AKHNATON Trading & Distribution S.A.E	شركة إخناتون للتجارة والتوزيع	
	ادارة تكنولوجيا المعلومات	

User Guide of Tracking Shipment **(ATR Tracking Shipment Project)**		
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Date created   : 19-Jun - 2022
Business owner: SCM Planning.

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1- Introduction :

After create a shipment and assign a carrier or vehicle to it, you can track it throughout the entire transportation process, you can also track quantity on a shipment and date and keep documents on system.

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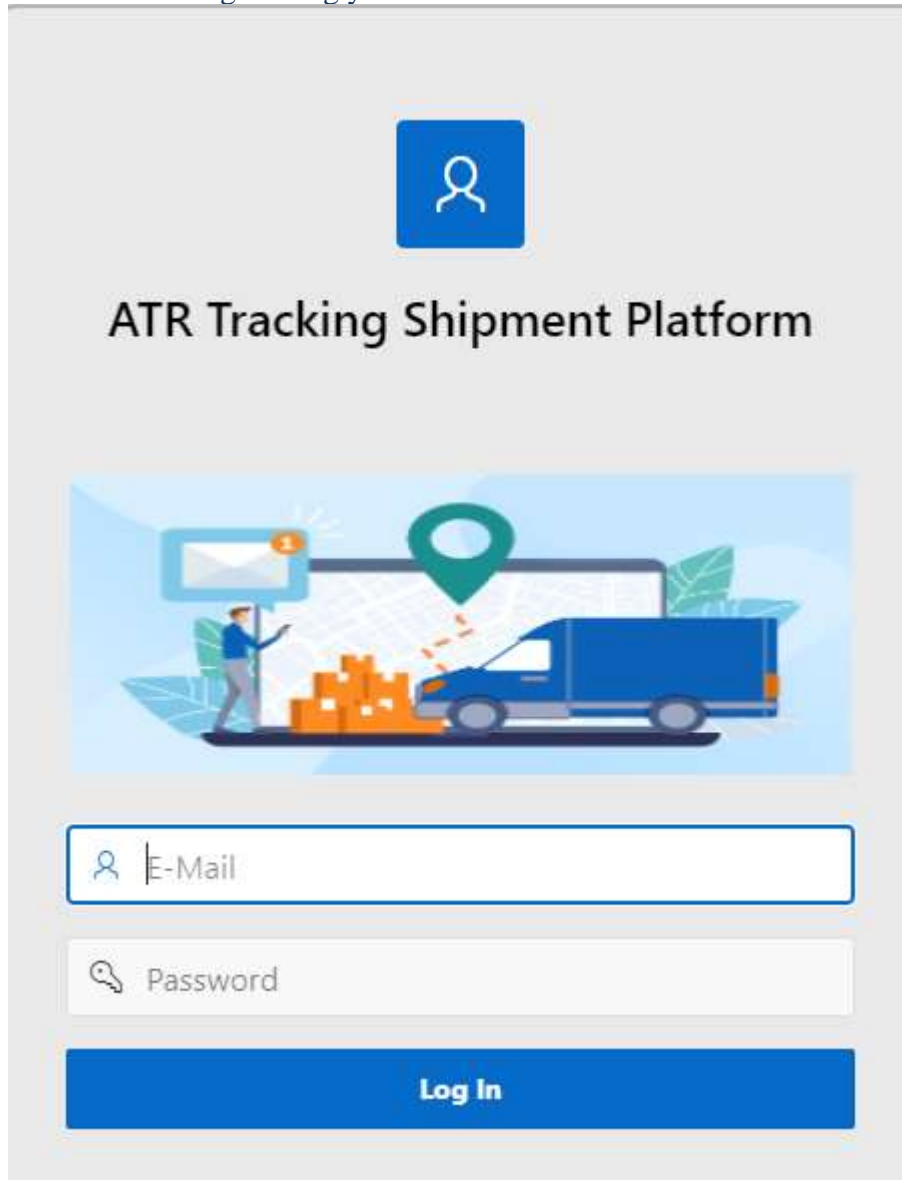| **User Guide of Tracking Shipment** **(ATR Tracking Shipment Project)**		
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2- Steps

2.1- Login Page
Test Link: - Login Page (ATR.net)
Prod Link:
https://apex.atr-eg.com/apex/prd/r/atr-tracking-shipment-platform1/login-page?

