

Elizabeth Doe

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Newly accredited and licensed pharmacy technician with years of experience in customer service and healthcare seeking a full time role in a busy pharmacy, Passionate about making a difference in patient lives, including the distribution of life-saving medication to pharmacy customers.

Key Skills

- ◆ Customer service skills
- ◆ Communication skills
- ◆ Pharmaceutical knowledge
- Microsoft Office
- Health care experience

Professional Experience

Hospital Orderly

Rupert's Hospital, Newark, NJ j March 2019 to Present

- Support nursing staff in patient care goals, including bringing supplies to patient rooms and assisting with transporting patients
- Clean and maintain rooms throughout the hospital utilizing strict state and local guidelines
- Adhere to proper infection control to ensure a sanitary environment and reduce the spread of disease
- Restock clinical tools, including gloves, masks, gowns and other supplies needed to safe medical care
- Clean spills and accidents on an as-needed basis, including properly collecting and disposing of bodily fluids as required by law

Server

TGIMonday, Newark, NJ / March 2018 to February 2019

- Greeted tables and welcomed diners to the restaurant
- Took orders and assisted diners with evaluating both food and drink menu items
- Communicated orders directly to the kitchen to ensure any special requests related to preferences or allergies could be accommodated
- Attended to patron needs throughout service, including refilling drinks and providing condiments to enhance experiences
- Processed credit card and cash payments at the conclusion of a meal
- ◆ Performed all assigned side work duties, like rolling silverware, refilling ice dispensers, organizing clean dishes and glassware, and broke down the server stations

Education

Pharmacy Technician Certification

Penn Foster Career School, September 2019 to December 2019

Certified Pharmacy Technician, 2020

Pharmacy Technician Certification Board (PTCB)