


Date:01-11-2025

Iceland Visa Application Center ,London  
Appointment Letter

Number of Applicants : 1

Group URN - XYZ72394175216

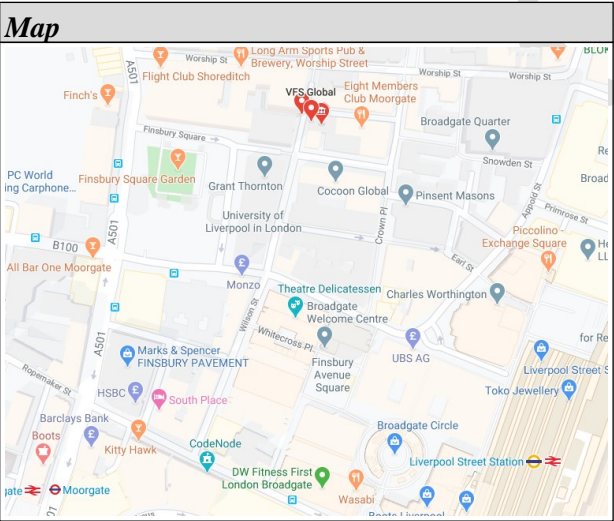


Appointment Details :				
Applicant Name	Reference Number	Passport Number	Appointment date & time	Category
ROHITH KALARIKKAL RAMAKRISHNAN	 XYZ72394175216/1	C8xxxxxx93	24-11-2025 8:30	Short Stay Visa

Your appointment has been confirmed for the date and time indicated against your name and reference number.Attention, you must arrive 15 minutes before your appointment time.

Iceland Visa Application Center ,London  
Iceland Visa Application Centre , VFS Global, 66 Wilson Street, EC2A2BT United Kingdom  
London,  
United Kingdom,

IMPORTANT: For further details about your application and all the requirements, please visit: <https://visa.vfsglobal.com/gbr/en/isl>  
Please check the website for refund policy of fees paid.  
Please note that Entry to the Application Centre is restricted to applicants only.  
Entry to the Centre is restricted up to 15 minutes before the appointment time only.



Thank you for your understanding and cooperation.  
Iceland Visa Application Center ,London  
For more visa information, please log on to the website - <https://visa.vfsglobal.com/gbr/en/isl>.  
You can also contact the helpdesk at the below mentioned details.

Email ID : [InfoUKIceland@vfsglobal.com](mailto:InfoUKIceland@vfsglobal.com)

Payment Invoice

Transaction Date      01-11-2025 04:23:57

Transaction Id      cbdc81fc-2e64-4d53-b966-  
aa072388804d

Transaction Amount    GBP 37.62

Payment Details							
<b>ROHITH KALARIKKAL RAMAKRISHNAN</b>							
Service	Published Price	Discount Percentage	Unit Price	Service Tax/VAT	Units	IsPaid	Total
VFS Service Charge	37.62	N/A	1	Yes	37.62		Sub Total : GBP 37.62
							Grand Total : GBP 37.62

Additional list of 'Value Added Services' that are available at the Iceland Visa Application Center ,London VAC are as under:

Service	Description	Fee
SMS	By clicking on " Save button, I agree to give my consent to receive SMS/ text notifications. Stay up to date on the progress of your application, with regular SMS and E-mail updates. The SMS service keeps you in the loop at all times - sending an automated message to your mobile phone at key stages of the application process. Which means no needless worry, no long periods of uncertainty, and no wondering about the status of your application. Please note: You will not be informed on the outcome of the decision on your visa application, which will be notified to you when your passport is returned	GBP 2.46
Visa At Your Door Steps	Visa At Your Door Steps	GBP 145.83
Courier return	Courier return	GBP 21.00
Express Courier	Express Courier	GBP 23.33
Prime time appointment	Prime time appointment	GBP 20.83
Extended Hours PPT Collection	Additional Hours 4 to 6 PM	GBP 14.13
Application Form Filling	Our team will help you successfully comp	GBP 12.50
Document Precheck	Document Precheck	GBP 12.50
Printing	Printing	GBP 0.83
Premium Lounge Service	Premium Lounge Service	GBP 62.50
PhotoCopy	Photocopy	GBP 0.83
Postal Application Service	Postal Application Service	GBP 12.50
Photograph	Photograph	GBP 10.00
This service bundles Courier and SMS with addition of 'Courier Assurance' offering up to USD 500 protection covering the cost of obtaining a new passport and/or reimbursing reissuing expenses for travel documents.	Courier Plus is an optional upgrade to our standard Courier Service, with additional benefit of complimentary SMS notifications at every stage of the application process. Additionally, in the event of any passport damage or loss during transportation, applicant will be paid EUR 450 as an additional payout. This payout will be provided in addition to the passport reconstruction cost and all applicable visa resubmission costs, if any.	GBP 35.00



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## VISA DOCUMENT CHECKLIST – TOURISM/BUSINESS/VISITING FAMILY AND FRIENDS AND OTHER

