Elsie Urena

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# Objective

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company’s productivity and reputation. I’m also an inquisitive, energetic computer science specialist skilled in leadership, with a strong foundation in logic, and cross-platform coding. Seeking to leverage solid skills in collaboration, communication, and development as a programmer*.*

# Education

## fine Arts | 2015 | edward r. murrow

* Major: Fine Arts/Visual Arts
* Related coursework: Art Studio, Painting Studio, Color theory, Multimedia, Foundation, Drawing from figure, Advanced Studio Art, Art Portfolio, and Art History

## Ekg & phlebotomy technician| 2015 | New york medical career center training center

* Major: Medical Technician
* Related coursework: Medical terms, procedures, patient communication, use of medical technology

## N/A| 2017 | Borough of Manhattan commnutiy college

* Major: Computer Science
* Related coursework: Java, JavaScript, SQL, Databases, Advanced Programming Techniques, Discreet Structures, Created a word stack app, Fundamentals of Computer Science, Analytic Geometry, Calculus 1

## Computer science & multimedia Computing | 2020 | brooklyn college

* Major: Computer Science
* Minor: Multimedia Computing
* Related coursework: Java, HTML, HTML5, Scratch, Reading files through Java, Data Structures, Processing, CSS, Web Design, Web Programming, Game design, Game Programming, Simulation, Interactive Programming, Interactive Graphics, Interactive Visualization, Design and Implementation of Large Scale Web Applications, Operating Systems, Principles of Computer Architecture, Programming Paradigms in C++, Analysis of Algorithms, Calculus 2, Probability and Statistics, Computer Graphics, Multimedia Computing, Multimedia Programming, and Computer Applications.

# Skills & Abilities

* SQL, C++, C# Java, JavaScript, HTML, Python, Scratch, Assembly Language x32, and x86.
* Kotlin, Haskell, PHP, R, Scheme, Node.js, Linux and TypeScript
* Unity, and Java Virtual Machine
* AWS, Angular.js, .NET, QA, jQuery, HTML5, and Microsoft SQL server
* Project management, and software development
* Exceptionally skilled in Java, HTML, and Javascript.
* Strong leadership, communication, and collaboration skills.
* Skilled in critical thinking, logic, and conceptual.
* Skilled in Data Structures, Web Development, Android Development, and coding.
* Good at creative thinking, deductive reasoning, and problem solving.
* As well as an active listener, editor, and flexible schedule.
* Strong presentation, public speaking, and writing.
* Organization, multitasking, and bilingual in English and Spanish
* Knows a bit of Japanese, and Korean
* Exceptionally skilled in MS Office, Outlook, PowerPoint, and Windows.
* Skilled in Excel, Spreadsheets, and Notepad++.
* Good at emailing, and IT troubleshooting.

# Experience

## Ekg technician | Utica medical center | 2015- 2019

-Attention to Detail: Razor focus and the ability to follow precise instructions are necessary for this job.

-Interpersonal Skills: EKG technicians work directly with patients and must come in physical contact with them at a time when they might be scared or in pain.

-Good communication skills and a friendly demeanor will help.

-Stamina: EKG technicians are on their feet for many hours and may be required to lift heavy objects.

-Technical Skills: EKG technicians must be able to understand and use complex machinery

## phlebotomy technician | utica medical center | 2015-2019

* practice proper patient identification, especially when working on hospital floors
* decipher the best method for drawing blood depending on the specific patient
* expect to work with many patients varying in age and health status
* be friendly, courteous and sympathetic when it comes to working with patients

## medical assistant | utica medical center | 2015-2019

**Administrative Duties** (may include, but not limited to):

-Using computer applications

-Answering telephones

-Greeting patients

-Updating and filing patient medical records

-Coding and filling out insurance forms

-Scheduling appointments

-Arranging for hospital admissions and laboratory services

-Handling correspondence, billing, and bookkeeping

-Fully bilingual English and Spanish speaker

**Clinical Duties** (may include, but not limited to):

-Taking medical histories

-Explaining treatment procedures to patients

-Preparing patients for examination

-Assisting the physician during exams

-Collecting and preparing laboratory specimens

-Performing basic laboratory tests

-Instructing patients about medication and special diets

-Preparing and administering medications as directed by a physician

-Transmitting prescription refills as directed

-Drawing blood

-Taking electrocardiograms

-Removing sutures and changing dressings