

JOSEPH CORBIN

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Resourceful Diversity Manager with 3+ years of experience. Focused on finding new ways to make work cultures more inclusive, equitable, and collaborative. Equally effective working independently or on a team. Committed to ongoing HR skills development and education.

PROFESSIONAL EXPERIENCE

DIVERSITY MANAGER

MRR Incorporated, Philadelphia, PA November 2019 to Present

- ◆ Consult and advise executive team on ways to promote equal opportunity for an increasingly diverse workforce
- ◆ Foster high employee engagement and retention
- ◆ Ensure compliance with state and federal employment law
- Helped enhance and update procedures governing annual performance reviews
- Co-developed new HR mission statement underlying six key workforce initiatives in 2021

EDUCATION

BACHELOR'S DEGREE - BUSINESS ADMINISTRATION

Temple University, Philadelphia, PA

KEY SKILLS

- Business Change Leadership
- Cultural Awareness Campaigns
- Diversity, Equity & Inclusion (DEI)
- Employee Engagement
- Equal Employment Opportunity (EEO)
- Executive Consulting
- Human Resource Management Systems (HRMS)
- Human Resources (HR) Administration
- Policy Development & Interpretation
- Process Redesign & Improvement
- Project St Program Management
- Regulatory Compliance
- Staff Recruiting
- ◆ Stakeholder Relations Management
- ◆ Talent Retention
- ◆ Work Culture Improvement
- ◆ Workforce Planning & Scheduling

TECHNICAL SKILLS

- ◆ Microsoft Office Suite (Word, Excel, Outlook, PowerPoint)