

# 1. Individual Performance Report

Name	Task ID	Department	Date	Start Time	Time Taken
Name 1	Task ID 1	Department 1	Date 1	Start Time 1	Time Taken 1
Name 2	Task ID 2	Department 2	Date 2	Start Time 2	Time Taken 2
Name 3	Task ID 3	Department 3	Date 3	Start Time 3	Time Taken 3
Name 4	Task ID 4	Department 4	Date 4	Start Time 4	Time Taken 4
Name 5	Task ID 5	Department 5	Date 5	Start Time 5	Time Taken 5
Name 6	Task ID 6	Department 6	Date 6	Start Time 6	Time Taken 6
Name 7	Task ID 7	Department 7	Date 7	Start Time 7	Time Taken 7
Name 8	Task ID 8	Department 8	Date 8	Start Time 8	Time Taken 8
Name 9	Task ID 9	Department 9	Date 9	Start Time 9	Time Taken 9
Name 10	Task ID 10	Department 10	Date 10	Start Time 10	Time Taken 10