

# Jessica Lang

123 Franklin Pike, Nashville,TN 12345 youremail@exampLe.com (123)456-7890

General Contractor with 10+ years of excellence overseeing municipal and upscale residential construction projects. Reliably meet or exceed goals for project efficiency and cost-effectiveness. Find creative yet practical solutions to project obstacles and challenges. Versatile communicator. Adept at relaying complicated technical details and instructions to diverse project stakeholders.

## Education

### Bachelor’s Degree in Construction Management

University of Tennessee,  
Knoxville,TN, 2008-2012

## Key Skills

- Budgeting & Cost Accounting
- Building Codes
- Complex Problem-Solving
- Concurrent Project Management
- Construction Sequencing
- Contract Negotiations
- Cost Reduction & Elimination
- Cross-Functional Collaboration
- Efficiency Improvement
- Materials Procurement
- Project Estimating
- Regulatory Compliance
- Residential Construction & Remodeling
- Staff Hiring
- Stakeholder Relations
- Strategic Planning
- Structural Modification
- ♦ Subcontractor Management
- Task Prioritization & Delegation
- Team Leadership & Motivation
- Technical Drawings
- Work Planning & Scheduling
- Workplace Safety

## Technical Skills

- Microsoft Project
- Procore
- Red Team

## Professional Experience

### General Contractor Construction Manager

ABC Construction Consulting, Inc., Nashville,TN | April 2018 to Present

- Manage on-time delivery of complex projects for this upscale residential construction firm
- Coordinate with other project workers, including engineers, architects, and electricians
- Vet, hire, and oversee subcontractors to ensure consistent attainment of standards for work quality and efficiency
- Maintain utmost job site safety and Legal compliance

### General Contractor

XYZ City Construction, Nashville,TN I April 2012 to April 2018

- Managed all project stages for the construction of municipal roads and sidewalks
- ♦ Promptly addressed any project delays or challenges
- Gained advanced expertise in construction management and leadership principles
- Fostered positive and productive relationships with city inspectors