



Elva Puspita Wardani

Semarang, Indonesia 🏠

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I am an active student at Politeknik Negeri Semarang majoring in Electronic Engineering, with a strong interest in working in the field of electronics. I am familiar with various applications such as Arduino IDE, MATLAB, and Lazarus. Known for being honest, disciplined, and able to work well in a team. I have participated in organizational activities and project experiences, including developing a line follower robot and being involved in the "Polines Mengabdi" organization.

Work Experience

JUNE 2021 – DECEMBER 2021

Internship

PT Mandala Adhiperkasa Sejati

- Designed and assembled electrical panel
- Ensured warehouse inventory matched data in the computer system
- Organized and managed archive documents
- Assisted customers with the purchase of electronic components and related needs

Organizational Experience

MAY 2023 – MAY 2024

Human Resource Development Staff / Polines Mengabdi

- Led the organization of the handover ceremony for outgoing and incoming members
- Planned the annual recruitment activities for new members to ensure smooth execution of work programs
- Responsible for maintaining internal relations among members of Polines Mengabdi

OCTOBER 2023 – FEBRUARY 2024

Head of Consumption Division / Polines Mengajar

- Responsible for providing meals and refreshments for committee members during each teaching session
- Managed all supplies and equipment needed for consumption throughout the program

Education

2022 - PRESENT

Politeknik Negeri Semarang / Electronic Engineering Technology

2018 - 2022

SMK Negeri 7 Semarang / Electrical Power Engineering

Skills

Software Tools (MATLAB, Lazarus, LabVIEW) | Microcontroller Programming (Arduino IDE) | Teamwork and Project Management | Technical Documentation and Reporting | Bahasa Indonesia (Native) | English (Conversation)