

# Lionel M. Pitts

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Customer-oriented delivery driver with over 10 years of experience in meeting shipping deadlines with a perfect safety record. Adept at receiving and stocking inventory and maintaining accurate records on computer and mobile systems.

## Education

### Truck Driving Training Certification

Southside Virginia Community  
College, South Boston, VA, 2009

## Key Skills

- Excellent verbal and written communication skills
- Basic computer skills
- Perfect attendance record
- ♦ Spotless driving record
- Strong time management skills
- Can lift up to 75 pounds

## Certifications

- CDL License B and C through June of 2022

## Professional Experience

### Delivery Driver

Richmond Equipment Movers, Richmond, VA | May 2018 - Present

- Executing daily pre-trip safety inspections on a 16-foot box truck
- Deliver approximately 15 deliveries per day in an eight-hour window, covering over 300 miles daily
- ♦ Applying knowledge of applicable regulations, safety standards, and company policies
- Complying with hazardous material regulations
- Verifying and completing required reports and documentation
- ♦ Communicating with customers to determine pickup or delivery needs
- ♦ Following dispatch instructions and communicating with dispatch regarding arrivals, delays, and equipment issues

### Delivery Driver

FedEx, Richmond, VA | June 2014 - April 2018

- Loaded and unloaded delivery truck
- Inspected vehicle before and after every daily route
- Secured packages safely to avoid damages
- ♦ Maintained delivery log for pickup and delivery of products
- ♦ Provided courteous, efficient pickup, and delivery of customer parcels

### Delivery Driver

Here We Go Tech Shippers, Colonial Heights, VA | September 2010 - June 2014

- Ensured that all merchandise was clean and operable prior to delivery
- Loaded, secured and protected products in the delivery vehicle for safe transport
- Offloaded, installed and demonstrated merchandise to achieve customer satisfaction
- Performed routine service calls, product exchanges, and returns
- Cleaned and certified personally returned merchandise