# **DANIEL BRYANT**

3196 Marigold Circle,. Lillie Rock, AR 71913 danielbryani@example.com (123) 456-7891

Highly educated maintenance technician with 5+ years of experience, a technical certificate From the University of Arkansas at Hope-Texarkana, and HVAC certified by NATE, An expert in productive usage of property management systems (PMS) with a strong background in maintenance for facility/buildings and excellent rapport with property's tenants. Trusted with managing current employer's maintenance inventory and consistently selected for special projects as a result of outstanding quality and speed scores.

#### **EDUCATION**

# TECHNICAL CERTIFICATE IN COMMERCIAL/RESIDENTIAL EQUIPMENT MAINTENANCE AND REPAIR

The University of Arkansas at Hope - Texarkana, Hope, Arkansas, May 2013

#### HIGH SCHOOL DIPLOMA

Rutledge High School, Little Rock, AR September 2013 - May 2017

#### **KEY SKILLS**

- Healing, Ventilation and Air Conditioning (HVAC)
- Dry Wall
- Documentation
- Plumbing
- Roofing
- Wiring
- Tool Maintenance
- Refrigeration Systems

## **CERTIFICATIONS**

 HVAC Efficiency Analyst Senior Certification, North American Technician Excellence, 2019

## PROFESSIONAL EXPERIENCE

# APARTMENT MAINTENANCE TECHNICIAN II

Haley Residential, Little Rock, AR September 2019 - Present

- Selected based on quality and productivity scores to assist in a high-speed, six-month modernization project that involved working with and upgrading large appliances, HVAC systems, and flooring
- Manage maintenance inventory and requisition parts and supplies as needed
- Served as a temporary supervisor for four other technicians for three months while the permanent supervisor was on leave
- Maintain rapport of trust that I established with residents early on by taking unpaid time to go around, introduce myself, and get to know them

### HOTEL MAINTENANCE TECHNICIAN I

HomeTown Studios & Suites, Bentonville, AR July 2014 - August 2019

- Became an expert at Property Management Systems and provided professional development training on the hotel system for technicians at Bentonville and several other nearby locations
- Performed quickly and effectively during high-pressure situations and was commended for using good judgment
- Operated during full shifts without direct supervision or support when staff was short and completed 90% of jobs without any issues
- Inspected and repaired specialized equipment and machinery found in apartments, laundry, and other grounds