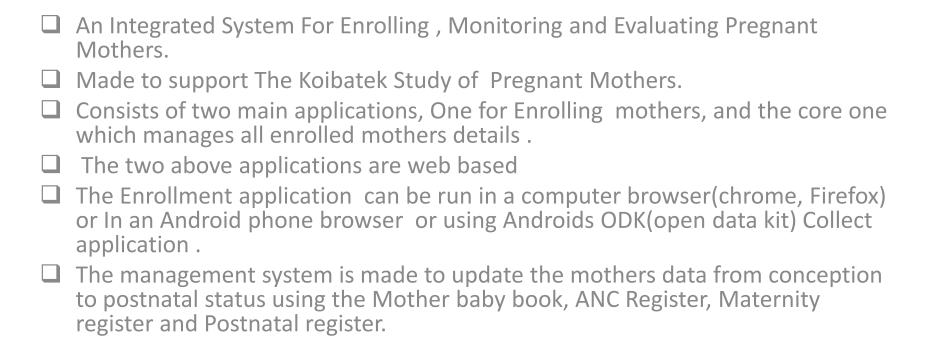
INTEGRATED MNCH SYSTEM

Userguide Version 1.0

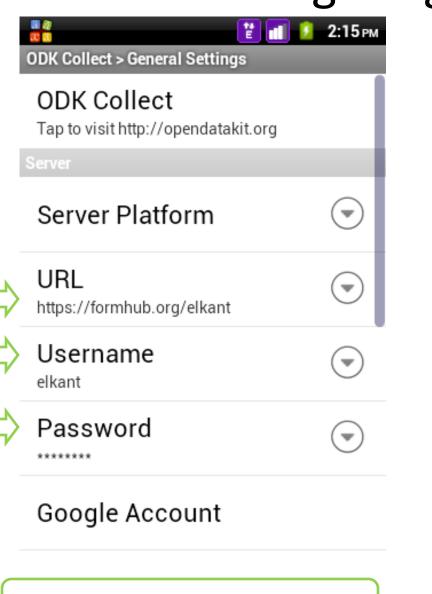
MNHC OVERVIEW



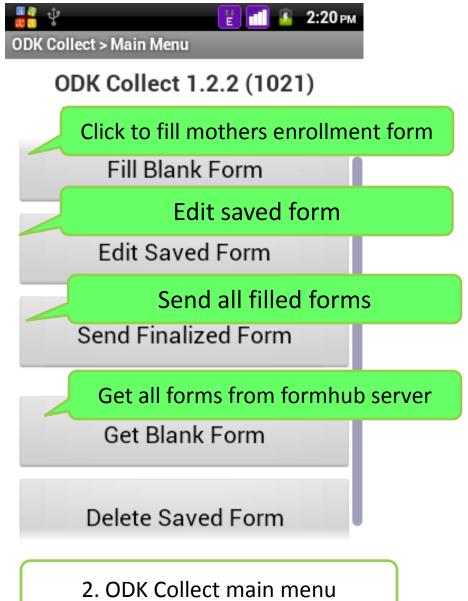
MNHC MODULES

- ✓ Running application for the first time.
 - Mobile application.
 - Computer Based application.
- ✓ Managing Community Health workers (add, edit)
- ✓ Enrolling Mothers
- ✓ Importing Enrolled Mothers data
- ✓ Mother Baby Book data entry
- ✓ Registers Data entry(ANC, Maternity, Postnatal registers)
- ✓ SMS Module (creating and editing and sending general and targeted sms).
- ✓ Reports

Configuring ODK Collect



1. Connecting to formhub server



RUNNING MNHC THE FIRST TIME

Configuring Mobile application (ODK Collect.)

Download the ODK Collect Android application from http://play.google.com store or from http://opendatakit.org .

(For admin) Create a formhub account and upload the koibatek data entry form.

After installing odk collect in your phone, click to open it.

- Click on the options, general settings.
- Click on URL dropdown, then enter formhub url.
- Click on Username to enter the formhub username.
- Click on password and enter the formhub password

You are now ready to proceed and fill your first form.

Running MNHC The First Time

Configuring the database

A Error while connecting to the database. Please Enter the database configuration settings appropriately. if the root user has got no password, click the SAVE by proceed. After configuration works, open the previous tab where you were working on before the error occurred, then refresh your page. Otherwise, login to start

Database (Database Configuration			
Host name: 🕡	localhost:3306			
Database : 🕡	mhc			
User: 🕡	root			
Password: 🕡	Password			
	Save			

Unless otherwise advised, leave the password field unfilled and click the save button. If This should direct you to the login page if the configuration went successful.

Running MNHC The First Time

MNCH INTEGRATED SYSTEM

The home page of the MNHC System







Running The application The First Time

Running the MNHC web based System.

- Open your firefox or chrome browser.
- Type url http://localhost:8080/MHC/index.jsp