You can login using your E-Mail and Password

2.2- Home Page
Click on list

There are two Navigation menus (Setup, Report)
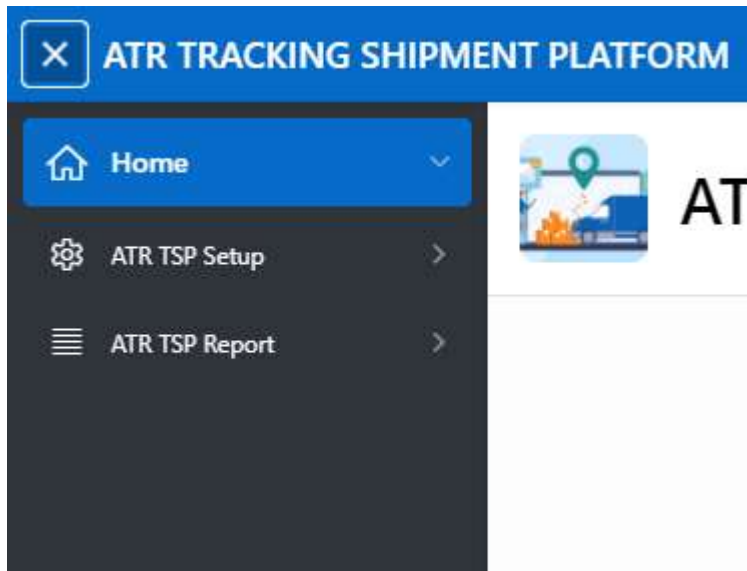
At first all items and batches should be prepared

2.3 *ATR TSP Setup*

2.3.1 **ATR TSP Product**
Home – ATR TSP Setup – ATR TSP Product

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We created all items in Categories (Lilly, Agencies)

	Item Code	Product	Importation Approval	Registeration	Pricing Registeration	CPP	GMP
	FP-CP-L361.01	STRATTERA CAP 18MG X28BLCD EG					
	FP-CP-L361.02	STRATTERA CAP 25MG X28BLCD EG					
	FP-CP-L361.03	STRATTERA CAP 40MG X28BLCD EG					
	FP-CP-L361.04	STRATTERA CAP 60MG X28BLCD EG					
	FP-GIL-001	VOSEVI BOTLLE 28 TAB					
	FP-GIL-002	AMBISOME 1 VIAL					
	FP-GIL-003	TRAUVADA 30 TAB					
	FP-GIL-004	VIREAD 30 TAB					
	FP-GIL-005	GENVOYA					
	FP-GIL-006	VEMLIDY 30 TAB					
	FP-GIL-007	HARVONI 28 TAB					
	FP-LDC-001	CYCLOGEST 200 MG					
	FP-LDC-002	CYCLOGEST 400 MG					
	FP-TB-L501	ZYPREXA TAB 5MG X14BLCD EGR1					

Must by attach (Importation Approval, Registration, Pricing Registration, CPP, GMP) for each item

Click on update

Attach all Doc.

