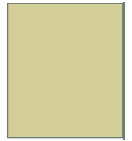


ELLA CAUDILL

842 CHESTNUT RD EAST LANSINGS, MI 48825

906-235-2127 ▪ caudille@msu.edu ▪ [Type your website]



Education

Michigan State University; East Lansing, Mi

Graduation Date ▪ May 2017 (Expected)

Bachelor of Arts ▪ Professional Writing

- GPA 3.5
- Deans List Every Semester

Experience

Communications Intern; East Lansing, Mi

Big Ten Network Student U ▪ August 2013-Present

- Helped write scripts for announcers and analysts
- Researched stats and facts about sports teams
- Assisted with graphics and production of TV broadcasts
- Operated camera at MSU sporting events

Contributing Writer

Hercampus.com ▪ September 2013- February 2014

- Wrote weekly articles for MSU chapter
- Covered various topics such as health, fitness, college and fashion

English Teacher; Rovereto, Italy

Italian Homestay ▪ May 2014-August 2014

- Worked to improve the English of four Italian children

Banquet Server and Trainer; East Lansing, Mi

Kellogg Hotel and Conference Center ▪ October 2013-Present

- Server for banquets, conferences, weddings, parties, ect.
- Promoted to trainer of new employees

Language Abilities

French ▪ Reading & Writing (proficient) ▪ Speaking & Comprehending (intermediate)

Italian ▪ Speaking & Comprehending (basic)

Skills

- Excellent writer
- Editing and proofreading
- HTML, CSS and web design
- Adobe Photoshop and Creative Cloud
- Microsoft Excel and Word
- Verbal and written communication
- Organizing and planning