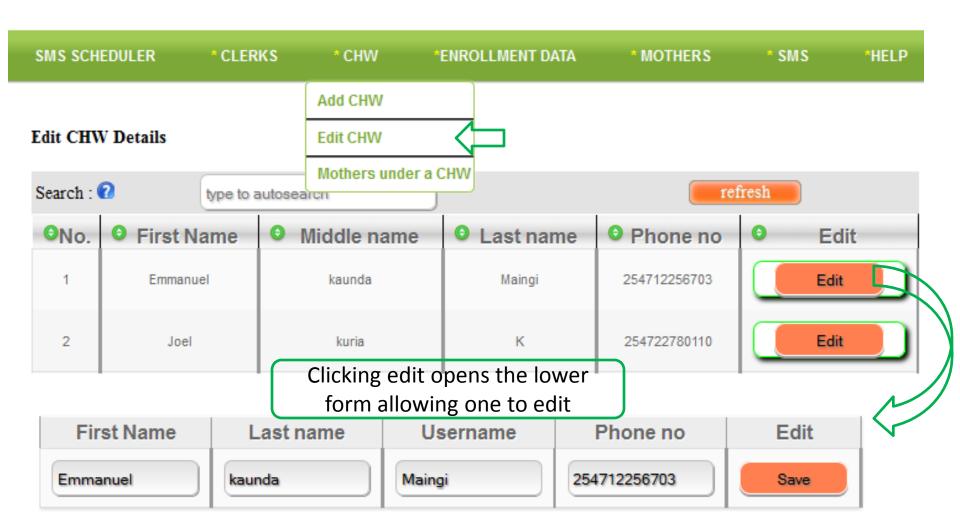
Managing Community Health workers ADDING A CHW

SMS SCHEDUI	LER *CLERKS	* CHW *E	NROLLMENT DATA	* MOTHERS	* SMS	*HELP	LOG
	nto the system ?	Add CHW Edit CHW Mothers under a C	HW				
#	First Name*	Middle name	Last n	ame*	Phone no*		
1					254712256703		
2					254712256703		
3					254712256703		
4					254712256703		
5					254712256703		
6					254712256703		
7					254712256703		
8					254712256703		
9					254712256703		
10					254712256703		

ADDING A CHW

- ✓ Log in as an administrator. (login credentials to be provided).
- ✓ Over your mouse on the CHW menu, then choose add chw
- ✓ Enter chws first name, middle name(optional) , last name and phone number
- ✓ Currently, you can add atmost 10 chws at a go.
- ✓ Use any row of interest to enter the chw details.
- ✓ Click the save button to save the entries to the system

Managing Community Health workers EDITING A CHW



EDITING A CHW

To edit a chw, over your mouse on the chw menu, select **edit chw**.

A list of all the chws appears.

To edit a certain chw:

- ✓ Click on the edit button at the last column of each row.
- ✓ Another screen appears allowing you to edit any field of interest.
- ✓ Click save to commit the edits.

NB: You can only edit one chw at a time and not more than one.

Mothers under a chw

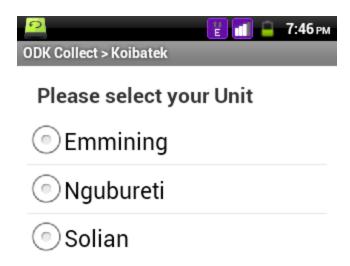


MOTHERS UNDER A CHW

Helps one to see the number of mothers managed by each chw.

- ✓ Over your mouse on the chw menu.
- ✓ Click the 'mothers under chw menu'
- ✓ A list of all the chws appears with a count of the total mothers shown in brackets.
- ✓ Select the view button for each chw to open a new form with a list of all mothers under that chw.

ENROLLING MOTHERS ODK Mobile Phone Application.



ENROLLING MOTHERS

ODK Mobile Phone Application.

- ✓ Open your ODK Collect application
- ✓ Click 'Fill Blank Form'
- ✓ Choose KOIBATEK FORM
- ✓ Start Entering data for all the fields as appropriate
- ✓ Once editing is done, save the form for submission or further editing.

ENROLLING MOTHERS

Computer based web Application

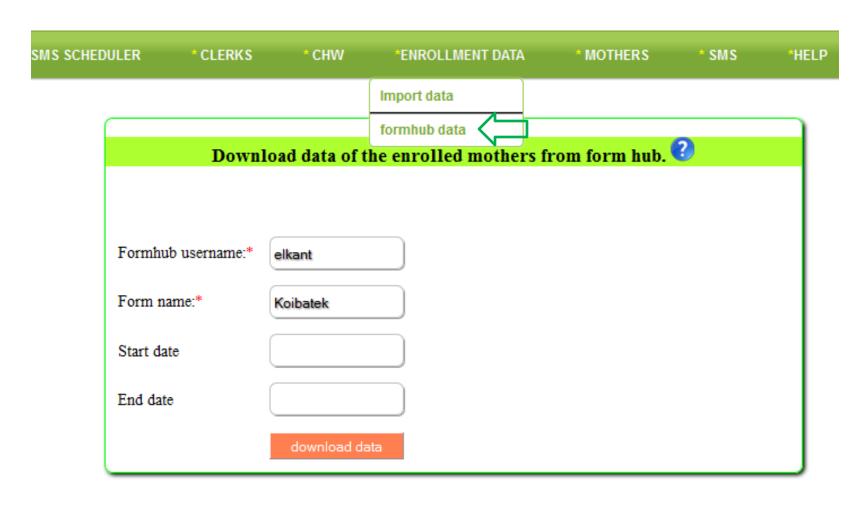
formhub Koibatek Administer informed consent. If subject agrees to participate, proceed to questionnaire. Begin by collecting Socio-demographic and geographic data for the respondent; there are approximately 15 questions to answer in this section. Please select your Unit * This is the computer web based Emmining application first page that is Ngubureti used to enroll new mothers Solian Please enter your mobile number *

ENROLLING MOTHERS

COMPUTER BASED WEB APPLICATION

- ✓ Over Your Mouse on 'Home' menu.
- ✓ Click the **Enroll mothers** menu.
- ✓ Fill all the necessary fields about the mother you are enrolling.
- ✓ Click save to upload their details once you are through.
- ✓ If You have no internet connection, the details that you have added are kept in a queue until you have a working connection when they are uploaded.

DOWNLOADING DATA IN .XLS FORMAT



DOWNLOADING DATA IN .XLS FORMAT

All the enrolled mothers details are saved in formhub.

One must import the data into the MNHC System.

