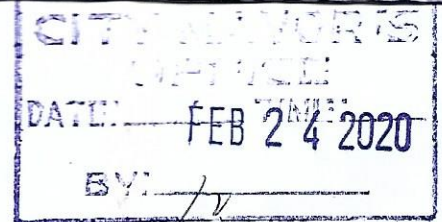




Republic of the Philippines
Province of Negros Occidental
City of San Carlos
BARANGAY BAGONBON
OFFICE OF THE PUNONG BARANGAY



February 24, 2020

To: Department Head
Information Technology Department
San Carlos City
Negros Occidental


Sir,

Good day! Once again we're requesting at your good office to provide us one of your staff probably an IT expert that can help us to solve some computer problems in our office.

Since we encounter some difficulties on navigating the etracts system and installing some driver in our computers.

Hoping your support and More Power!

Truly yours,


HON. EDITHA B. JUANILLO
PUNONG BARANGAY