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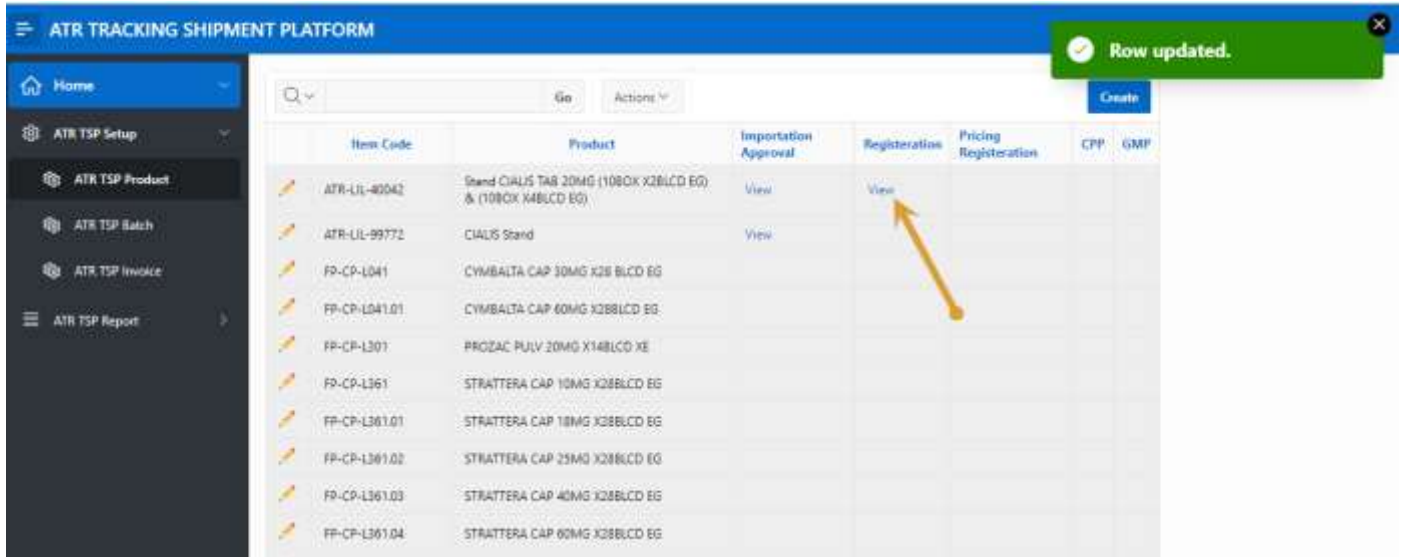
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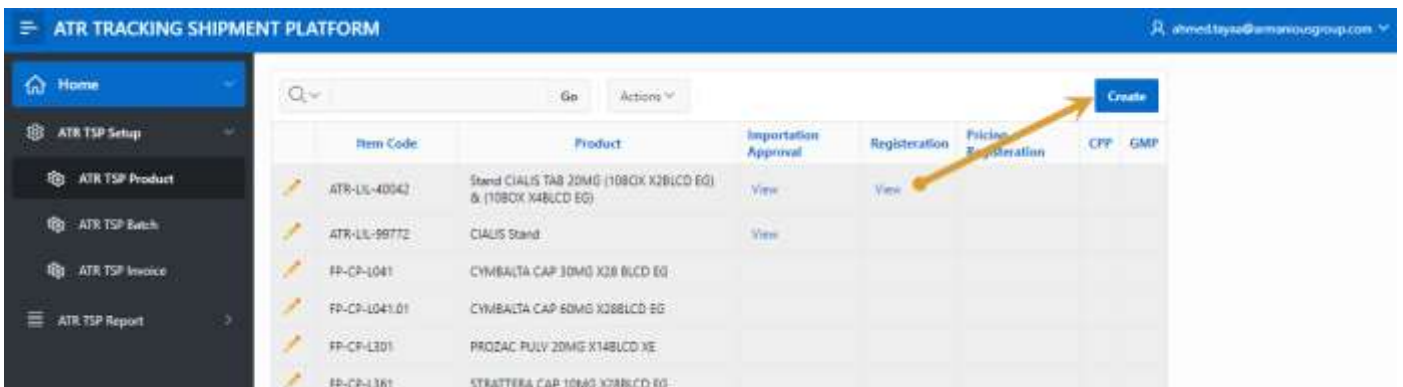
Can preview the attached file for item
Click on **View.**

If you have new item must be enter manual or automatic
Click on Create

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Update all product

You can search using an Item Code or Product as shown below.