To do this:

- ✓ Over your mouse on 'Enrollment data'
- ✓ Click on 'formhub data'

A form appears requiring you to enter your formhub username, form name, start date and end date.

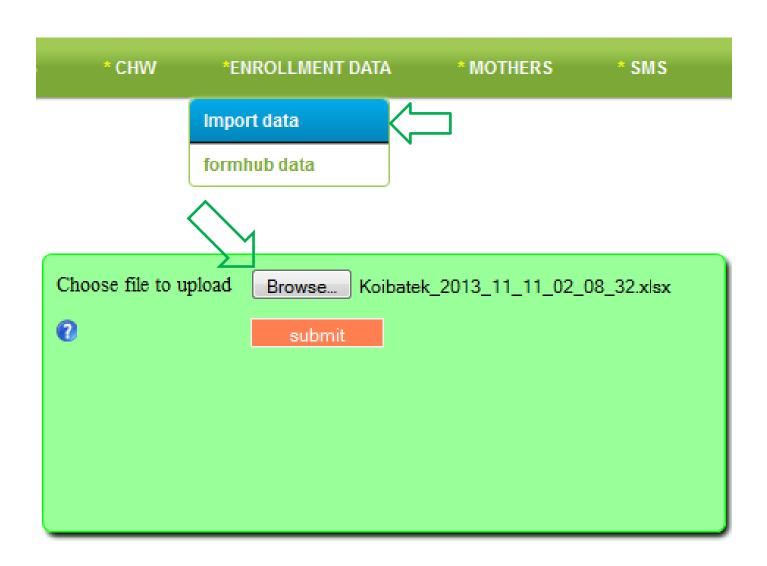
Start date and end date are optional and leaving them blank means one will be downloading all time data.

✓ Click the Download Data button.

You have have your download ready in .xls format.

✓ Save the excel file in the folder Root folder/MHC_UPLOADS/ ready for uploading. E.g C:/MHC_UPLOADS

UPLOADING DATA

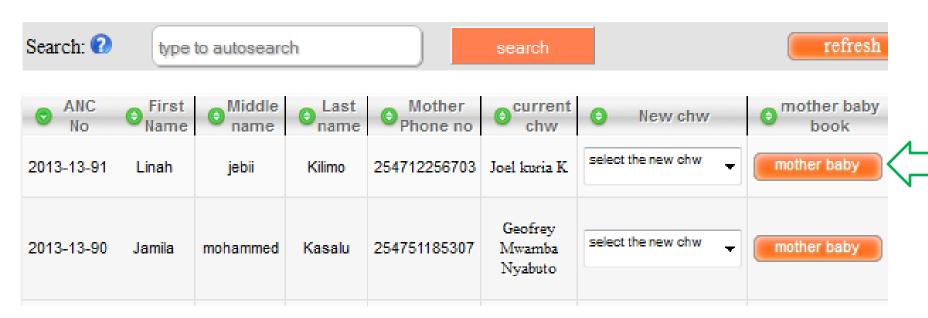


UPLOADING DATA

- ✓ Over your mouse on 'Enrollment data'
- ✓ Click on 'import data'
- ✓ A form appears enabling one to select the file containing the data for upload.
- ✓ As of Version MNHC 1.0, data is importable in .xls.
- ✓ Navigate to Root drive of your application, e.g C, then MHC_UPLOADS where you can select your .xls file.
- ✓ This guide assumes that you have already downloaded the excel file into the folder Root drive/MHC_UPLOADS

Mother Baby Book- view mothers page

select the drop down to choose the new chw of the current mother



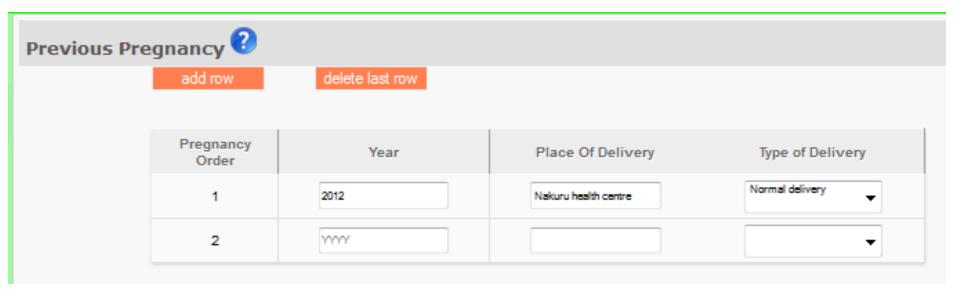
Data Entry Mother Baby Book

- ✓ Log in as a data clerk.
- ✓ Click at the **Home** menu
- ✓ Click at the **View all mothers** menu.
- ✓ Search the mother you would wish to edit their details by typing their anc number, first, middle or last name or their phone number.
- ✓ Click the mother baby link.
- ✓ This leads you to the maternal profile page.

