



REPUBLIC OF THE PHILIPPINES
City of San Carlos, Negros Occidental

OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPTS FROM THE MINUTES OF THE 11TH REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD HELD ON THE 12TH DAY OF SEPTEMBER 2019 AT 4:15P.M. AT THE SP SESSION HALL, THIS CITY

PRESENT:

Hon. CHRISTOPHER PAUL S. CARMONA,	City Vice Mayor/Presiding Officer
“ CARLOS MANUEL L. VALMAYOR,	SP Member
“ BENITO Y. GUSTILO, JR.,	SP Member
“ JOSE CARLOS L. VILLARANTE,	SP Member
“ WILMER L. YAP,	SP Member
“ PHILIP GERARD B. MAISOG,	SP Member
“ MARK E. CUI,	SP Member
“ ALEXANDER Y. ONGTIAOBOK	SP Member
“ JEFFREY M. HIDALGO,	SP Member
“ LORNA Y. HINOLAN,	SP Member
“ ANTHONY S. WEE,	SP Member (LnB President)
“ JB SPRING C. BACURNAY,	SP Member (SK Representative)

ON OFFICIAL BUSINESS:

Hon. CLINT S. MANSUETO,	SP Member
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ORDINANCE NO. 19-17

AN ORDINANCE IMPLEMENTING THE PARTIAL REORGANIZATION OF THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE CITY GOVERNMENT OF SAN CARLOS, NEGROS OCCIDENTAL, PURSUANT TO SECTION 76 OF R.A. 7160 AND R. A. 6758

Introduced by Hons. VILLARANTE, GUSTILO, MANSUETO and YAP

Be it ordained by the Sangguniang Panlungsod of the City of San Carlos, Negros Occidental, in regular session assembled, that:

SECTION I. This ordinance is enacted to partially re-organize the organizational structure and staffing pattern of the City Government of San Carlos pursuant to R.A. 6758 and Section 76 of R.A. 7160, otherwise known as the Local Government Code of 1991:

A. Creation of Position Titles

Office	Item No.	Position Title	SG	Rate/Month
Admin	27	Administrative Aide IV (Bookbinder II)	4	12,553.00
CHO	73	Sanitation Inspector I	6	14,847.00
CHosp	156	Health Education and Promotion Officer I	10	19,233.00
CHosp	157	Midwife I	9	17,975.00
CHosp	158	Security Agent II	10	18,271.00
CHosp	159	Electronics and Communications Equipment Technician I	6	14,847.00
CHosp	160	Clerk III	6	14,847.00
CHosp	161	Administrative Aide II	2	11,761.00
CLO	9	Legal Assistant I	10	18,271.00
CMO	164	Executive Assistant I	14	26,367.00
CMO	165	Records Officer I	10	18,271.00
CMO	166	Administrative Assistant I (Bookbinder III)	7	14,951.00
CMO	167, 168	Process Server	5	13,307.00
CMO	169,170,171	Administrative Aide IV (Bookbinder II)	4	12,553.00
CMO	172	Clerk II	4	12,553.00

CMO	173,174,175,176,17 7,178179,180,181	Administrative Aide II	2	11,173.00
CMO	182	Administrative Aide III (Utility Worker II)	3	11,843.00
CMO	183	Youth Development Officer I	10	18,271.00
CMO	186 , 187	Traffic Aide I	3	11,843.00
CPDCO	22	Zoning Officer II	15	29,004.00
CPDCO	23	Engineer I	12	21,791.00
CPDCO	24	Administrative Aide IV (Bookbinder II)	4	12,553.00
CSWDO	35	Disability Affairs Officers I	11	19,716.00
CSWDO	36	Disability Affairs Assistant	8	15,920.00
CSWDO	37	Social Welfare Aide	4	12,553.00
CTO	64	Administrative Officer III	18	38,605.00
CTO	65	Local Treasury Operations Officer II	15	29,004.00
CTO	66	Administrative Officer I	11	19,716.00
CTO	67	Administrative Assistant I (Bookbinder III)	7	14,951.00
CTO	68	Administrative Aide IV (Bookbinder II)	4	12,553.00
CTO	69	Administrative Aide IV (Bookbinder II)	4	12,553.00
CWD	41	City Government Assistant Department Head I	23	70,120.00
CWD	42	Engineer II	16	31,905.00
CWD	43, 44	Water Pump Operator	4	12,553.00
CWD	45,46,47	Watchman II	4	12,553.00
CWD	48	Plumber II	5	13,307.00
CWD	49,50	Plumber I	3	11,843.00
CWD	51	Driver I	3	11,843.00
CWD	52,53,54	Utility Worker II	3	11,843.00
GSD	25	Supply Officer III	18	38,605.00
GSD	26	Warehouseman III	11	19,716.00
GSD	27	Administrative Aide III (Utility Worker II)	3	11,843.00
OCA	36	Management and Audit Analyst IV	22	62,053.00
OCA	37	Fiscal Examiner II	15	29,004.00
OCA	38	Accountant I	12	21,791.00
OHRM	18	Human Resource Management Assistant	8	15,920.00
OHRM	19	Administrative Aide II	2	11,173.00
OHRM	20	Messenger	2	11,173.00
PMSD	30,31	Market Supervisor IV	22	62,053.00
PMSD	32	Administrative Assistant VI (Computer Operator III)	12	21,791.00

