

**San Valley Assisted Living**  
35750 N. Belgian Blue Ct. – San Tan Valley, Arizona 85143

## POSTING

**Evacuation Plan**

**POLICY STATEMENT-** When the decision to evacuate the facility is made, do not panic. Exit in a controlled and calm manner through the exit closest to the area you are evacuating. The exiting plan is based upon the labeled floor plan of the facility.

**PROCEDURE -** IN THE EVENT OF FIRE, FIRE DRILL, OR ANY INCIDENT INVOLVING THE FACILITY THAT PRESENTS A REAL THREAT TO THE HEALTH, SAFETY OR WELFARE OF THE RESIDENTS. THE FOLLOWING INSTRUCTIONS ARE TO BE FOLLOWED.

1. REMOVE THE RESIDENTS FROM DANGER. When alarm sounds or a fire is discovered, all caregivers will quickly identify the location of each resident and any visitors. Each resident and visitor will be instructed on how and where to exit the house. Residents will be evacuated in the following manner:
  - a. Residents who ambulate independently will exit and proceed to the designated meeting area.
  - b. Residents requiring assistance with ambulating will be exited with the assistance of the caregivers. They will be assisted to the designated meeting area.
  - c. Residents who are having a difficult time ambulating will be placed in a wheelchair or other wheeled chair if available and moved out to the designated meeting area.
  - d. Wheelchair residents will be given full assistance with exiting to the designated meeting area.
  - e. Remove the resident's records as soon as possible.
2. SOUND THE ALARM. As residents are exiting, attempt to call 911. If you are unable to do so send someone to a neighbor's house to call. Call the owner or manager as soon as the residents and their records are safe.
3. CONFINE THE FIRE. Close doors as you exit rooms. If you are in a room and the door is closed, feel the door before opening it. If it is hot find another exit. A hot door indicates a fire burning on the other side. The door is your barrier for 7-10 minutes.
4. EXTINGUISH THE FIRE. Know the location and operation of all fire extinguishers in the facility. If the fire is not burning out of control use a fire extinguisher. Use your common sense. Remember that a fire extinguisher is meant for a small confined fire. Do nothing to cause harm to yourself or your residents trying to extinguish the fire.

**EVACUATION GENERAL INFORMATION**

5. ALL AREAS OF THE FACILITY. Upon hearing the smoke detector or fire alarm all individuals will exit through the back door and meet at South Curb.

**GENERAL INFORMATION**

6. In the event of fire, always feel each closed door before opening it. If it feels very warm open it very slowly. If it feels hot you should seek a different means of exiting the room (i.e. window).
7. If an exit route becomes blocked for any reason, exit the individual through the nearest window. They should then proceed to the designated meeting area.
8. Once the caregivers are reasonably sure that everyone is out of the house, a head count of all individuals at each designated meeting area must be performed and tallied by the manager or trained caregiver so a report of missing persons can be relayed to the fire department personnel.
  - a. Remember; do not leave residents unattended for more than a few seconds once they are outside.
  - b. Also, be prepared to move them from the premises at the instruction of the manager or fire department personnel.
9. The personal safety of all the residents is the top priority.

10. If for any reason any or all parts of the facility are deemed uninhabitable, proceed to the Disaster Plan.