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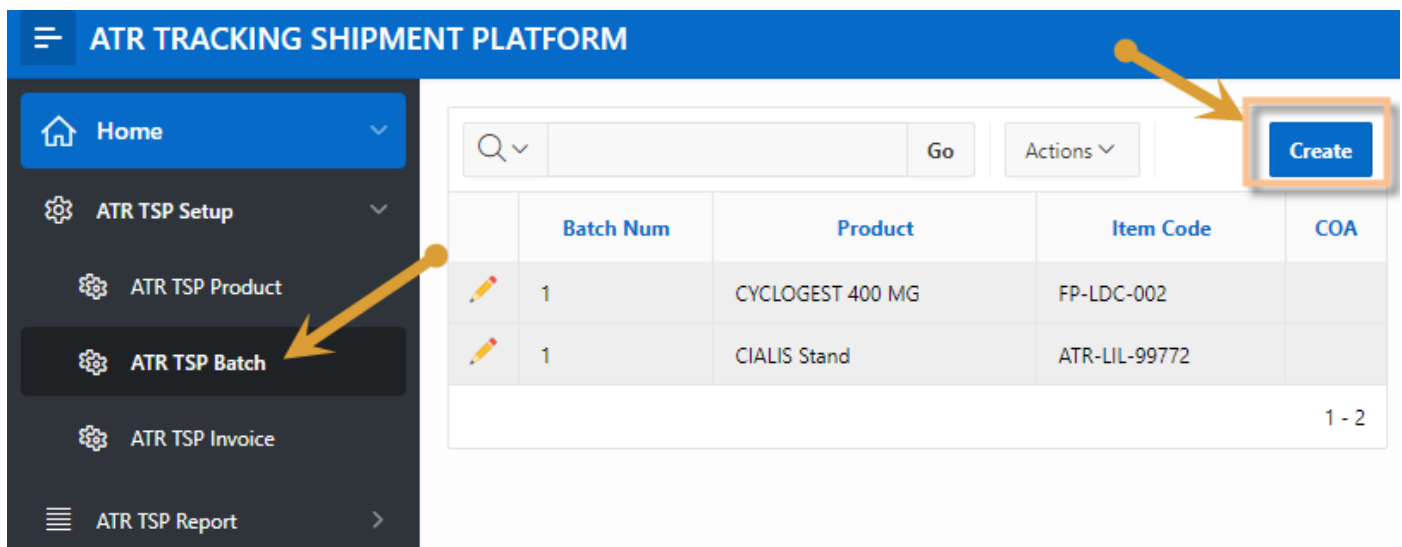### 2.3.2 ATR TSP Batch

After the items are created, the batch related to the item must be created
Home – ATR TSP Setup – ATR TSP Batch - Create

Choose item and enter Batch number

![ATR Akhnaton Trading & Distribution S.A.E logo]

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Item Code	
CYCLOGEST %	

Item Code	Product
FP-LDC-001	**CYCLOGEST 200 MG**
FP-LDC-002	**CYCLOGEST 400 MG**

Uplode COA

Can preview the attached file for Item with Batch
Click on **View**

Can filter with Batch Num , Product and Item code

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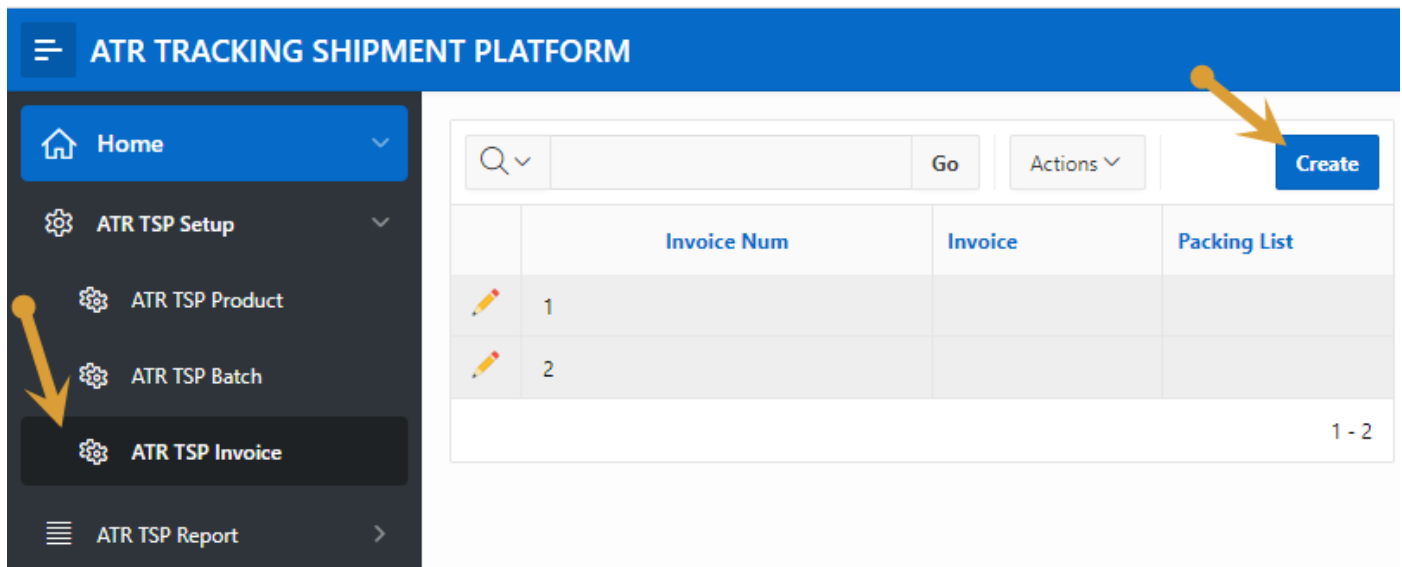
2.3.3 ATR TSP Invoice

