KYLE KERWIN

123 Gem Street Boise, ID 88888 kakewin35@example.com (208) 888-8888

Detail-oriented, PE certified civil engineer experienced in managing, executing, and delivering complex site civil projects, Excellent communication skills with a proactive management style and a demonstrated capacity for cultivating lasting relationships with coworkers and clients. Proven history of managing residential construction projects,

EDUCATION

BACHELOR OF SCIENCE IN CIVIL ENGINEERING, MINOR IN ENGINEERING MANAGEMENT Idaho Stale University, Pocatello, ID September 2008 - June 2012

KEY SKILLS

- Proficient wilh AutoCAD Civil 3D,
 S-Frame, and Sap2000
- Experienced with Microsoft
 Office Suite
- Exemplary project management skills
- Working knowledge of Autodesk
 Revit and STAAD Pro

CERTIFICATIONS

Professional Engineer (PE)
 Certification, Idaho, September
 2020

PROFESSIONAL EXPERIENCE

ASSISTANT CIVIL ENGINEER PROJECT MANAGER

Abrams Construction Corp., Boise ID August 2016 - Present

- Assist senior engineers wilh managing multiple projects simultaneously through all phases, including planning, execution, and delivery
- Perform technical reviews, quality assurance, and quality checks of work prepared by others
- Carry out regular site inspections lo ensure environmental and safety compliance
- Prepare presentations in both electronic and hard copy formats, including renderings, slideshows, storyboards, models, and briefings
- Schedule and attend coordination and construction progress meetings with clients, architects, subcontractors, and owners

CIVIL ENGINEER

DOS Consulting, Inc., Pocatello, ID

September 2012 - July 2016

- Assured all projects complied with legal requirements, especially health and safety regulations
- Liaised with clients and a variety of professionals, including architects, utility consultants, and soils engineers
- Prepared internal and external correspondence including construction plans, cost estimates, job hazard assessments, due diligence reports, and project presentation materials
- Undertook field duties including site inspections, feasibility studies, and soil testing