H.E.I COHORT ANALYSIS SYSTEM USERGUIDE

HEI COHORT SYSTEM

INTRODUCTION

HIV EXPOSED INFANTS need to be tracked and their status known over time to ensure that they remain free and safe from HIV AIDS and for the unlucky cases where children are involved, then. To do the tracking, this tool has been created to help users do so over a progressive period of time for a specified health facility. One is expected to follow a Calendar and a list of instructions which are embedded in the system under the help menu.

SYSTEM OVERVIEW

There are two main users of the system.

To use the System, one needs to log in and access their account. One will access various modules depending on whether one is a system user or an administrator.

A System administrator has permission to access all thelisted below.

The Modules include:

- Adding Users
- Adding Data To the System
- Editing existing data In the System
- Adding/Editing Targets in the System
- Adding/Editing Existing facilities in the System
- Doing Data Backup

Unlike the System administrator, a normal System user is entitled to use the following modules.

- Adding Data To the System
- Editing existing data In the System
- Adding/Editing Targets in the System
- Doing Data Backup

HEI COHORT SYSTEM

NB: Throughout this user-guide, for each module, the users of each module (EitherAdministrator or Normal System user) will be listed beside.

INSTALLING THE SYSTEM

If the System is not hosted on a central server, a set up file will be provided to ensure that you install it to your personal Machine. Instructions on how to do the installation will be given too.

Always ensure you follow instructions as required to avoid any challenges.

The System runs on a browser and has been tested on the following browsers.

- ✓ Mozilla Firefox 25
- ✓ Google Chrome34.0

To start the Application, ensure the following programs are already installed in the host Machine and are running.

- ✓ JDK 45 or above
- ✓ APACHE TOMCAT 7 which is the Server.
- ✓ WAMP Server for hosting the database.

RUNNING THE SYSTEM

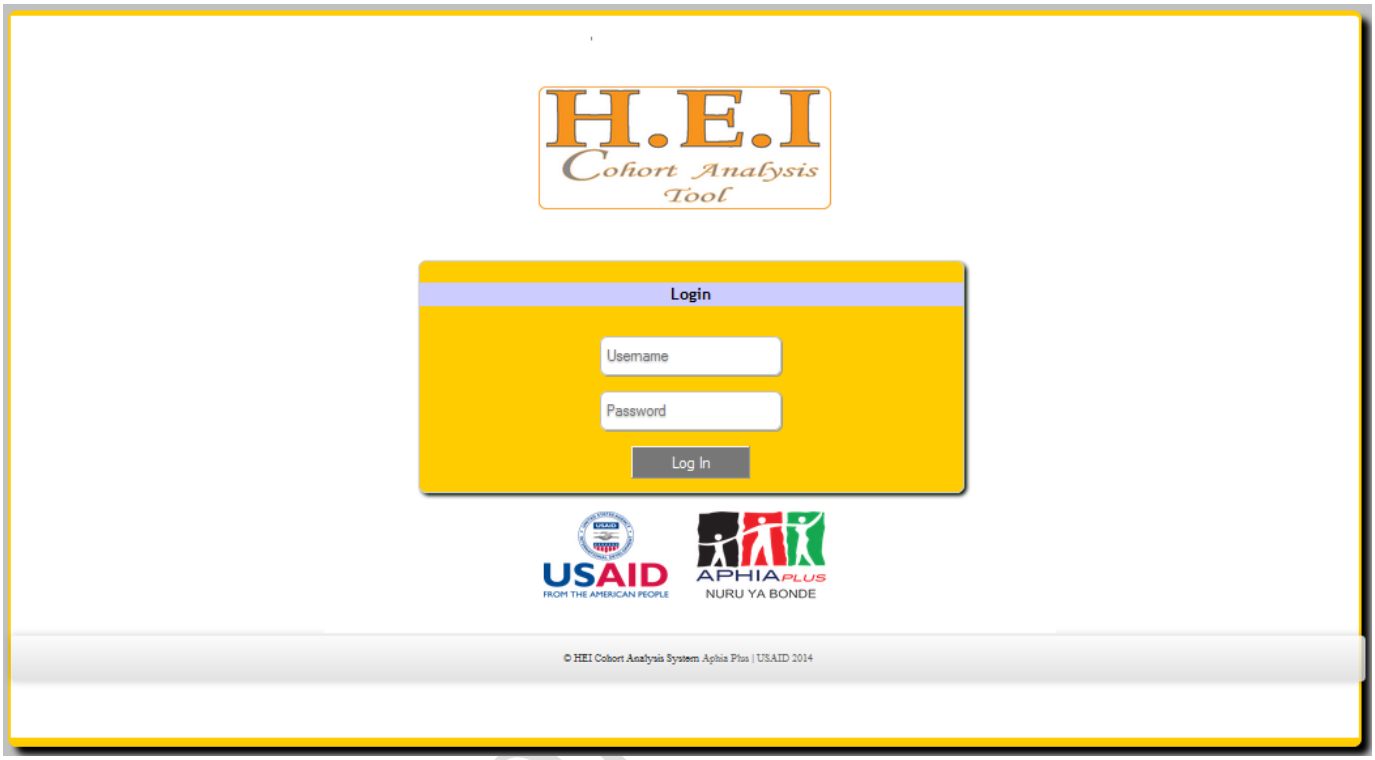
To run the application, Copy one of the following URL into your browser then hit the enter button.

