

CAMERON MALFARA

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A Certified Medical Assistant with over eight years of experience as a clinician and administrative support staff member, Adept at collaborating with multidisciplinary teams to deliver high-quality care to diverse patient populations, including both geriatric and pediatric patients. Extensive knowledge of EHR and scheduling software,

EDUCATION

ASSOCIATE OF APPLIED SCIENCE
(A.S.S.) MEDICAL ASSISTANCE
Miami Dade College, Miami, FL
September 2013 - May 2015

KEY SKILLS

- ◆ Patient Management
- ◆ Office Administration
- ◆ Process Improvement
- ◆ Medical Support
- ◆ Phlebotomy

CERTIFICATIONS

- Certified Medical Assistant, American Association of Medical Assistants, 2015
- Certified Phlebotomy Technician (CPT), NPA, 2015

PROFESSIONAL EXPERIENCE

MEDICAL ASSISTANT
St. Mark's Medical Center, Miami, FL
July 2017 - Present

- ◆ Deliver clinical and administrative support to registered nurses and physicians, obtain patient medical history and documentation, and communicate with empathy and compassion, contributing to a 95% patient satisfaction rating
- Maintained exam rooms in accordance with OSHA standards for health and safety, sanitized exam instruments, and ensured compliance with Covid-19 safety protocols
- ◆ Collected lab samples of blood and urine and submitted labeled samples for testing

MEDICAL ASSISTANT
West Bay Medical Group, Miami, FL
May 2015-July 2017

- Scheduled 50+ patient appointments per day, managed cancellations, performed data entry, and oversaw calendars for a busy medical office with 20 nurses and ten physicians
- Managed patient appointments and scheduling for a physician's office with over 5K active patients, which included maintaining electronic medical records
- Oversaw basic billing and coding tasks for standard office procedures, streamlined billing processes, and reduced turnaround on payments by an average of six days