## Republic of the Philippines Province of Negros Occidental City of San Carlos

## OFFICE OF THE CITY ADMINISTRATOR

Department

| TOP     | ORDEER NO  | ` |
|---------|------------|---|
| .1( /1) | MINDER INC |   |

19\_069

PROJECT COST/BUDGET (Labor):

512,400.00

DATE:

10/25/2019

PREVIOUS BALANCE:

83,720.00

PROJECT:

Other General Serivces

THIS PERIOD:

8,400.00

CHARGES:

5-02-12-990

BALANCE:

75,320.00

These Three (3) laborers are directed to proceed to jobsite, namely:

| NAMES |        |               |    | PRERIOD COVERED                                                            |  |
|-------|--------|---------------|----|----------------------------------------------------------------------------|--|
| 1     | CORPUZ | , KEVIN BRYCE | L. | November 16 - 30, 2019 @ 280.00/day<br>8:00am - 12:00 pm/1:00 pm - 5:00 pm |  |
| 2     | ELONA  | , MARY JANE   | В. | November 16 - 30, 2019 @ 280.00/day<br>8:00am - 12:00 pm/1:00 pm - 5:00 pm |  |
| 3     | LEDAMO | , GRINGO      | M. | November 16 - 30, 2019 @ 280.00/day<br>8:00am - 12:00 pm/1:00 pm - 5:00 pm |  |

## WORK TO BE DONE:

Presentation and do some errand works at the Information

Technology and Computer Services Office

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Prepared by:

CHARITY P. MADRID

Computer Operator I

Recommended for Approval:

ATTY. CHAT H. DELIMA-CORDERO

Acting City Administrator/City Gov't. Dept. Head I

Noted by:

Executive Assistant III

City Mayor's Office

Approved by:

HON. RENATO Y. GUSTILO

City Mayor