Create new invoice
Home – ATR TSP Setup – ATR TSP Invoice – Create

Enter invoice Num and files (Inoice and Packing List)

After creating a new invoice, it is automatically sent to some Emails ( )

Sun 19-Jun-22 2:47 PM

oracle.alerts@armaniousgroup.com

New Invoice

To   ahmed.tayaa@atr-eg.com

A New Invoice has been created.
Invoice NUM = 157

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2.3 ATR TSP Report

After filling in all the required setup data , you can create your shipment by filling in (ATR TSP Report) based on the setup data entered before.

2.3.1 ATR TSP Report

We have 2 way to enter basic columns on ATR TSP Report

1- Create new shipment (Manual)
Home – ATR TSP Report – ATR TSP Report – Create

You must enter (Item code , Batch Num , PO Num , Inoice Num)

Note:-

The (item code, batch number and invoice number) Works based on the previous setup.
And PO Num from oracle (Planned Purchase Order)

For every check items (Yes or No) items by default it set to be NO as shown below

If Yes is set, the date must be entered

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	Item Code	Product	Batch Num	Expiry Date	Quantity	Shipping Date	Invoice Num	Po Num	Current Stock Onhand	Average Sales Quantity	Stock Management Coverage	Planned Orders	Warehouse Receiving Date	Sampling Record Date Yes Or No	S
✎	TA411758WEG	ZYPREXA TAB 10MG X7BLCD EG	55	06/01/2022	100	07/01/2022	159	40036673						NO	

2- Create new shipment (Upload)
Home – ATR TSP Report – Template (Excel)