	<b>List of supporting documents – United Kingdom</b>	YES/NO ✓ / ✗
1.	<b>Travel document:</b> must be valid for a minimum of three (3) months after the planned journey, issued within the previous 10 years and have at least two (2) blank pages. If expired passports contain valid or expired visa stickers they should be submitted.	
2.	Harmonized Schengen visa application form.	
3.	Confirmation of online <b>registration</b> at <a href="https://visa.government.is/">https://visa.government.is/</a> must be presented to VFS Global staff by displaying the confirmation email.	
4.	One (1) passport <b>photograph</b> (max. 6 months old, on a white background, measuring 3.5 x 4.5 cm.)	
5.	<b>Travel medical insurance:</b> valid for all Schengen-countries. The insurance must cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g., accident, illness, medical emergency evacuation, repatriation etc. The policy must clearly specify the period of validity and must cover the entire duration of the trip including the date of arrival & departure.	
6.	<b>Flight booking:</b> roundtrip flight reservation with valid PNR number and name of applicant. If the applicant is travelling to several Schengen States, proof of intra-Schengen flight reservation, train itinerary or car rental.	
7.	<b>Proof of accommodation:</b> hotel reservations, rental of holiday home or campus residence reservation. If you intend to stay with a family member or a friend, proof of sponsorship and/or private accommodation from the host. If you are travelling to several Schengen states, proof of accommodation in each of them.	
8.	<b>Proof of sufficient funds</b> Original personal UK Bank Statement with applicant's name showing movements in the last three (3) months, all pages must be duly stamped, and signed by the bank: <ul style="list-style-type: none"> <li>Should be provided by all applicants regardless of sponsorship.</li> <li>The account should be in the name of the applicant or the sponsor of the trip. In case of a sponsor, the bank statement should be accompanied by a signed sponsorship letter and a signed copy of the sponsor's passport.</li> </ul> Credit card(s) and credit card account statement indicating the cardholder's name and address. The statement must contain information on the monthly limit or the spending cap. The statements must show that you- during the entire trip – have as <u>minimum 8000 ISK per day for staying in a hotel and 4000 ISK per day</u> if the expenses are borne by a third party.	
9.	<b>Proof of employment/student/sponsorship/retired/unemployment</b>	
	<input type="checkbox"/> <b>Employed:</b> <ul style="list-style-type: none"> <li>Recent, official and signed letter from their employer with name, date of issue, address, contact details, position of signatory and registration number in the United Kingdom. The position and salary of the employee should also be indicated.</li> <li>Pay slips for the last three months.</li> </ul>	
	<input type="checkbox"/> <b>Self-employed:</b> <ul style="list-style-type: none"> <li>Recent, official and signed letter from an accountant, banker or solicitor with name, date of issue, address, contact details, position of signatory and registration number in the United Kingdom, stating the nature of the self-employment or business ownership in the United Kingdom. The letter must also state the annual salary drawn from the company.</li> <li>Self-assessment form edited by revenue and customs authorities.</li> </ul>	
	<input type="checkbox"/> <b>Student:</b> <ul style="list-style-type: none"> <li>Recent, official and signed letter from school, college or university in the United Kingdom stating date of issue, name of the applicant, type of studies, number of lessons (hours) per week and attendance record.</li> </ul>	
	<input type="checkbox"/> <b>Sponsored:</b> <ul style="list-style-type: none"> <li>Proof of sponsorship and a letter from the sponsor as well as copy of the sponsor's photo ID (e.g., passport, residence permit card).</li> </ul>	
	<input type="checkbox"/> <b>If the applicant is financially supported by:</b> <ul style="list-style-type: none"> <li>His/her spouse: a marriage certificate, the spouse's bank account statements and a statement of will to support the spouse.</li> <li>His/her parent(s): proof of family relationship, e.g. birth certificate, the parent(s) bank account statement and a statement of will to support the applicant.</li> </ul>	
	<input type="checkbox"/> <b>Retired:</b> <ul style="list-style-type: none"> <li>Pension statements for the last three months.</li> <li>Proof of regular income generated by ownership of property or business.</li> </ul>	
	<input type="checkbox"/> <b>Unemployed:</b> <ul style="list-style-type: none"> <li>Proof of sponsorship or proof of sufficient funds.</li> </ul>	