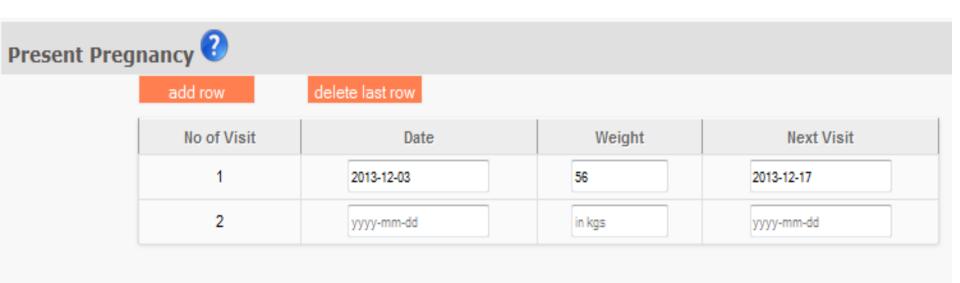
Mother Baby Book- maternal profile

MATERNAL PROFILE	?					
	ANC NO:*		2013-13	3-91	search	
	Name Of Client:	Linah		jebii	Kilimo	
	Age:	20		Gravida:	4	
	Parity:	5		Marital Status:	Married	•
	Education:	Completed F	Primary	Telephone:	254712256703	
	Occupation:	shopkeeper		Next of Kin:	Jebii	Click next to move to the
	Relationship:	husband		Next of Kin Contacts:	254712345678	next page
				Save	Previous	Next

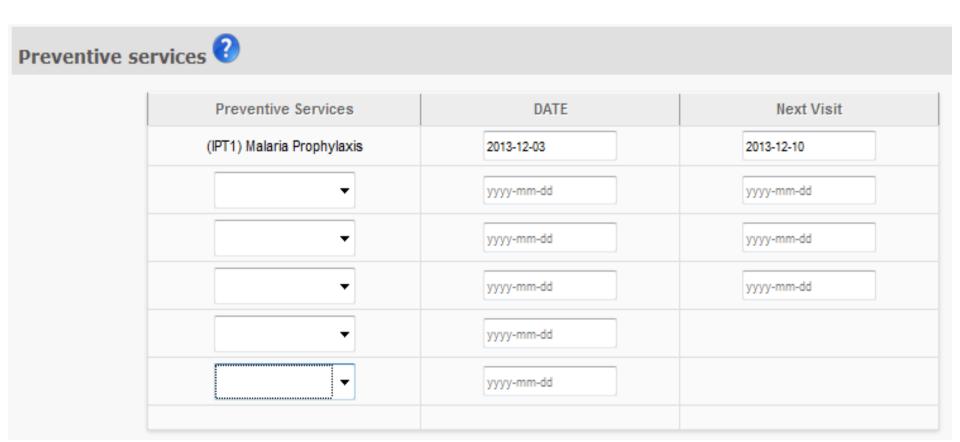
Mother Baby Book-Previous pregnancy



Data Entry Mother Baby Book-Present pregnancy



Mother Baby Book-Preventive Services



Mother Baby Book-Delivery

Delivery 😢				
	Duration of Pregnancy(weeks):	eg 6	Mode of delivery:	•
	Date of Delivery:	YYYY-MM-DD	Condition of mother:	
	Apgar Score: 1 min		Apgar Score 5 min	
	Apgar Score 10 min		Rescuscitation done:	•
	Place of Delivery:	•	Conducted by:	•

Mother Baby Book-Post natal mother

POST NATAL EXAMINATION - MOTHER ?

Timing of Visit	48 hours	1-2 weeks	4-6 weeks
Date/Visit	yyyy-mm-dd	yyyy-mm-dd	yyyy-mm-dd
Blood Pressure			
General Condition			
Breast	_	_	-
Involution of Uterus	_	-	•
Mother given ART or option B plus prophylaxis	•	-	•
Mother on HAART	_	-	•
Mother CTX Initiated	•	•	•
Counselling on Family Planning	_	_	-

Mother Baby Book-Post natal baby

POST NATAL EXAMINATION - BABY Timing of Visit 48 hours 1-2 weeks 4-6 weeks Babys Condition Babys Feeding Method Umbilical Cord Baby Immunization Started Infant given ARVs prophylaxis Infant given CTX prophylaxis initiated

Data Entry Mother Baby Book-Cancer Screening

CE	RVICAL CAN	ICER S	CREE	NING	?						
	Date	Exami	nation	Test	Results	S			Treat	ment	
1	yyyy-mm-dd	CERVIX		VIA	•	Suspicious for Cancer	Cryo	Leep	Other(Specify)	Referral	
2	yyyy-mm-dd	CERVIX		VILI	_	Suspicious for Cancer	Cryo	Leep	Other(Specify)	Referral	
3	yyyy-mm-dd			Pap Smear	•	HSIL	Overt cancer	Cryo	Leep	Other(Specify)	Referral

Mother Baby Book-Vitamin A

VITAMIN A CAPSULES FROM 6 MONTHS ?



Dose	Age	Tick Age Given	Date of Next Visit
50000 IU	< 6 Months not Breast fed		yyyy-mm-dd
100000 IU	6 Months		yyyy-mm-dd
200000 IU	12 months(1 year)		yyyy-mm-dd
200000 IU	18 months		yyyy-mm-dd
200000 IU	24 months(2 Years)		yyyy-mm-dd
200000 IU	30 Months(2 and a half Years)		yyyy-mm-dd
200000 IU	36 Months (3 Years)		yyyy-mm-dd
200000 IU	42 Months (3 and a half years)		yyyy-mm-dd
200000 IU	48 Months(4 Years)		yyyy-mm-dd

Mother Baby Book-Deworming

DEWORMING FROM 1 YEAR ?

Age	Drug	Dosage	Date of Next Visit
12 months(1 year)			yyyy-mm-dd
18 months(1 and a half) Years			yyyy-mm-dd
24 Months(2 years)			yyyy-mm-dd
30 Months(2 and a half Years)			yyyy-mm-dd
36 Months(3 years)			yyyy-mm-dd
42 months (3 and a half years)			yyyy-mm-dd
48 Months(4 years)			yyyy-mm-dd
54 Months (4 and a half Years)			yyyy-mm-dd
60 Months(5 years)			yyyy-mm-dd

Mother Baby Book-HIV EXPOSURE

				0
HIV	EXPOSURE	T	EST	U

Type of Test	Date of Sample	Results
1st DNA PCR at 6 weeks or 1st Contact	yyyy-mm-dd	
Antibody Test at 9 months	yyyy-mm-dd	
Confirmatory DNA PCR if Antibody Test is Positive	yyyy-mm-dd	
Final antibody test at 18 months	yyyy-mm-dd	

Save Previous Next Finish

Data Entry ANC REGISTER

This register holds information about mothers Anti natal clinic visits.

