LaShay R. Dawson

555 E Tenth Avenue, Moorhead, MN 56561 Lrdawson@email.com (123) 456-7890

Dedicated, observant Correctional Officer with a year of experience supervising young offenders and encouraging positive behavior. Adept at gaining the respect and compliance of residents and diffusing volatile situations. Skilled at gang intervention and youth counseling. Committed to integrity and ensuring the safety of incarcerated persons and staff members.

Education

High School Diploma

Ivan Sand Community School, ELk River, MN, 2018

Correctional Officer Certificate

Minnesota State Community And Technical College, Moorhead, MN, September 2018 - May 2020

Coursework completed:

- Criminology
- Law Enforcement Behavioral Science
- Physical Control Tactics for Corrections
- Interpersonal Communication

Key Skills

- Oral and written communication skills
- Restraint techniques
- Excellent surveillance skills
- Critical thinking, active listening, and decision-making skills
- Physical stamina

Professional Experience

Trainee - Correctional Officer

Minnesota State Government, Moorhead, MN | May 2020 - Present

- Collaborating with co-workers to plan, organize, and supervise the daily activities of 150+ inmates
- Supervising and teaching offenders in the institution's vegetable garden
- Utilizing early intervention tactics with disruptive inmates
- Enforcing security procedures and reporting breaches or unusual occurrences immediately
- Acting as a residential counselor and mentor for juvenile residents

Security Guard

Garda World, Moorhead, MN | August 2018 - April 2020

- « Provided authoritative presence to deter criminal activity
- Observed and reported activities at assigned sites
- Read and composed written and online safety reports
- Responded quickly to potentially troublesome situations