

Alexander Cooper

2106 Radio Park **Drive**, Atlanta, GA 50303
alexcooper100@emailL.com
(012) 345-6789

A licensed mortgage loan officer with a bachelor's degree in finance. Previously closed an average of 14 home loans per month, totaling nearly \$2 million. Capable of successfully nurturing inbound leads and maintaining positive client relationships. Dedicated to improving the company's bottom line and expanding its client portfolio.

Education

Bachelor of Science in Finance,
GPA 3.7

University Of Georgia Athens, GA
September 2014 - May 2018

Courses Completed:

- * Financial Analysis
- Ethics in Finance
- Corporate Finance
- Investments

Key Skills

- ♦ Mortgage Loan Origination
- ♦ Customer Service
- ♦ Leadership
- ♦ Time Management
- ♦ Communication

Professional Experience

Mortgage Loan Officer

BestLending Mortgages, Atlanta, GA | May 2019 — January 2021

- Closed an average of 14 loans per month for an average monthly total of \$1.9 million
- interviewed clients to determine financial eligibility and match them with suitable financing solutions
- Maintained an average **monthly** customer satisfaction rate of 92 percent based on customer surveys and feedback

Mortgage Loan Officer Assistant

Jameson Family Lending, Athens, GA | August 2018 - April 2019

- ♦ Prepared loan documents, credit documents, and appraisals as needed to complete Loan files
- ♦ Reviewed loan applications to ensure **all** information was accurate and up to date, and input applications into a digital processing system
- Provided high-quality customer service to all borrowers to ensure customer satisfaction and encourage repeat business