


ELMA SALIJI

CONTACT

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LANGUAGES

Bosnian ● ● ● ● ●


Albanian ● ● ● ● ●

English ● ● ● ● ●


German ● ● ● ● ●

SOFT SKILLS

 Teamwork

 Problem-solving

 Detailed-oriented

 Organisation

 Adaptability



ABOUT ME

Passionate about graphic & web designing, experienced in Adobe Creative Suite, with basic knowledge in HTML, CSS, JavaScript, MySQL and Python. Multitasker with superior work ethic and good teamwork, problem-solving, detailed-oriented and organisation skills. Willingness to take on added responsibilities and successful at managing multiple priorities with positive attitude.



EDUCATION

2013/09 -
2017/06

High School Diploma

High School Center "Nedžad Ibrišimović" - Ilijaš, Bosnia and Herzegovina

2017/09 -
2021/11

Dipl.-Ing.: Information Technology

Higher School of Information Technology, Economics and Entrepreneurship "ITEP" - Trn, Bosnia and Herzegovina



WORK EXPERIENCE

2019/10 -
2019/11

Marketing Assistant Intern

Bisnode BH d.o.o - Sarajevo, Bosnia and Herzegovina

- Cold called potential customers to help with marketing efforts and increase sales.
- Gained experience in MS Office, especially in Excel.
- Created proposals and organized pursuit documentation to support marketing staff.
- Wrote copy for social media posts, promotional emails and other marketing collateral.
- Helped with planning and hosting of marketing events.



SKILLS



Photoshop



Illustrator



InDesign



Adobe XD



HTML



CSS



JavaScript



Python



MySQL