

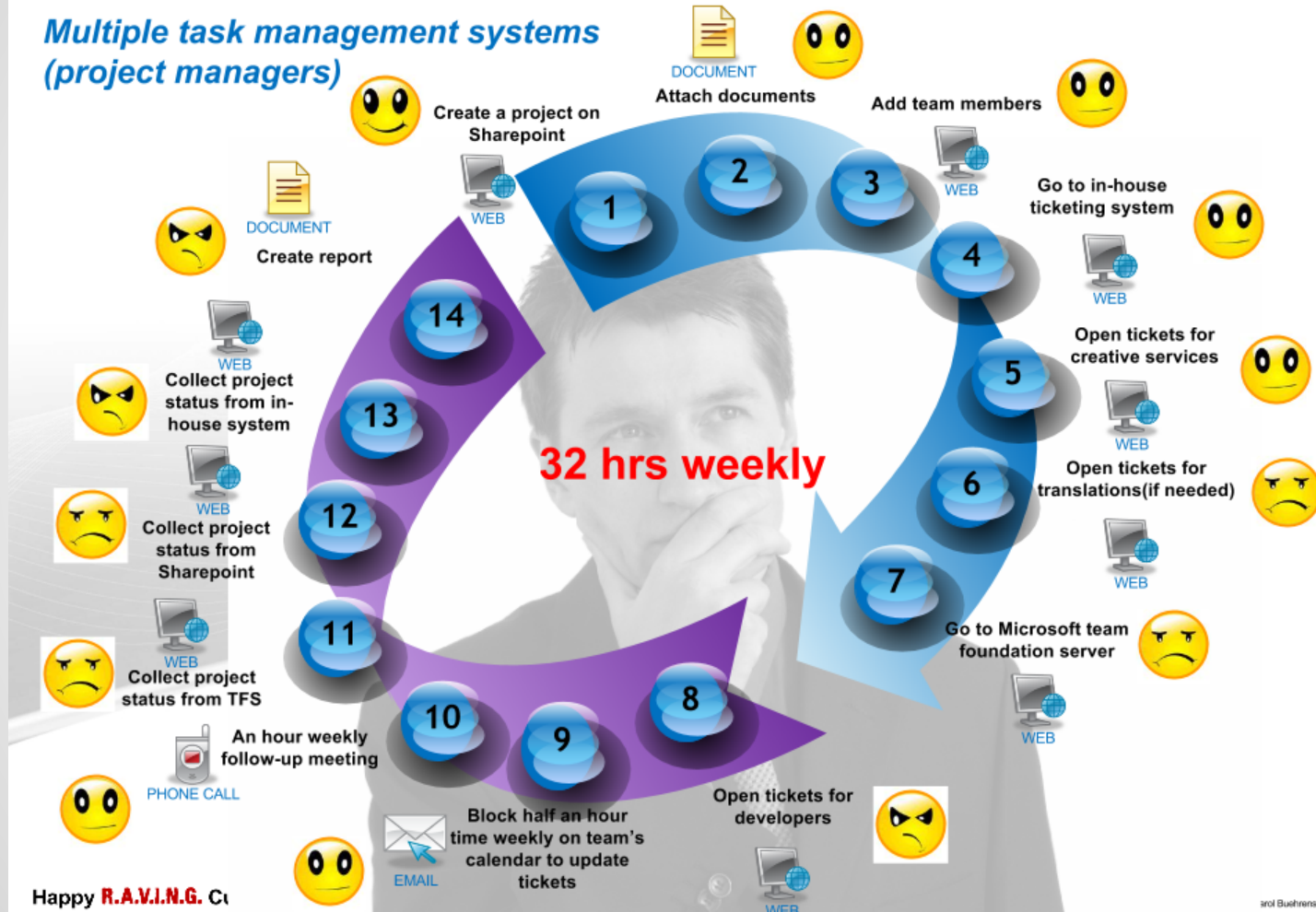
# **Multiple task management systems**

# Task management Systems in use

- Sharepoint
- Microsoft team foundation server
- In-house request queue



## Multiple task management systems (project managers)



# Barriers

- Waste of time attending unnecessary meetings
- Waste of effort creating requests in multiple environments
- Miscommunication as a result of uncoordinated pieces of data
- Inaccurate project estimates and reports
- **Above all, bad user experience**