The register is filled at healthcentres.

Each mother is identified by a unique ANC NO. for each pregnancy.

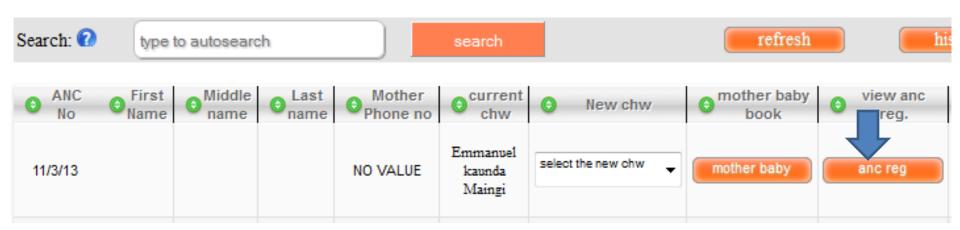
NB: One should have their mother baby book details already filled in the system before proceeding to search a mother in the ANC Register.

Data Entry ANC REGISTER

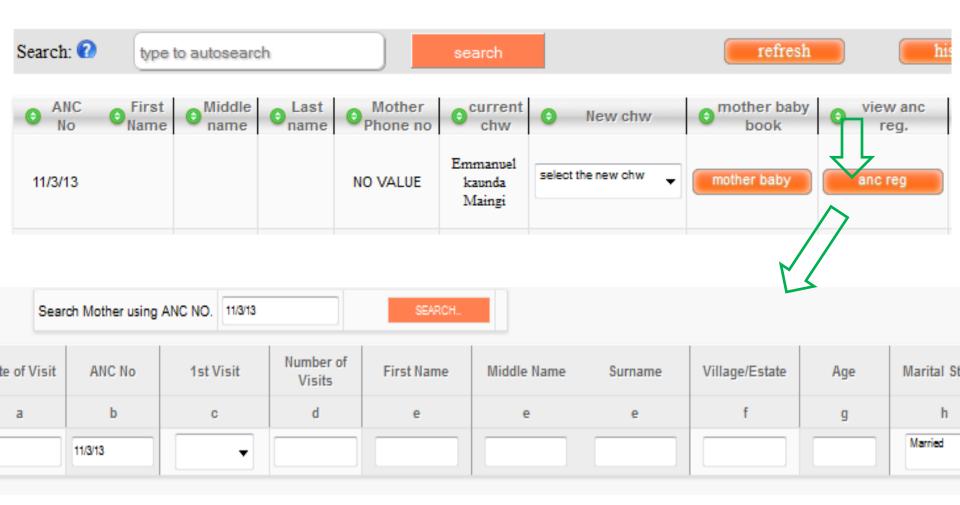
- ✓ To fill the ANC Register for a mother;
- ✓ Over your mouse on the HOME menu
- ✓ Click on **view mothers** menu
- A list of all mothers with mother baby book ,anc and maternity register links appear.
- ✓ Search a mother by typing their ANC number, first , middle , last name or phone number.
- ✓ Click on the anc register button
- The first section of the anc register, (a to h) appears.

Data Entry ANC REGISTER

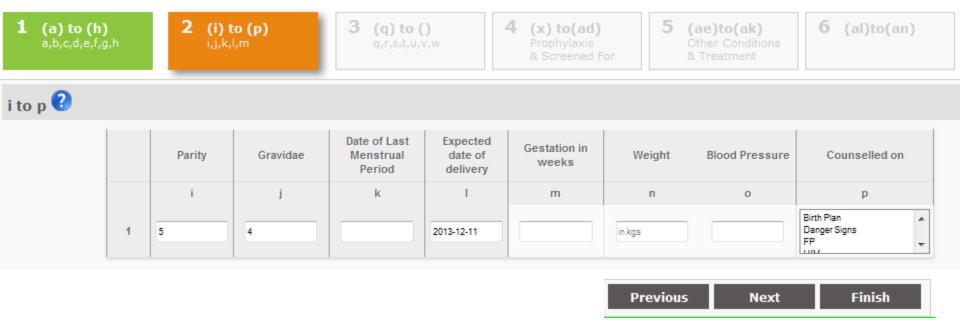
- Open view all mother page
- Click on anc reg link.



Data Entry ANC REGISTER – a to h



Data Entry ANC REGISTER – i to p



- For more detailed guide on each section, click the blue help icon.
- The orange tab(2 I to p) shows the current open tab.
- The green tab shows the already visited tabs and the light-grey ones show the pages to be visited yet.
- Move to the next tab by clicking Next button, back by pressing the previous button and finish by clicking the Finish button.

Data Entry ANC REGISTER – q to w

add row delete last row										
		Labo	ART Eligibilty							
		Hiv Results		Assessed Through						
	Haemoglobin	RPR/DRL	Initial	Retest	WHO Stage	CD4	Start on ART IN ANC			
	q	r	s	t	u	v	w			
1		•	-	•						

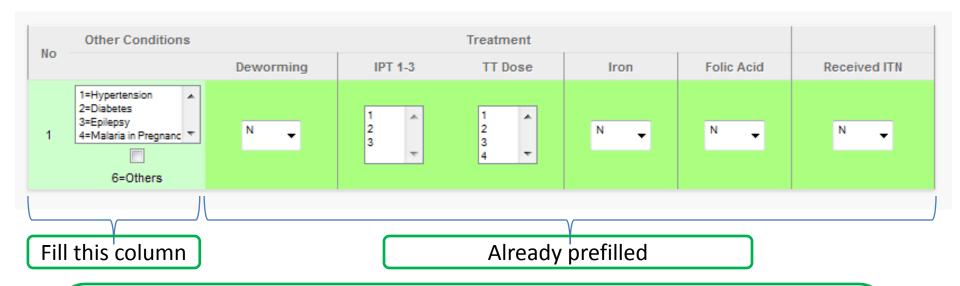
Unlike some other sections of the ANC Register, section q to w requires one to input all the values by typing them and thus there are no values being captured from the Mother Baby book, hence no already prefilled input fields.

