



Republic of the Philippines  
Province of Negros Occidental  
City of San Carlos

**OFFICE OF THE CITY ADMINISTRATOR**

Department

JOB ORDEER NO. 19\_058 PROJECT COST/BUDGET (Labor): 512,400.00  
DATE: 9/10/2019 PREVIOUS BALANCE: 165,480.00  
PROJECT: Other General Serivces  
THIS PERIOD: 3,080.00  
CHARGES: 5-02-12-990 BALANCE: 162,400.00

This One (1) laborer is directed to proceed to jobsite, namely:

NAMES				PRERIOD COVERED
1	ELONA	, MARY JANE	B.	September 16-30, 2019 @ 280.00/day 8:00am - 12:00 pm/1:00 pm - 5:00 pm

**WORK TO BE DONE:**

Presentation and do some errand works at the Information  
Technology and Computer Services Office.

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Prepared by:

  
**CHARITY P. MADRID**  
Computer Operator I

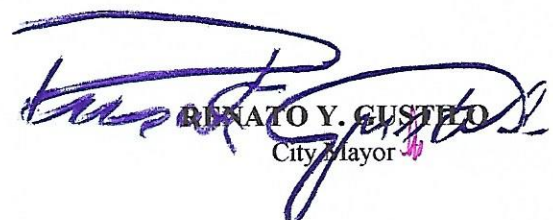
Recommended for Approval:

  
**ATTY. CHAI H. DELA CRUZ**  
OIC City Administrator

Noted by:

  
**JONIE S. UY**  
Executive Assistant III  
City Mayor's Office

Approved by:

  
**RENATO Y. GUEVARA**  
City Mayor