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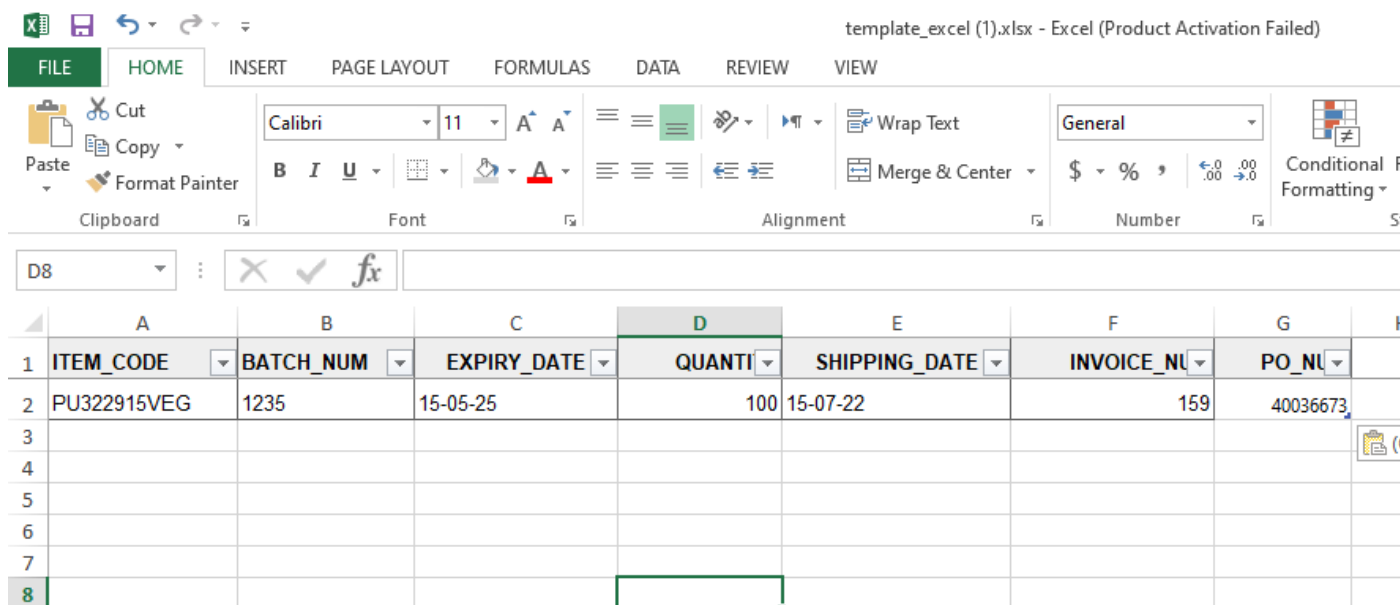| **User Guide of Tracking Shipment** **(ATR Tracking Shipment Project)**		
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Actions – Download – Excel
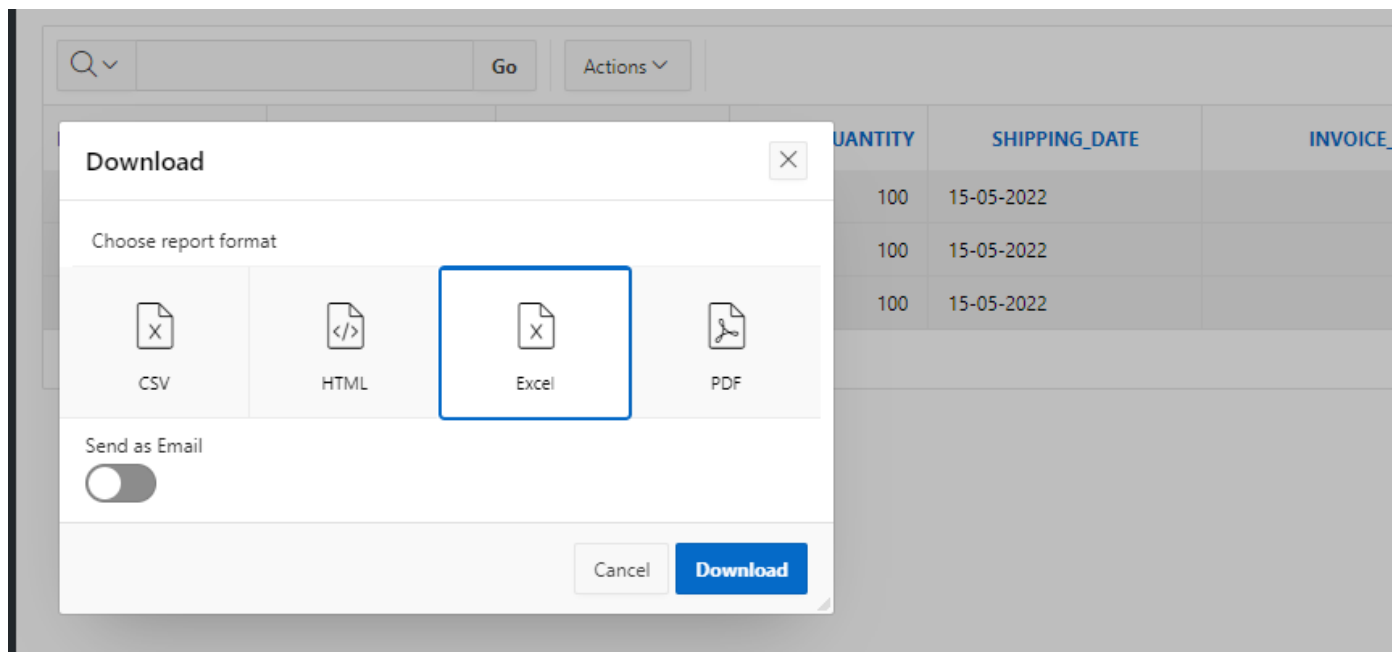
Open excel sheet and enter data like example

