessment of the company's policies and procedures?	وإجراءات الشركة؟ تقييمك العام لسياسات ما هو	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	What is your assessment of the workplace, facilities and healthy working conditions?	والظروف الصحية؟ لأماكن العمل والمرافق ما هو تقييمك	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	What is your assessment of the benefits that the company grants to its employees compared to similar companies?	تمنحها الشركة لموظفيها هو تقييمك للمزايا التي بالشركات المشابهة؟ ما مقارنة	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	What is your assessment of the level of salaries in the company in general compared to similar companies?	بالشركة بشكل عام تقييمك لمستوى الرواتب المشابهة؟ ما هو مقارنة بالشركات	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	What is your assessment of the company's level of interest in its employees?	الشركة بموظفيها؟ تقييمك لمستوى اهتمام ما هو	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Rating Questions (continued)

#	Question (English)	Question (Arabic)	1	2	3	4	5
7	What is your assessment of the organizational unit's desire for change, correction and modification?	التقييمية في التغيير تقييمك لرغبة الوحدة والتعديل؟ ما هو والتصحيح	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	How much training was provided to you upon employment?	لك عند التوظيف؟ التدريب الذي تم توفيره ما مقدار	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	To what extent could the training have qualified you for a higher job and an increase in salary?	للتدريب أن يؤهلك الذي كان من الممكن في الراتب؟ ما المدى لوظيفة أعلى وزيادة	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	What is your understanding, during your tenure in the company, of the duties and responsibilities of your job?	بالشركة لواجبات خلال فترة خدمتك وظيفتك؟ ما هو فهمك ومسؤوليات	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	What is your understanding, during your service in the company, of the performance standards and objectives that you are required to achieve?	لمعايير وأهداف فترة خدمتك بالشركة ما هو فهمك خلال منك تحقيقها؟ الأداء المطلوب	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	What is your understanding during your service in the company of what is happening in the company in general?	بالشركة لما يجري خلال فترة خدمتك ككل؟ ما هو فهمك بالشركة	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	What is your assessment of the appreciation you received from the company when you were doing a good job?	كنت تتلقاه من الشركة هو تقييمك للتقدير الذي عملاً بشكل جيد؟ ما عندما كنت تؤدي	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14	What is your assessment of the direct manager desire to listen and help?	المباشر في الاستماع تقييمك لرغبة الرئيس في المساعدة؟ ما هو والإصغاء والرغبة	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

#	Question (English)	Question (Arabic)	1	2	3	4	5
15	To what extent does your immediate superior encourage you in making suggestions and improvements in working methods?	في تقديم الاقتراحات رئيسك المباشر لك العمل؟ ما مدى تشجيع والتحسينات في أساليب	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16	What is your assessment of the opportunities for promotion, salary increase and career development in the company?	وزيادة الراتب والتطوير تقييمك لفرص الترقية في الشركة؟ ما هو الوظيفي	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
17	What is your assessment of the level of cooperation between colleagues in the organizational unit in which you work?	بين الزملاء في الوحدة لمستوى التعاون بها؟ ما هو تقييمك التنظيمية التي تعمل	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18	What did you like most about working at the company?	في العمل في الشركة؟ ما الذي أعجبك أكثر	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19	What did you dislike about working at the company?	في العمل في الشركة؟ ما الذي لم يعجبك	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Open Questions

#	Question (English)	Question (Arabic)	Response
20	What are your suggestions for improving the work in the organizational unit in which you were working?	لتحسين العمل في الوحدة التنظيمية التي كنت تعمل فيها؟ ما هي اقتراحاتك	
21	What are your suggestions to improve the work in the company as a whole?	لتحسين العمل في الشركة ككل؟ ما هي اقتراحاتك	
22	In your opinion, what is the real reason for the end of your services in the company?	السبب الحقيقي لإنهاء خدماتك بالشركة؟ برأيك ما هو	
23	What are the suggestions and observations that you think would benefit the company?	الاقتراحات والملاحظات التي تعتقد أن من شأنها العودة بالنفع على الشركة؟ ما هي	

Employee Signature

Employee Name: chauffeur	Interview Date: 2025-11-15	Employee Signature: tttttttt
RH Signature: _____	DG/DGA Signature: _____	