

Jenny Thomas

(125) 456-7890 | jenny@email.com | Plano, TX 75097 | [LinkedIn](#)

Bartender with 15+ years of experience and thorough knowledge of beer, wine, and spirits. Skilled at mixing unique cocktails for customers in a fast-paced environment. Collaborated on seasonal drink menus with beverage director at the DoubleTree Hotel. New hire trainer and ABC-Certified trainer for responsible alcohol service.

Education

Associate Degree **Hospitality Management**

Collin County Community College,
Austin, TX

Key Skills

- Cash Handling
- Customer Service & Satisfaction
- Drink Order Preparation
- Food & Wine Pairing
- Efficiency Improvement
- Menu Memorization
- Mixology
- Payment Processing
- Process Improvement
- Task Prioritization
- Team Collaboration
- Texas Dram Shop Laws
- Time Management
- Work Area Maintenance
- Workplace Safety & Security

Certifications

- Certified Bartender, Logan's Professional Bartending School. Austin, TX
- Texas ABC certified for responsible alcohol service

Professional Experience

Lead Bartender

DoubleTree Hotel, Dallas, TX | June 2016 to Present

- Work high-volume shifts in both the cocktail lounge and fine-dining restaurant
- Reconcile receipts at the end of the night using Micros POS system
- Conduct monthly inventory of all bar stock with the bar manager
- Train new hires to mix drinks properly, serve drinks responsibly, and ensure customers are satisfied
- Collaborated on seasonal drink menus and invented several lucrative cocktail recipes

Lead Bartender

Della's Disco, Dallas, TX | January 2009 to March 2016

- Supervised a 5-person bartending team on busy nights
- Courteously served beer, wine, and cocktails to customers
- Monitored patrons for signs of over-intoxication and worked with security staff to prevent violent or untoward behavior
- Inventoried beverage stock weekly

Bartender / Cocktail Server

Applebee's Restaurant, Austin, TX | 1 September 2004 to December 2008

- Worked solo shifts on slower nights, serving bar guests and making service bar drinks for servers
- Cleaned and restocked bar area each night
- Trained new bartenders and cocktail waiters
- Performed wait staff duties by taking food and drink orders for bar patrons
- Taught Texas ABC Responsible Alcohol Service classes for district restaurants