

PEERINGDB BOARD MEETING

Thursday, 19 July 2018 1500h UTC

Teleconference

DRAFT MINUTES

Attendees:

Aaron Hughes, President/Chair, Director

Job Snijders, Vice President, Director

Patrick W. Gilmore, Director

Arnold, Nipper, Director

Bijal Sanghani, Director

Note Taker:

Chris Caputo, Secretary/Treasurer

1. The Chair called the meeting to order at 1504h UTC.
2. Adoption of Meeting Minutes.

It was moved by Patrick Gilmore, and seconded by Arnold Nipper, that:

"The PeeringDB Board adopts the April 9th, 2018 Board Meeting Minutes, as written."

The motion carried with no objections.

3. Committee Statuses.

- a. Admin Committee.

Arnold, as chair of the Admin Committee, gave an update. There are 25 to 30 tickets handled by the committee per day.

Sean Donovan from Inflect, joins Noelle Kenny, also from Inflect, to help with facility corrections.

Rob Parker, Bryan Jong, and Brad Raymo have retired from the committee.

Further software development is being scoped to help automate those tasks that can be automated.

[Vice President Job Snijders arrived onto the teleconference at 1509h UTC.]

b. Product Committee.

Aaron, as a member of the Product Committee, gave an update. The committee has been working to improve process and the committee has unanimously decided that it would help to have a paid individual to help manage the committee. Aaron has been tasked to come to the board to obtain a budget for a person on the order of 10 hours per week at \$1,000 per month to start.

Patrick supports this effort but thinks \$1,000 per month is low. He would support \$2,000 per month.

Arnold strongly supports the idea for a new paid position.

Aaron foresees an hourly contract that is busy at the start of the project and then requires less hours over time.

Arnold envisions a project for about a year that helps the committee get a process established and then run itself.

Bijal and Job expressed support for paid staff for the committee.

Aaron will communicate to the committee that the board is supportive. He will have the committee move forward with identifying a candidate and then return to the board for final budget approval.

Aaron believes 20C will be relieved of some work once this position is filled.

c. Operations Committee.

Job, as chair of the Operations Committee, gave an update. Since the April board meeting the committee has made significant progress in improving performance and reliability by utilizing a load balancer and multiple servers in the cloud. Feedback from users on IRC and other channels is that complaints about speed and reliability have ended. Arnold confirms the great improvement. Job says the committee will continue to seek ways to improve further.

Arnold said that in the recent strategic planning meeting there was discussion of creation of a document including Service Level Agreement (SLA) details. Job confirmed that is his task but has not worked on it. Arnold expressed the need for API documentation and indicated that would be contributed to by 20C and Admin Committee members.

Aaron clarified the strategic planning meeting goal was for an Operational Service Level Policy (OSLP), not an SLA. Aaron agrees we are at a good place to document an OSLP, hopefully by the end of the year.

Job said that Greg Hankins requests an update on how the hosting is performed so that Greg can add details to the slide deck. Aaron has a technical writer on his staff that can help write documentation for consumption by the community.

d. Outreach Committee.

Bijal, gave an update. Since the April board meeting, more members have been recruited for the committee. Greg Hankins is now Chair and Bijal is Vice Chair. Arnold has joined along with Rebecca Stanić. The committee has engaged with some branding and marketing agencies and has one they are making progress with.

A user survey is being developed and is available for board members to review.

Web site and slide templates are being refined.

Aaron commented that once a budget is developed, the committee should email the board for budget approval ahead of the next board meeting, in order to save time.

4. Partnerships.

Aaron shared details of multi-stakeholder discussions at the June NANOG meeting in regards to a single authoritative database of facility identifiers.

5. Open Source.

Job indicated it is not immediately clear what the current status is. The latest is that in May we asked the software vendor to prepare the source code, but it is not clear what they have done. Job needs to review what has been done in order to confirm whether tasks assigned were accomplished. A decision on the software license also still needs to be made. Job will get back to the board about these items in one or two weeks.

Aaron talked about the need for a vetting process for acceptance of contributions to the code base used by PeeringDB. Job and Aaron will work together on this.

6. Other Business.

None.

7. Adjournment.

The Chair entertained a motion to adjourn. Patrick Gilmore moved to adjourn, seconded by Arnold Nipper. The meeting adjourned at 1554h UTC with no objections.