



Republic of the Philippines  
Province of Negros Occidental  
City of San Carlos

**OFFICE OF THE CITY ADMINISTRATOR**

Department

JOB ORDEER NO. 19\_056 PROJECT COST/BUDGET (Labor): 512,400.00  
DATE: August 27, 2019 PREVIOUS BALANCE: 173,040.00  
PROJECT: Other General Serivces  
THIS PERIOD: 2,800.00  
CHARGES: 5-02-12-990 BALANCE: 170,240.00

This One (1) laborer is directed to proceed to jobsite, namely:

NAMES				PRERIOD COVERED
1	ELONA	, MARY JANE	B.	September 1 - 15, 2019 @ 280.00/day 8:00am - 12:00 pm/1:00 pm - 5:00 pm

**WORK TO BE DONE:**

Presentation and do some errand works at the Information  
Technology and Computer Services Office.

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Prepared by:

**CHARITY P. MADRID**

Computer Operator I

Recommended for Approval:

**EDDIE FLOR C. SILVA**  
OIC/CITY ADMINISTRATOR

Noted by:

**JONIE S. UY**

Executive Assistant III  
City Mayor's Office

Approved by:

**RENATO Y. GUSTILO**

City Mayor