

CARLY WILLIAMS

Collaborative Waitress with nearly seven years’ experience at popular Italian restaurants.
Enjoy working on a team to provide guests a memorable and positive dining experience.
Bilingual: Fluent in English and Spanish.

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PROFESSIONAL EXPERIENCE

WAITRESS

Le Virtu. Philadelphia, PA | April
2019 to Present
[Rustic Italian restaurant with 75
seats]

- * Take and serve food and drink orders to patrons of this popular local restaurant
- ◆ Proactively learn new seasonal food and cocktail menus to provide guests up-to-date information on menu and specials
- ◆ Use POS system to input orders and process cash, debit, credit, and gift card payments
- * Perform side work (including setup, sanitization, restocking, and assisting other servers) to help maintain a clean, efficient facility

Highlight:

- ◆ Named “Employee of the Month” 3 times for top-quality customer service and team support

WAITRESS

Birra, Philadelphia, PA | June 2016 to
April 2019
[Casual Italian restaurant with 90
seats]

- Took orders and promptly delivered food and beverages to guests
- Increased personal sales 20% by effectively promoting specials and food-alcohol pairings

EDUCATION

Candidate: Bachelor of Arts (BA)
in English
Temple University, Philadelphia, PA |
expected May 2023

KEY SKILLS

- Customer Relations & Service
- Efficiency Improvement
- Food & Beverage Service
- Menu & Ingredient Memorization
- POS Systems (Toast, Upserve)
- Payment Processing
- Process Streamlining
- Product Sales & Promotions
- Task Prioritization
- Team Collaboration

LANGUAGE

- ◆ Fluency in Spanish