# \$425,880 per year

3.5	<i>hours</i>
x \$117	<i>full-burden per hour</i>
<hr/>	
x <b>\$409.5</b>	
20	<i>team members</i>
<hr/>	
x <b>\$8,190</b>	<i>per week</i>
52	<i>weeks per year</i>
<hr/>	
<b>\$425,880</b>	

# Goals for improvement

- Create centralized system
- Streamline requests and projects
- Clear type operation groupings
- Facilitate reporting
- Real time project progress
- Save time, effort, and money



## Single task management system (project managers)



# How did we do it?

**PROJECT OVERVIEW**

**DETAILS**

- \* Project Name: Retiring KACE International sites
- \* Project Type: Standard Project
- + Add Theme
- Project Description: KACE international sites EOL
- Digital Destination: 3 - M
- Project Size: 3 - M
- Agile Priority: --Select Agile Priority--
- + Add Council Project
- Project Site: http://

**ASSIGNMENT**

- Owner: Victor Cadenas
- + Add Owner Allocation %
- Requester: Victor Cadenas
- Managing Department: --Select Managing Department--
- Agile Team: Systems
- \* Agile Status: Backlog
- + Add IS Release
- Start Date: 06/05/2015
- Due Date: 06/05/2015

**Summary**

- % Done: 99%
- Requests: 71
- Due this week: 1
- Schedule Alerts: 1
- Story Points: 183
- Starts this week: 0
- New Comments: 0

**Followers**

- + Add Follower

Project/Requests/Live tiles

**My Requests** List Calendar

June 2015

month week

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20

Update to Secure Upgrade Plu...

RemoteScan HPG #3

RemoteScan Product family HPG

RemoteScan product line page...

Calendar

**Marketing Requests** Content Management

Requests Projects Campaigns Quick Links Old Queues

+ Add New Request

My Work All Teams

Views

Agile Status

Filters

- All Request Status--
- Request Id
- Request Type
- Owner
- Requester
- Parent Campaign
- Project
- All Departments--
- Route to Market--
- All Regions--
- All Port/Department--

Apply Reset

1 - 6 of 6

ID	Request Title	Request Type	Project	Priority	Sprint	Due Date	Request Date	Agile Stat	Requester	Owner
WEB-46542	Landing page with form	Web Request	Response	High		07/15/2015	06/10/2015	Idea	Gopal Kamaraj	Elnaz Doostdar
WEB-46303	re-do Calculator web page for ChangeBASE	Web Request	Change Calculator Updates	High	5 - JUN FY16	06/21/2015	05/19/2015	Backlog	Hollis Tibbetts	Elnaz Doostdar
WEB-46553	RemoteScan Product family HPG	Web Request	RemoteScan Website Migration	Medium	5 - JUN FY16	06/19/2015	06/11/2015	Started	Karen Rice	Elnaz Doostdar
WEB-46554	RemoteScan product line page HPG #2	Web Request	RemoteScan Website Migration	Medium	5 - JUN FY16	06/18/2015	06/11/2015	Started	Karen Rice	Elnaz Doostdar
WEB-46555	RemoteScan HPG #3	Web Request	RemoteScan Website Migration	Medium	5 - JUN FY16	06/18/2015	06/11/2015	Started	Karen Rice	Elnaz Doostdar

Filters/Search/Dashboard



# Internal support

Talking to users

Recorded training  
session

User manual



# \$182,520 per year

	1.5	<i>hours</i>
x	\$117	<i>full-burden per hour</i>
<hr/>		
x	<b>\$175.5</b>	
<hr/>		
	20	<i>team members</i>
x	<b>\$3,510</b>	<i>per week</i>
<hr/>		
	52	<i>weeks per year</i>
<hr/>		
	<b>\$182,520</b>	

# \$avings



- **50%** saving in manager's time
- **25%** saving in team's time
- Major user experience improvement

**\$425,880 per year**

- **\$182,520 per year**

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**\$243,360 per year**