E / K

ELLE KIM

FULL STACK WEB DEVELOPER

EMAIL ellekim89@gmail.com

GIT HUB github.com/ellekim89

LINKEDIN linkedin.com/in/ellekim89

SKILLS

LANGUAGES

JavaScript, Ruby, HTML5,
CSS 3, Python

FRAMEWORKS

Rails, Node.js, Express.js,
Angular.js, Flask, Sails.js

DATABASE

Postgresql, Sequelize, MongoDB

OTHERS

jQuery, Git, TDD, Rspec, Bcrypt

EDUCATION

UNIVERSITY OF WASHINGTON

Bachelor of Arts, Psychology

EXPERIENCE

WEB DEVELOPMENT IMMERSIVE STUDENT

GENERAL ASSEMBLY │ JUNE 2015 - SEPTEMBER 2015

• Spent 70+ hour weeks learning full stack web development

• Front-end web development with Angular js, JavaScript, jQuery, and Bootstrap

• Back-end web development using MVC frameworks like Ruby on Rails, Node.js, Express.js with databases like Sequelize, and Postgresql

• Worked with many APIs such as Instagram, Yelp, Zillow, Walkscore and Petfinder.

ADMINISTRATIVE ASSISTANT & ACCOUNTS PAYABLE

CIRCLE POINT HOMES │ SEPTEMBER 2012 - JUNE 2015

• Provided administrative support, data entry and management for property managers and clients

• Improved and streamlined office documentation & file management

• Conducted research on behalf of property managers, including bylaw verfication and property rules

• Received phone calls and andwered emails from clients, 3rd party vendors and real estate agents.

• Provided social media support and website content maintenance

• Performed basic bookkeeping tasks including but not limited to invoicing, deposits, and account reconciliation. Scanned checks and did bank/office runs

• Resolved administrative problems and trained other clerical staff

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EDUCATION

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EXPERIENCE

STUDIO MANAGER & FRONT-END WEB DEV

ARROW CREATIVEC CO. | 2014-PRESENT

• managed and scheduled the content for Arrow's social media

• created the timeline for each project and distributed
 tasks to designers.

• dealt with inqueries about Arrow's services and products

• found and managed collaborations with other artists
 and/or companies

• Worked on CSS and HTML of client's webpages in collaboration
with the designers.
• managed the books in Quickbooks

GUEST LIAISON

ANCEA / SAKURACON | 2009 - PRESENT

• Managed guest schedules and event appearances

• Oversaw and moderate guest panels and signings

• Provided concierge services for guests and their entourage, including
meal scheduling, allowance allocation, sightseeing, travel and other
various special requests

• Worked with foregn guests and their interpreters.

SALES PROFESSIONAL

UNITED COLORS OF BENETTON | 2011 - 2012

• Provided outstandng customer service and till balancing

• Performed store opening and closing tasts

• Built strong relationships with clients resulting to repeat business

• Singlehandedly created unique and specially-themed store sales
events that exceeded sales goals