



# Student and other University Fees Quick Guide

I. Tuition, Other Mandatory, and Program Fees

Fee Category	Description	Intended Usage/Information	Students Assessed	Approval Level	Policy	Solicitation Process	Object Code	Fee Examples
Tuition	The per credit hour or fixed price charged for traditional classroom instruction.	Supports faculty salary, administrative overhead, academic scholarships, and expenses required to offer traditional instruction.	All students enrolled in traditional on-campus programs.	Board of Trustees	<a href="#">FIN-BUD-80</a>	Instructional and Other Mandatory Fees <i>Every two years</i>	xx10, xx12, xx14, xx30, xx32, xx34	Undergraduate per credit hour/banded tuition, Graduate Business Tuition
Tuition - Distance Education	The per credit hour or fixed price charged for instruction of online programs.	Supports faculty salary, administrative overhead, academic scholarships, and expenses required to offer online instruction.	All students only enrolled in online programs.	VPCFO	<a href="#">FIN-BUD-90</a>	Instructional and Other Mandatory Fees <i>Every two years</i>	xx10, xx12, xx14, xx30, xx32, xx34	Joint Academic Program, Kelley Direct
Mandatory Fees	Fees for facilities/services available to students that are intended to enhance the student experience outside of classroom instruction.	Supports services, facilities, and opportunities available to students outside of the classroom.	Any fee systematically charged to all students. ( <i>BL does not charge mandatory fees for online hours.</i> )	Board of Trustees	<a href="#">FIN-BUD-80</a>	Instructional and Other Mandatory Fees <i>Every two years</i>	xx78, xx79, xx87, xx96	Technology, Student Health Fees, Activity Fee, Repair & Rehab
Program Fees	Fees charged for select academic programs within departments, schools, or colleges that have demonstrably higher costs of delivering instruction.	Supports higher than normal expenses of a program to deliver instruction because of the need for special equipment, technology, advising, or key personnel (including strategic faculty hires). Should not be used to award scholarships or provide student funding.	Students enrolled in academic program	Board of Trustees	<a href="#">FIN-BUD-80</a>	Instructional and Other Mandatory Fees <i>Every two years</i>	xx95, xx97	Business Program Fee, Academic & Program Advising (Student Success)

II. Course, Administrative, Campus, and Other Fees

Fee Category	Description	Intended Usage/Information	Students Assessed	Approval Level	Policy	Solicitation Process	Object Code	Fee Examples
Course Fees	Fees charged for required consumable expenses used by the student in a course.	Recovers (not exceeds) actual cost of consumable services or materials required for the course.	All students enrolled in a given course.	UBO/VPCFO	<a href="#">FIN-BUD-80</a>	Course and Administrative Fees <i>Every two years</i>	xx42, xx46, xx48, xx49, xx50, xx62, xx73	Laboratory Fees, Materials Fees, Practicum Fees, Equipment Fees, Distance Education Course Fees
Administrative Fees	Fees related to entering the University and other fees. (all other fees)	Recovers costs related to entering the university, charges assessed by enterprises to pay debt service on facilities (not housing), and all other fees not specified in policy.	Varies	UBO/VPCFO	<a href="#">FIN-BUD-80</a>	Course and Administrative Fees <i>Every two years</i>	18xx, 15xx	Application Fees, International Services Fee, Misc. Fees
Campus Fees	Fees delegated to the campus for approval.	Fees that can be approved at the campus level include (but not limited to) rentals & leases, fines & penalties, parking (permit rates, fines & violations), recreational facility use, testing and evaluation fees.	Varies	Campus	Campus Policy	Campus	18xx, 15xx	Fitness Center Fees, Locker Rentals
Housing	Fees charged for use of university housing.	Supports cost of housing operations.	Students living in university housing based on contract pricing.	Board of Trustees	<a href="#">FIN-BUD-80</a>	Housing	9425	Residence Hall, Apartment and Dorm Rent
Pass-Through Fees	Fees charged to reimburse the university for optional expenses incurred by the student.	Recovers (not exceeds) actual costs of optional expenses elected by the student and must have a refund period for the student to opt out. Fees charged for reimbursement only and should not be used as a method to earn revenue or cover administrative costs.	Student elected.	Campus	N/A	Campus <i>As needed</i>	18xx, 6100	Travel Fees

*FIN-BUD-80 policy applies to all fees charged by Indiana University regardless of collection mechanism (including fees that are not charged through Bursar).*

*Instructional and Other Mandatory fee solicitation begins in early Spring with approvals in late Spring.*

*Course and Administrative fee solicitation begins in Fall with approvals in Winter.*

*Campus fee solicitation varies by campus.*