# Maria Jakes

123 Main Street, Boston, MA 12345 youremail@example.com (123) 456-7890

#### **PROFILE**

Motivated professional with a background in early childhood education and childcare. Adept at creating engaging activities for children that incorporate learning through play and strengthen cognitive, emotional, social and behavioral skills. Organized, capable and successful at working in collaborative environments.

#### PROFESSIONAL EXPERIENCE

## **Nanny**

The Dupre Family, Wellesley, MA | July 2018-September 2019

- Supervised three children while parents were at work or on vacation
- Prepared meals with balanced nutrition
- Maintained a tidy house by sweeping, vacuuming and doing laundry
- Engaged children with fun activities
- Picked up kids from school and took them to after-school activities
- Walked family dog daily
- Administered minor first aid to injured or sick children

#### **EDUCATION**

# Associate's Degree, Early Childhood Education

St. Joseph's College, Boston, MA September 2012-June 2014 Completed coursework directly related to:

- Early childhood education
- Including child psychology
- Childhood development, language development
- Beginning literacy
- Science for young children

## **KEY SKILLS**

- Caring for multiple children at once
- Early childhood development
- Good practical knowledge of feeding, bathing and cleaning small children
- Friendly attitude
- Keeps children engaged with a variety of activities