

FLYNN COLEMAN

679 Liberty Blvd, Mt.
Lebanon, PA, 15105
flynncolemman@example.com
(123) 456-7890

EDUCATION

Master of Science in Taxation

Thomas Jefferson University
Philadelphia, PA
September 2015

Bachelor of Accounting

West Virginia University,
Morgantown, WV
September 2009

KEY SKILLS

- ◆ Integrity
- Problem-solving
- * Microsoft Office
- Interpretation of legal documents
- « Coaching junior associates
- ERP software, such as Oracle
- SAP software, such as Businessobjects XI
- U.S. GAAP
- QuickBooks

CERTIFICATIONS

- Certified Public Accountant,
Association of Certified
Public Accountants, 2009

Proven corporate tax manager with three years of leadership experience and 10+ years as a Certified Public Account. Responsible for ensuring accuracy and outstanding customer service for tax planning, preparation, and compliance work completed by 50 staff members. Highly educated with a Master of Taxation from Thomas Jefferson University and sought-after expertise in risk management and emerging tax softwares.

PROFESSIONAL EXPERIENCE

Senior Corporate Tax Manager

GrantThornton, Pittsburg, PA | November 2017 - Present

- Plan, manage, and execute full-circle tax projects in a range of industries by providing top-quality tax planning, consultation, and compliance expertise
- Conduct primary and secondary review of complicated or complex income tax returns including Corporate, S-Corp., partnership, and individual clients
- Manage the corporate tax team within the tax services department, which includes three managers, six senior associates, 12 junior associates, and four interns
- ◆ Work with a team of experts to evaluate innovative tax software and seamlessly implement selection within the corporate tax office
- Assess employee performance for assignments and year-end reviews

Senior Tax Accountant

PricewaterhouseCoopers (PwC), Pittsburgh, PA | September 2011- November 2015

- Made business and process recommendations based on analysis and expertise
- Met tight deadlines and completed a challenging C-Corp assignment a week before it was due
- ◆ Oversaw four staff associates and ensured team completed 350 returns on time
- Collaborated effectively with client's in-house financial and legal teams and external service providers to complete engagements and prepare for upcoming reporting periods

Staff Tax Accountant

PwC, Pittsburgh, PA | June 2009 - August 2011

- ◆ Completed corporate federal and state tax returns, estimates, and extensions
- Prepared tax returns and related documentation solely for S-Corp clients
- Researched complex GAAP and Securities Exchange Commission reporting issues to ensure proper accounting treatment and compliance
- ◆ CPA and PwC code of conduct strictly and strived to reflect firm's values