

Joshua Elrod

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<https://github.com/elrodjosh96>

<https://elrodjosh96.github.io/My-Professional-Portfolio/>

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Top Skills

- Eager to tackle new challenges
- Reliable contributor with strong work ethic
- Entry-level JavaScript & jQuery knowledge
- Gitbash & Github
- VS Code
- Fast learner
- Strong attention to detail
- Self-motivated
- Proficient in Microsoft Office & Mac OS
- Proficient in Eagle Warehouse Management Software

Certifications

- OSHA 10 hour
- Heartsaver First Aid CPR AED

Education

Dawson County High School

Georgia Institute of Technology

Work Experience

Slack Auto Parts Headquarters, Buford GA

Warehouse Associate

September 2021-

- Order picking/packing; staging and stocking
- Proficient in pallet movers/sit-down forklifts
- Unloaded freight/loaded freight
- Cycle-count inventory
- Stocking

Clark Productions**Warehouse Associate Contractor**

August 2020-May 2021

- Organizing/staging incoming/outgoing job equipment •
Receiving PO's in QuickBooks
- Load/unload trucks and shipping containers
- Prepared start-up job boxes for new jobs
- Quality control
- Assist in inventory control
- Maintain a clean and safe work environment

Tennis Warehouse**Warehouse Associate/Stringing Room Supervisor**

December 2018-August 2020

- Order picking/packing; staging and stocking
- Proficient in pallet movers/sit-down forklifts
- Tennis/Racquetball Racquet stringer/string training supervisor
- Maintained consistent daily training schedule for stringing floor
- Quality control

Precision Concrete Construction**Assistant Warehouse Manager**

March 2018-October 2018

- Assisted Project Managers in planning and execution of jobs •
Assist in fulfilling rebar cutting/bending order for Project Managers •
Complete and ship orders
- Prepared start-up orders for new job sites
- Knowledgeable in Hilti on-track computer system
- Load/unload trucks
- Processed equipment returns/scheduling repairs

Slack Auto Parts Headquarters, Buford Georgia**E-commerce Manager**

February 2016-March 2018

- Managed three online accounts through Amazon and eBay
- Managed inventory and stock levels
- Price shopped and created competitive pricing for market
- Completed and shipped orders
- Managed over \$600,000 annual online sales revenue.

- Served customers by phone and via messaging on e-commerce sites
- Processed returns and refunds to customers

Slack Auto Parts Headquarters, Buford GA

Warehouse Associate

July 2015-January 2016

- Order picking/packing; staging and stocking
- Proficient in pallet movers/sit-down forklifts
- Unloaded freight/loaded freight
- Ensured positive customer experience

Volunteer Experience

Soma North Georgia Church

- Deacon 2016-2018
- Production/sound technician 2014-2018
- Responsible for sermon recording/editing/posting to website
- Stage set-up/breakdown

Brookwood Baptist Church

- Homeless ministry in Atlanta
- Served at Vacation Bible Schools