



Gregory George

Safety-trained and vigilant project manager who has experience both working under superiors and leading projects. Trained in time and risk management as well as resource allocation. Skilled in managing budgets and communicating with staff members and project stakeholders. Able to set benchmarks and adjust as necessary to meet them.

Professional Experience

Construction Project Manager

Jacobson General Construction, Norwalk, CT July 2019 - Present

- ♦ Create schedules for residential construction projects
- Coordinate with code authorities and regulatory officials, resulting in 0 violations to date
- Deliver regular reports to stakeholders and clients regarding projects' progress
- Identify cost-saving measures, in one instance saving \$25,000 by switching lumber vendors
- Monitor performance of full-time employees, contractors and subcontractors on-site

Construction Site Intern

Smith Solutions, Yonkers, NY March 2019- June 2019

- Participated in safety and regulatory training programs
- Documented supply and labor costs to assist the Project Manager in staying on budget
- Researched possible disruptions, such as storms and labor stoppages, and delivered reports on such matters to the Project Manager
- Observed progress of work crews to identify potential safety issues and scheduling concerns
- Scheduled meetings with stakeholders and clients

222 Second Street, Mount Sinai, NY 22222
g.george@email.com
(222) 222-2222

Education

Bachelor of Science in Civil Engineering

Mount Sinai School of Engineering,
Mount Sinai, NY
September 2013 - June 2017

Master of Science in Construction Management

New York Professional University, New York, NY
September 2017 - June 2019

Key Skills

- Budgeting and forecasting
- Vendor negotiations
- Employee, contractor and subcontractor scheduling
- Planning and tracking progress

Certifications

- ♦ OSHA 30-Hour Construction Training Certificate, 2019