# WANDA ROMANOVA

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Business Analyst with eight years of advancement and experience. Gain buy-in to workflow improvements by putting complex ideas in clear terms For both technical and non-technical colleagues. Adapt readily to new work challenges and industry conditions, Master of Business Administration, Bilingual: Fluent in English and Spanish,

#### **EDUCATION**

## MASTER OF BUSINESS ADMINISTRATION

University of Florida, Gainesville | 2017

### BACHELOR OF BUSINESS ADMINISTRATION

Bentley University, Waltham, MA | 2012

#### **KEY SKILLS**

- Business Data Analysis
- · Business Modeling Tools
- Complex Problem-Solving
- · Cost Reduction & Elimination
- Financial Planning & Forecasting
- Microsoft Visio
- · Procedure Improvement
- Project Management
- Stakeholder Relations

#### **CREDENTIAL**

Certified Management
Consultant, Institute of
Management Consultants | 2019

### **LANGUAGE**

Fluency in Spanish

#### PROFESSIONAL EXPERIENCE

BUSINESS ANALYST Gamma Bank, Dallas, TX August 2017 to Present

- Gather intelligence on business requirements by interviewing stakeholders and analyzing workflows and procedures
- Conduct user acceptance testing to ensure new software solutions meet all business needs
- Identify performance issues and potential improvement areas

#### Highlight;

Proposed system efficiency improvements that cut costs by 16%

BUSINESS ANALYST Omega Marketing, Dallas, TX July 2015 10 July 2017

- Ensured team members fully understood all business needs and success factors
- Found and reconciled errors in data to ensure accuracy in business requirements
- Prepared reports, business models, flowcharts, and diagrams for all staff levels