10.	If applicable, other purpose of visit (Visiting family/friends / Business / Study). <i>Check the box for applicable purpose of visit</i>	
	<input type="checkbox"/> <b>Visiting family/friends:</b> <ul style="list-style-type: none"> <li>- <b>Proof of invitation or letter of sponsorship.</b> The online invitation form is available on <a href="https://island.is/en/get-a-visa/supporting-documents">https://island.is/en/get-a-visa/supporting-documents</a> (Invitation Letter for visitors). The online sponsorship form is available on <a href="https://island.is/en/get-a-visa/supporting-documents">https://island.is/en/get-a-visa/supporting-documents</a> (Guarantee form for visits).</li> <li>- Copy of data page of passport or residence permit of host in the Member State.</li> <li>- Proof of family relationship.</li> </ul>	
	<input type="checkbox"/> <b>Business/Conferences:</b> <ul style="list-style-type: none"> <li>- An invitation from a firm or an authority to attend meetings, conferences, or proof of registration for events connected with trade, industry or work</li> <li>- Other documents that show the existence of trade relations or relations for work purposes</li> <li>- Entry tickets or registration for fairs and congresses.</li> </ul>	
	<input type="checkbox"/> <b>Study or Professional training:</b> <ul style="list-style-type: none"> <li>- A certificate of enrolment at an educational establishment (school, university, college, etc.) for the purposes of attending vocational or theoretical courses for basic and further training</li> <li>- Student card or certificate of the courses to be attended</li> <li>- Documents in relation to accommodation, or proof of sufficient means to cover the accommodation</li> <li>- Internship agreement, if relevant.</li> </ul>	
	<input type="checkbox"/> <b>Official delegation travelling on the basis of an official invitation addressed to the government of the third country concerned, to participate in meetings, consultations, negotiations or exchange programs, as well as in events held in the territory of a Member State by intergovernmental organizations.</b> <ul style="list-style-type: none"> <li>- A letter issued by an authority of the third country concerned confirming that the applicant is a member of the official delegation travelling to a member state to participate in the abovementioned events, accompanied by a copy of the official invitation from the intergovernmental organization in the Member State; or note verbale</li> </ul>	
11.	<b>In case of minors (&lt;18 years) traveling:</b> <ul style="list-style-type: none"> <li>• Birth certificate</li> <li>• If the minor is travelling alone or with only one parent               <ul style="list-style-type: none"> <li>• original passports of both parents or certified copy of the biodata page of the passports</li> <li>• proof of consent of parental authority or legal guardian</li> <li>• British School Certificate</li> </ul> </li> <li>• In case of sole custody               <ul style="list-style-type: none"> <li>• birth certificate mentioning one parent, death certificate of absent parent or court ruling</li> </ul> </li> </ul>	
12.	<b>Proof of residential status:</b> <ul style="list-style-type: none"> <li>• please submit valid share code. See here: <a href="https://www.gov.uk/view-prove-immigration-status">https://www.gov.uk/view-prove-immigration-status</a>.</li> <li>• residential status must be valid for <b>three months</b> beyond the intended departure from the Schengen area.</li> </ul>	
13.	<b>Airport transit:</b> Visa or entry permit for the country of final destination and confirmed tickets for the onward journey.	
Comments by VFS staff:		



## INSTRUCTIONS FOR THE APPLICANT

**Date and sign this page (below) after page 1-2 have been filled out by VFS Global agent (check marks).**

Your application for a Schengen Visa will be forwarded by VFS Global to the Embassy of Iceland in London for processing.

Normally visa applications are processed within 15 days once received from VFS Global. However, if you have failed to submit mandatory documents at the time of your appointment at VFS Global the process might be delayed, or the application refused.

If an VFS Global officer, at the time of your appointment has indicated that your application is missing documentation and marked it on the table above, you must send the missing documents to the Embassy at [visa@utn.is](mailto:visa@utn.is)

The Embassy requests you to hand in the missing/required documents within **five (5) days** from the date of your appointment at VFS Global. During the application process, please monitor your spam/junk folders, as emails from the Embassy may accidentally end up there.

Please note that sending personal information by e-mail is at your own risk.

E-mailed documents must meet the following requirements:

- Subject line must include the applicant's name as it appears in passport
- Indicate passport number
- Indicate city of application center
- PDF is the only format of documents attachments accepted

### WITH MY SIGNATURE I, THE APPLICANT, ACKNOWLEDE THE FOLLOWING

1. I understand that I must submit the indicated documents by e-mail to [visa@utn.is](mailto:visa@utn.is) **within 5 calendar days from the date of my appointment at VFS Global.** I accept that my visa application will be decided without the requested documents and that the decision may be to my disadvantage (delay in the process or refused) if I do not submit the documents within the time limit (5 days) from the date of my appointment at VFS Global.
2. I understand that during the application process, I may be contacted by the Icelandic authorities for an interview process.
3. I understand that any incomplete information or false statements could result in delay in the processing of the application and the Embassy may request more documents in addition to what is listed on page 1/2 and request an interview.
4. I understand that Iceland cannot be considered the Member state competent for examining and deciding on the application if I am staying for a longer period in another member state and will therefore be rejected.
5. I understand that according to Foreign National act, article 20 (6) (b) and in accordance with the checklist my U.K. residential status must be valid for **three months** beyond my intended departure from the Schengen area.
6. I understand that my application will be refused if falsified or forged documents are submitted with the application and hereby declare that all submitted documents are both true and genuine.
7. I understand the visa (if approved) will be issued according to submitted documents and only applicants who fulfill the criteria for multiple entry visa will be granted multiple entry visa.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

VFS officer: \_\_\_\_\_