B. Downgrade of Position Titles

Office	Item No.	Position Title	SG	Rate/Month
Admin	22	From : Computer Operator II To : Computer Operator I	9/2 7	17,219.00 14,951.00
AGRI	29	From : Records Officer IV To : Records Officer III	22/3 18	64,096.00 38,605.00
CHO	50	From: Sanitation Inspector III To : Sanitation Inspector I	11 6	20,754.00 14,847.00
CHosp	133	From : Driver II To : Driver I	4/3 3/1	13,418.00 12,466.00
CMO	44	From : Housing and Homesite Regulations Officer IV To : Housing and Homesite Regulation Officer II	19/3 13	44,421.00 23,970.00
CWD	27	From : Public Services Officer II To : Public Services Officer I	15 11	29,004.00 19,716.00
OCA	21	From : Accounting Clerk II To : Accounting Clerk I	8 4	15,920.00 12,553.00

C. Re-Title (Reclassification) of Position

Office	Item No.	Position Title	SG	Rate/Month
CTO	57 (Created SP Ord. 19-10)	From : Administrative Officer I (Storekeeper II) To : Accounting Clerk II	6	14,105.00

D. Abolition of Position Titles

Office	Item No.	Position Title and Incumbent	SG	Rate/Month
AGRI	31	Administrative Officer I (Records Officer I)	10/1	18,271.00
AGRI	32	Bookbinder III	7/1	14,951.00
CEMO	2	Supervising Environmental Management Specialist	22/3	64,096.00
CEMO	18	Agriculturist	15	29,004.00
CMO	84	Bookbinder II	4/3	12,747.00
CMO	87	Economist I	11/1	19,716.00
CMO	114	Sports and Games Regulation Officer II	14/5	27,698.00
CPDCO	9	Computer Operator I	7	14,951.00
GSD	11,12	Warehouseman I	6	14,105.00
OHRM	12	Administrative Aide IV (Bookbinder II)	4/3	12,747.00

E. Transfer of Position Titles with Incumbent

Office	Item No.	Position Title	Incumbent	SG	Rate/Month
From : SP Sec To : CHO	11 74	Administrative Officer III	Cecilia Yvonne P Vendiola	18	38,605.00 40,637.00
From : SP Sec To : CMO	12 184	Administrative Officer II	Flordeluz O. Micallef	15/2	29,364.00
From : SP Sec To : CMO	23 185	Administrative Aide II	Karen Dohn R. Pomar	2/3	11,345.00

SECTION 2. The City Government's organizational structure and staffing pattern shall have to be revised incorporating therein Section 1 of this Ordinance.

SECTION 3. Repealing Clause. All ordinances, rules and regulations, or parts thereof, in conflict with, or inconsistent with any provision of this ordinance, are hereby repealed, amended or modified accordingly.

SECTION 4. Effectivity. This ordinance shall take effect on the day after copies of the duly approved ordinance shall have been posted, for a period of not less than fifteen (15) days, in at least three (3) conspicuous public places in the local government unit, not later than five (5) days after approval hereof.

ENACTED: JULY 12, 2019 by the affirmative votes of Hons. VALMAYOR, GUSTILO, VILLARANTE, YAP, MAISOG, CUI, ONGTIAOBOK, HIDALGO, HINOLAN, WEE and BACURNAY.

I HEREBY CERTIFY to the correctness of the foregoing ordinance which was duly enacted by the Sangguniang Panlungsod during its regular session held at the SP Session Hall, this city on September 12, 2019.

MA. CECILIA SUZETTE C. BINGHAM
Secretary to the Sangguniang Panlungsod

**ATTESTED AND CERTIFIED
TO BE DULY ENACTED**

CHRISTOPHER PAUL S. CARMONA

City Vice Mayor/Presiding Officer

APPROVED ON 19 SEP 2019, 2019:

RENATO Y. GUSTILO
City Mayor