Data Entry ANC REGISTER – x to ad

ac	ld row	delete last rov	7					
			Prophylaxis		Scr	Screened For		
	СТХ		ARV Regime	en(Predominant)		Cervical Cancer		
No			Mother		NVP for Baby	ТВ	Cervical Califer	
		NVP	AZT	HAART			Method Result	
1	•	•	•	•	•	•	VIA VILI PAP	

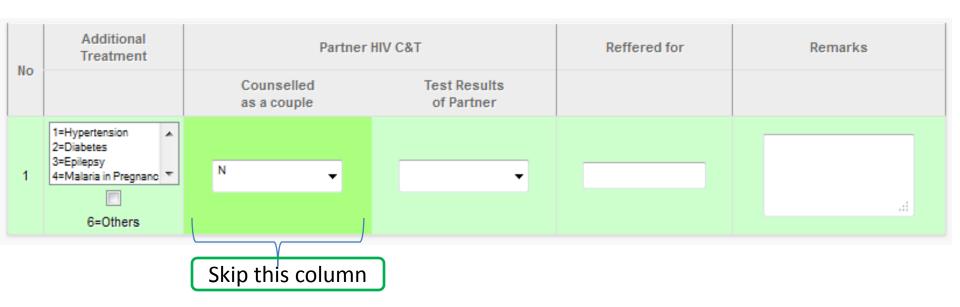
Unlike some other sections of the ANC Register, section \mathbf{x} to \mathbf{ad} requires one to input all the values by typing them and thus there are no values being captured from the Mother Baby book , hence no already prefilled input fields.

Data Entry ANC REGISTER – ae to ak



One should only enter contents in the 'other conditions' column only, since the other columns are getting their data from the Mother baby book.

Data Entry ANC REGISTER – al to an



Fill the rest of the fields

Data Entry MATERNITY REGISTER

Manages mothers details after delivery.

Is a model of Kenya's Ministry of Health maternity register and picks all the data from that book.

NB: The maternity register is different from other registers in that it differentiates mothers using their Admission number rather than the ANC number.

To open thematernity register:

Click view all mothers menu

Search any mother of interest

Click the Maternity Register

Type the mothers admission number to see the mother details

Data Entry MATERNITY REGISTER (a) to (h)

Data Entry MATERNITY REGISTER (i) to (p)

Data Entry MATERNITY REGISTER (q) to (u)

Data Entry MATERNITY REGISTER (v) to (ab)

add row	delete last row						
	baby						
Sex	Birth weight	Live birth , FSB, MSB	APGAR Score	VDRL/ RPR Results	ANC	Maternity	
(v)	(vv)	(x)	(y)	(z)	(aa)	(ab)	
F 🔻	200	upin	12	N 🔻	KF ▼	N 🔻	
F 🔻	200	felty	12	P▼	N 🔻	N 🔻	
•	in grams			•	_	-	

Data Entry MATERNITY REGISTER (ac) to (ai)

	ARV Prophylaxis		Vitamin A	Partner HIV C&T		
Regimen to	Regimen to the Mother			CTX to Mother	444	His Took or wife
ANC	Maternity	To baby			tested	Hiv Test results
(ac)	(ad)	(ae)	(af)	(ag)	(ah)	(ai)
sdNVP ▼	PM1 ▼	Y ▼	Y ~	Υ 🔻	N 🔻	-
-	-	-	_	_	-	-

Data Entry MATERNITY REGISTER (aj) to (an)

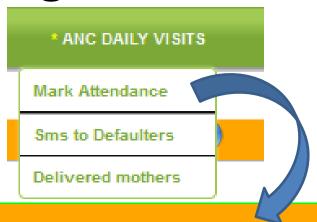
Delivery conducted by	Birth Notification Number	Disc Date	harge Status of Baby	Comments	
(aj)	(ak)	(al)	(am)	(an)	
Josphine Atudo	7654565	2013-12-20	Deac ▼	The delivery was not succesful	
jasphine Atuda	3456787	2013-12-06	Alive 🔻	Delivery was succesful	
edger davids	876345	2013-12-11	Deax ▼	Delivered Susccesfully	
enter name			•	.41	

Data Entry ANC VISITS DAIRY

This dairy is used to track mothers antenatal care clinic attendance.

Each mother who is expected to attend a clinic should be marked somewhere. The mothers who fail to attend should be notified through an sms.

