

JACKIE HILTERMAN

123 Main Street, Santa Clarita, CA, 12345 jackie.hiherman@youremail.com (012) 345-6789

Caring preschool teacher with over 15 years of experience. Adept at identifying the individual needs of children and helping them to gain confidence as they grow. Skilled at creating a warm and welcoming atmosphere in the classroom.

EDUCATION

BACHELOR OF ARTS IN EARLY
CHILDHOOD EDUCATION
California State University,
Los Angeles, CA
September 2001 - June 2005

KEY SKILLS

- Excellent Class Control
- Friendly
- Welcomes Parent Participation
- Creative
- Dedicated
- Caring Nature
- Organized
- Excellent Leader
- Physically Fit
- Punctual

CERTIFICATIONS

* First Aid and CPR

PROFESSIONAL EXPERIENCE

LEAD PRESCHOOL TEACHER
Primetime Preschool, Santa Clarita, CA
September 2015 ■ Present

- Responsible for planning and preparing daily lessons and activities for 3 -5-year-olds at this Reggio Emilia-inspired childcare center
- Develop a lasting relationship with parents and children through daily communication
- Maintain progress notes that evaluate the health, behavior, and development of the children
- Constantly working to create a nurturing environment that meets the emotional, physical and social needs of the children
- Ensuring that the classroom environment meets the goals of the program

PRESCHOOL TEACHER
Sunshine Learning Center,
Santa Clarita, CA
September 2005 - July 2015

- Taught a class of about 15 students aged between 3 and 4 years old
- Created a warm and welcoming environment for the students
- Communicated on a regular basis with parents
- Recorded and evaluated each child's performance
- Created interesting and unique lesson plans that captured the children's imagination and helped them to develop skills
- Organized regular field trips to local attractions
- Created a variety of materials for the children to work with
- Taught basic skills in literacy and maths