## **Raymond Ortiz**

123 Bedford Avenue, New York, NY 12345 youremail@example.com (123) 456-7890

Resourceful HR Business Partner with 6+ years of experience and broad, deep HR knowledge to help organizations grow and thrive. Skilled in developing and implementing programs for a more positive, collaborative work culture,

## **Education**

Bachelor's Degree - Business Administration University Of Syracuse, Syracuse, NY

## **Key Skills**

- Compensation Planning
- ♦ Cross- F unctio na L Co Ila boration
- Employee Relations & Communications
- Leadership Consulting
- Performance Management
- Policy & Strategy Development
- Recruiting & Onboarding
- Staff Training & Development
- Succession Planning
- Business Needs Analysis
- Stakeholder Relations

## **Professional Experience**

HR Business Partner

EFG Corporation, New York, NY | June 2020 to Present

- Advise on organizational development to help build and maintain a streamlined, high-performing workforce
- Build positive, productive relationships with diverse internal and external stakeholders
- Advised on new compensation plan that improved transparency and increased staff retention by 12%

**HR Business Partner** 

LMN Inc., New York. NY I June 2016 to June 2020

- Pinpointed and clarified various employee relations issues, offering targeted, relevant solutions
- Co-designed new manager recruiting strategy that generated an influx of applications from high-potential candidates