

Natalie “Ellie” Rink

(602) 321-5058 | rinke24@mail.wlu.edu | www.linkedin.com/in/ellierink

EDUCATION

Washington and Lee University

Bachelor of Science, Business Administration, Minor in Data Science

Lexington, VA

Expected 2024

- GPA: 3.6/4.0
- Relevant courses: Health Economics in Developing Countries, Business & Social Responsibility, Management Information Systems, Managerial Finance, Money & Banking

PROFESSIONAL EXPERIENCE

IQVIA

Remote

Integrated Solutions Intern

Jun – Aug 2022

- Collaborated with principals to develop the Sales Excellence Toolkit, a company-wide resource that will transform IQVIA’s business development process
- Analyzed existing sales resources to identify missing key components and made improvements
- Increased consistency and success of company’s business development processes by creating PowerPoint, Word & Excel documents for IQVIA salesforce’s use
- Aided sales team in development of Eli Lilly RFP response

Grass Clippings

Phoenix, AZ

Intern

Jun – Sep 2021

- Conducted qualitative research on the women’s golf apparel market
- Collaborated with supervisors to design and produce 3 new garments
- Managed shop by assisting customers, cleaning, opening/closing shop

Camelback Compounding Pharmacy

Phoenix, AZ

Cashier

Jan – Aug 2019

- Executed up to 40 pharmaceutical transactions per day to ensure patients received medications
- Answered patient inquiries both in person and over the telephone
- Entered and organized critical data on patients’ pharmaceutical histories

University of Arizona School of Medicine - Department of Curriculum

Phoenix, AZ

Designated Campus Colleague

Jun – Aug 2019

- Vetted curriculum data to ensure professors covered over 100 mandatory learning objectives in their lesson plans
- Synthesized data across school records in software system One45

LEADERSHIP & EXTRACURRICULAR ACTIVITIES

Delta Society

Lexington, VA

VP of Operations

Nov 2021 – Present

- Improve transparency between Delta Society Council and sorority members by recording meeting minutes, acting as a main point-of-contact, and managing a sorority-wide calendar

Hotdogs for Horizon Co-Chair

Oct – Nov 2021

- Coordinated primary philanthropy event to raise over \$4600 for Project Horizon

Merchandise Chair

Aug 2021 – May 2022

- Design and sell sorority-affiliated apparel based on current market trends

Club Pickleball

Lexington, VA

Founder

Sep 2022 – Present

- Organize bi-weekly pickleball tournaments for 80+ members

SKILLS & INTERESTS

- Proficient in R; Microsoft Excel, Word & PowerPoint
- Interests: Curb Your Enthusiasm, Phoenix Suns basketball, Pastries