(i) If your system is not hosted, use the URL **http:localhost:8088/HEI**
(ii) If your System is hosted, use the URL **fhi360pc-3:8088/HEI**

HEI COHORT SYSTEM

SYSEM LOG IN.

Upon inputting the correct URL into your browser and pressing the enter button, the following page will be displayed.

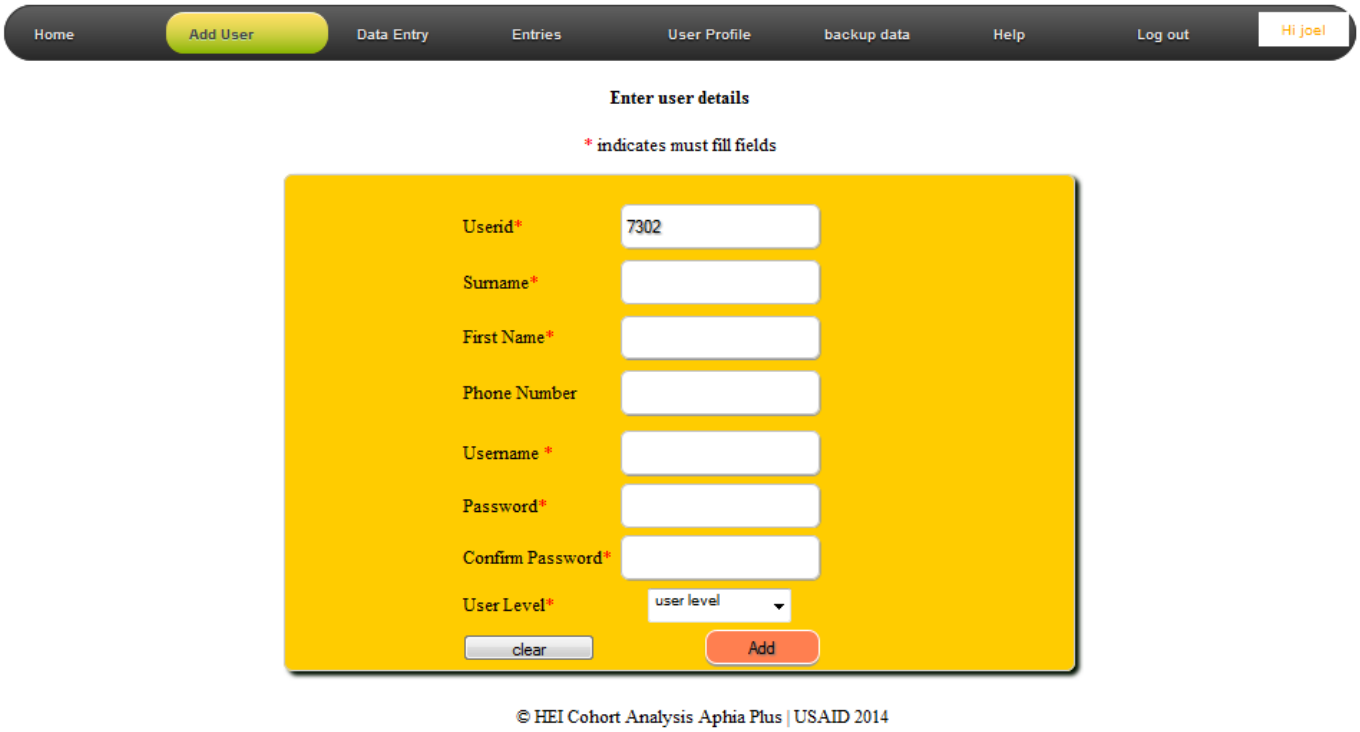


ADDING USERS TO THE SYSTEM

This module is only accessible by the System Administrator. It's the first page that is displayed when Administrator logs into the system.

The following fields must be input:

- Surname
- First Name
- Username
- Password
- Repeat Password
- User level (System administrator, System User)



After adding the correct user details, click on Add to save the details. You will get a response message User added Successfully.

If the user name you are trying to add has already been given to another person, then it you will get a message that Username you are adding has already been assigned to someone else.

DATA ENTRY

Data entry module is accessible to both System Administrator and System user.

Data Entry involves five Sections namely:

Tool Cover

1st Review at 12 months

10.0 Outcomes at 9 Months

2nd Review Cohort Birth month

HEI COHORT

HEI COHORT SYSTEM