Data Entry Marking ANC visits dairy



ANC VISITS MOTHER DIARY

NO	ANC NO	FIRST NAME	MIDDLE NAME	PHONE NO.	NOK PHONE NO.	STATUS
14	2013-13-89	assumpta	c.	254712894282	254712894282	Attended

Data Entry Marking ANC visits dairy

To mark the mothers who attended clinic for that day;

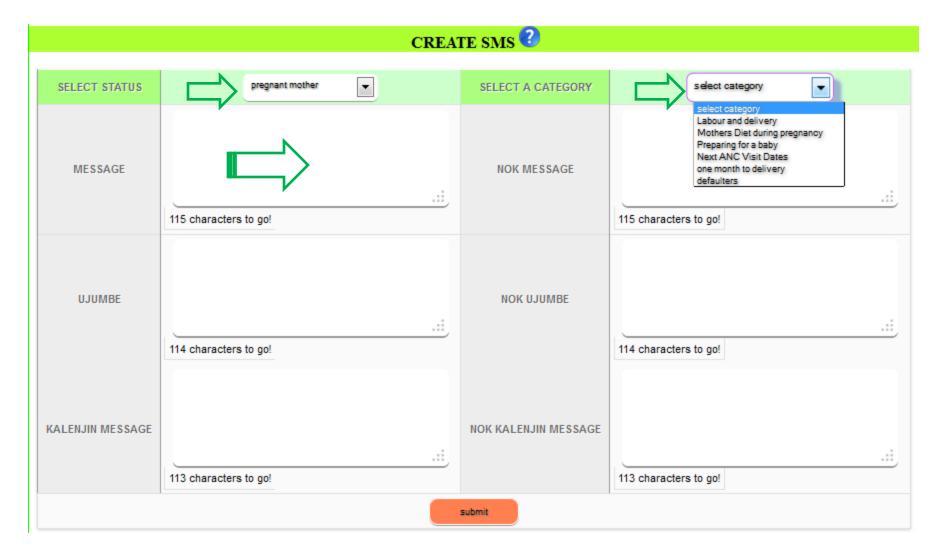
- ✓ Over your mouse on Anc daily visits menu
- ✓ Select the Mark Attendance submenu
- ✓ A list of the mothers who should be visiting the Clinic on that day appears.
- ✓ Update the status of the mother as attended if they availed themselves or as Not attended if they never turned up for the visit.
- ✓ Click on Update to commit the results.

- Mnhc uses Sms to send mothers targeted ,general and reminder messages .
- Sms must be created, and disbursed by a user(admin).
- Targeted messages are send at scheduled time while general sms are send by users at any logical time of interest.

One SMS consists of 160 characters, including space.



creating an SMS



creating an SMS

To Create an SMS

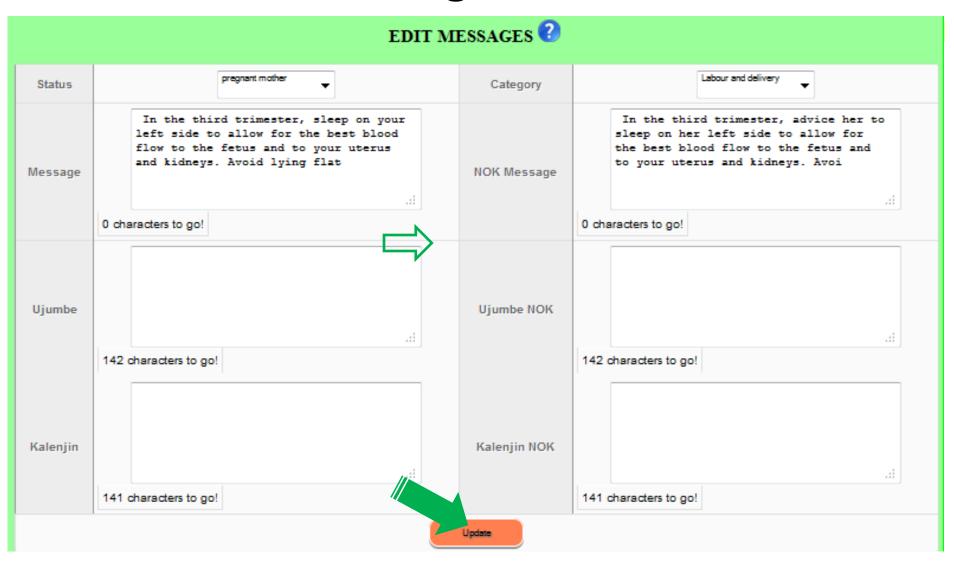
- ✓ Over your mouse on SMS menu
- ✓ Click on Create SMS link
- ✓ A window appears prompting you to select status of the targeted receivers.
- ✓ Select the category of the sms amongst the available options in the drop down.
- ✓ Create an English message for both first person and third person
- ✓ Create a swahili message 'Ujumbe' for both first and third Person.
- ✓ Create a Kalenjin message, for both First and third person.
- ✓ Click submit

All the messages should have the same meaning, and the difference should be the language and the person to whom it is being send to.

NB: Names and salutations are already catered for, thus one should not include salutation and someone's name.



editing an SMS



editing an SMS

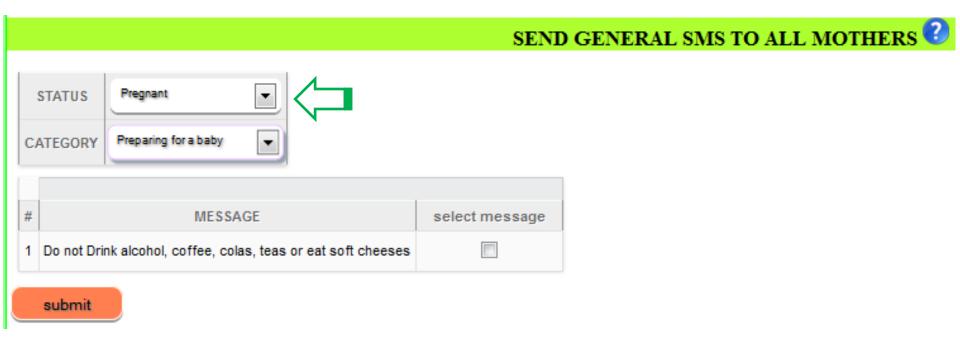
To edit an SMS

- ✓ Over your mouse on SMS menu
- ✓ Click on **Edit SMS** link
- ✓ A window appears prompting you to select status of the SMS and the Category.
- ✓ A list of all the messages appears under the selected category and status.
- ✓ Click on **edit** under any of the messages to view all the messages (swahili, English and Kalenjin) in both first and third person.
- ✓ Edit the message of intrest
- ✓ Click the **Update** button to commit the edits.

