

Elliot Wilson

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EDUCATION

Brigham Young University – Marriott School of Business

Provo, UT

Bachelor of Science, Human Resource Management

Apr 2020

Major GPA: 3.7/4.0

- Society for Human Resource Management Member
- Pre-MBA Club Member
- BYU Roller Skating Club, President

EXPERIENCE

WCF National Insurance

Sandy, UT

HR Intern

May 2019 – Aug 2019

- Engaged talent acquisition efforts, including posting jobs, screening resumes, and scheduling interviews for 15 positions.
- Operated company ATS (ApplicantPro) of 300+ applicants and organized university communications.
- Supervised and updated HRIS system (Workday) for 450 employees in Utah, Idaho, Nevada, California, and Colorado.

Stryker Corporation

Salt Lake City, UT

HR Projects Extern

Jan 2019 – June 2019

- Designed, developed and published the Salt Lake Stryker 2018 Yearbook to enhance company culture and engagement.
- Managed HR dashboard and analytics project for contractor/temp-to-hire recruiting team.
- Researched market data and created a compensation structure for a nonprofit organization to manage pay equality.

BYU Business Career Center

Provo, UT

Talent Development Coordinator

Aug 2018 – Jan 2019

- Managed weekly training efforts to meet goal of 95% customer satisfaction and 100% student placement.
- Conducted monthly one-on-one and team meetings for 35+ members to ensure personal development.
- Directed Professional Development Plans for team members to increase versatility within organization.
- Structured scheduling for 5+ departments to enhance employee efficiency.

Classic Skating Center

Orem, UT

Human Resources Partner

Sept 2016 – Aug 2018

- Lead training system to achieve goal of 85% customer satisfaction, oversaw team building and individual learning.
- Managed hiring, onboarding, training, and retention processes for over 50+ employees.
- Organized and maintained on a daily basis applicant tracking system and HRIS database.
- Lead a team of 5 interns in a culture project to improve employee relations and customer experience.

BYU Communications Internship Office

Provo, UT

Assistant Internship Director

Sept 2016 – Sept 2017

- Mentored 100+ students in managing internship course requirements.
- Maintained 2 websites daily and built relationships with potential internship recruiters.
- Collaborated with 30+ internship recruiters as point of contact.

VOLUNTEER

The Church of Jesus Christ of Latter-day Saints

Uganda, Africa

Volunteer Representative and Leader

June 2014 - June 2016

- Coordinated, motivated, and trained 90+ volunteers to reach organizational goals.
- Lead training on local Ugandan and Rwandan cultures to integrate service missionaries.
- Managed humanitarian project to treat village children for Jigger parasites.

ADDITIONAL SKILLS & INTERESTS

- HRIS / Software programming (Zoho, Workday, ApplicantPro, HTML/CSS, Tableau, SQL)
- Microsoft Office Suite, Excel (Optimization Solver, Pivot Tables and Pivot Charts, Statistics, VBA)
- High School Basketball Team Captain, avid roller skater, and pickleball enthusiast.