Save

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Go to Data Upload
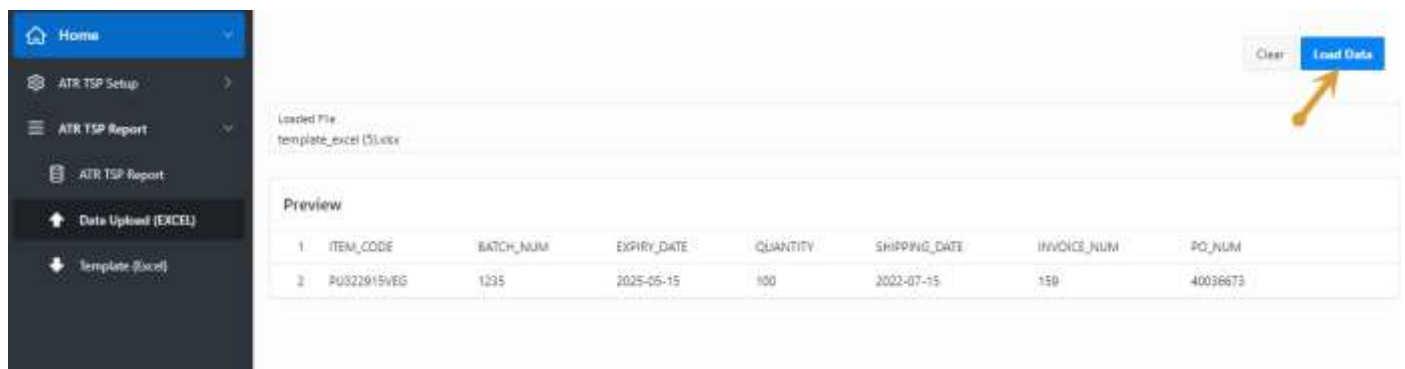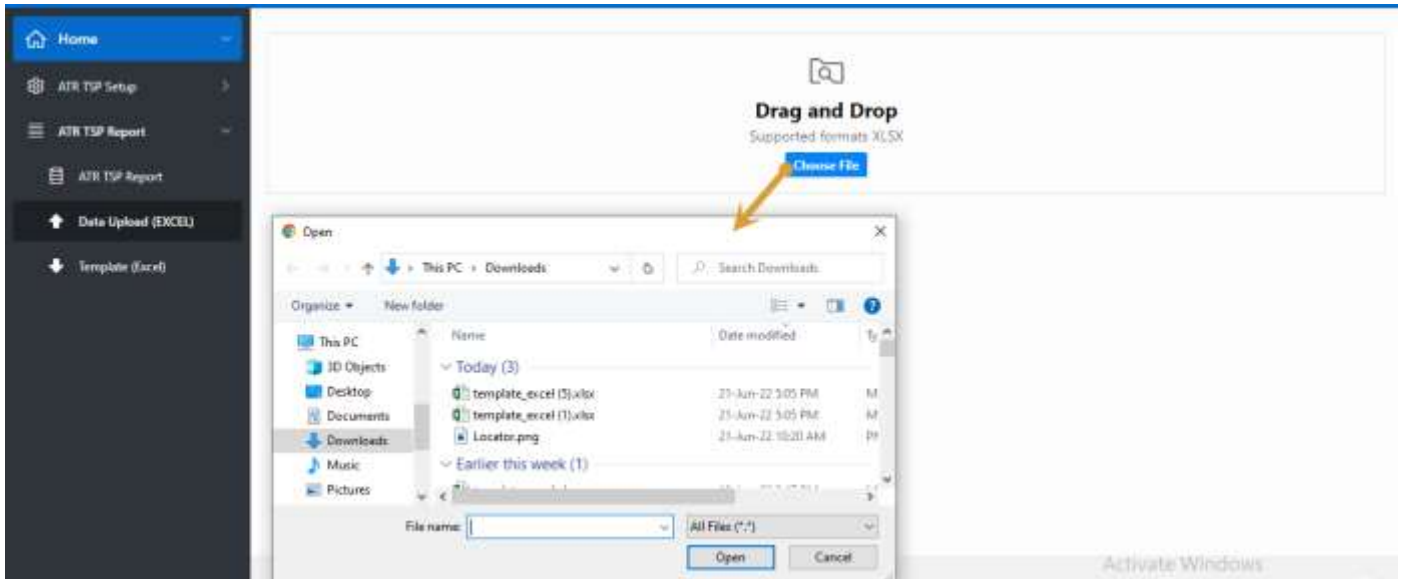
Home – ATR TSP Report – ATR TSP Report (Filter)
Filter invoice number

Actions - Filter

Choose column = Invoice Num , Expression = 159

Apply

Home – ATR TSP Report – ATR TSP Report (Adjustment)

To upload Sampling Document for example or edate data

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Sampling Record Date Yes Or No = Yes

Sampling Record Date = date of document

Sampling Record = attch file

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Home – ATR TSP Report – ATR TSP Report (Calculate)

- **Current Stock On-hand**

    Total ATR inventory – Restricted inventory (Temp & shortage location).
    Available on-hand (on- hand available to sales)

- **Average sales Quantity**

    Total 3 months sales including the free of charge goods /3
    Total ((Sales – Return) 90 Day) / 3

- **Stock Management Coverage**

    Total ATR inventory / average sales quantity

- **Planned Orders**

    The orders appear as a planned orders in purchasing orders report

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