interacting through an SMS

- One can send three types of SMS to mothers.
- √ General SMS
- ✓ Targeted SMS
- ✓ Defaulters SMS.
- General SMS includes messages to mothers at either of the status pregnant or post natal.
- Targeted SMS includes messages to mothers who their anc visits or expected delivery days are due on a certain predefined date.
- Defaulters SMS is a messaging system used to track and remind mothers who fail to attend ANC visits that they never did so.
- MNHC is also used as interaction channel through which mothers assigned to a certain CHW can ask them questions and the chw responds back through the system.
- The interaction should be free of charge .

sending General SMS



sending General SMS

To send a general sms,

- ✓ Over your mouse on SMS menu
- ✓ Select 'Send General SMS' submenu
- ✓ Select The status of the receivers(pregnant or postnatal)
- ✓ Select the category of the sms amongst the following categories:
- > Labour and delivery
- > Mothers diet during pregnancy
- Preparing for a baby

A list of sms under the specified status and category appears.

- ✓ Check the sms you'd wish to broadcast.
- ✓ Click submit and wait for the sms to be send.

sending Targeted SMS

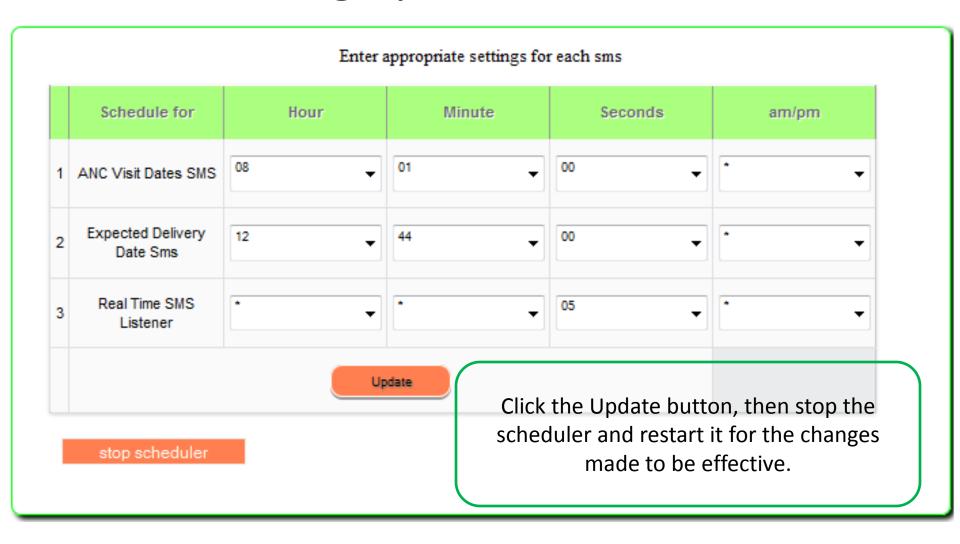
 A user interface accessible to an administrator is available for them to make changes on the hours of the day in which the ANC visits and EDD modules that sends targeted sms are executed.

Eg. The EDD module for sending SMS can set to be executed daily at 8:30am and not any other time.

- The targeted sms are send by a code in the background.
- The system sends the sms to mothers whose and visit dates are one month and one week due or their expected delivery date is one month due.



Setting up SMS Scheduler



Setting up SMS Scheduler

To set the scheduler time:

- ✓ Login as an admin
- ✓ Click on **sms scheduler** menu.
- ✓ On the window that appears:
- ✓ Enter the hour, minute, seconds and am/pm values for each of ANC and EDD scheduler time.
- ✓ If any of the columns does not apply, select an asteric '*'.
- ✓ For the Real-time listener, specify the **seconds** column only. This is the number of seconds taken before the system checks for new incoming sms.

5 seconds is the advised value.

Sending SMS to defaulters

To send sms to mothers who never attended the clinic;

✓ Ensure you fully mark the anc visits attendance of mothers for that current day.

All mothers who have not attended the ANC visit will be qualified to receive a defaulter sms.

- ✓ Check the mothers by ticking the check box under column send sms.
- ✓ Click the **Send SMS to defaulters button** to disburse the smss.
- ✓ NB: You should sent sms to mothers at the very day they defaulted .

Sending SMS to defaulters



ANC VISITS MOTHER DIARY 2013-12-31 FIRST MIDDLE NOK PHONE ANC: NO PHONE NO. STATUS SEND SMS NAME NAME NO. Not J 2013-13-89 254712894282 254712894282 assumpta C. Attended Send SMS to defaulters

Mother To CHW Interaction

- A registered mother can send any SMS to their assigned chw through the MNHC System.
- A mother should send the sms using their **phone** number or the next of kin's phone number
- The mother should sent the sms to the provided MNHC sms disbursement number.
- As of version 1.0 of the MNHC system, the number is not static but in later versions, the number will be communicated.
- The send sms will be redirected to the right chw by the system.
- ➤ NB: Read the notes below

CHW To Mother Interaction

- The message that is sent to a chw comes with a mother id.
- The mother id is usually written in brackets.
- To respond back to the mother, send a message to the MNHC sms Disbursement number in this format:

@motherid @ Message

- e.g. To respond to an sms from a mother whose id is 2, type the following:
- @2@ 'your response message'

End