

**NOVEMBER 1, 2017**



**PRO-HEALTH INTERNATIONAL**

**Pro-Health International**

**DATA MANAGEMENT PLAN**

**SI LEAD**

[Company Name]

[Company Address]

# DATA MANAGEMENT PLAN

<i>Initial date of ShieldPortal completion</i>	<i>2/16/2017</i>	
<i>Version</i>	<i>0.1</i>	
<i>Approval</i>	<i>Director SI</i>	
	<i>PI /CoP</i>	

# DATA MANAGEMENT PLAN

## PROJECT PROFILE

<i>Project Details</i>	
<i>Programme title</i>	this is a useful project title
<i>Name of Implementing Partner</i>	Pro-Health International
<i>Abbreviation of Implementing Partner</i>	ProHealth
<i>Mission Partner</i>	
<i>Lead Activity Manager</i>	mr other name Tester
<i>Address Of Organization</i>	
<i>Phone Number</i>	
<i>Project start date</i>	
<i>Project end date</i>	
<i>Grant reference number</i>	

<i>Ethical Approval</i>	
<i>Ethical approval for the project</i>	
<i>Rational</i>	Project
<i>Aprroving institutional review board</i>	CDC Atlanta
<i>Type of ethical approval</i>	Non Research Determination

# DATA MANAGEMENT PLAN

## Project Objectives

# DATA MANAGEMENT PLAN

## MONITORING AND EVALUATION SYSTEMS

### Data Flow Chart

#### Roles

<i>Name</i>	<i>Site</i>	<i>Region/State</i>	<i>HQ</i>
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#### Responsibilities

<i>Name</i>	<i>Site</i>	<i>Region/State</i>	<i>HQ</i>
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# DATA MANAGEMENT PLAN

## Trainings

<i>Name of training</i>	<i>Site</i>	<i>Region/State</i>	<i>HQ</i>
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# DATA MANAGEMENT PLAN

<i>Process</i>	
<i>Implementing partner M&amp;E process</i>	
<i>Site support</i>	
<i>Data garnering</i>	
<i>Data use</i>	
<i>Data improvement approach</i>	

## Data collation

<i>Data type</i>	<i>Reporting level</i>	<i>Frequency</i>
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<i>Equipment</i>	
<i>Project equipments</i>	

<i>Environment</i>	
<i>States covered by implementing partners</i>	
<i>No of sites covered by iP</i>	ART: 0 PMTCT: 0 HTC: 0 OVC: 0 Community: 0

# DATA MANAGEMENT PLAN

Data Processes

Reporting levels

Data

<i>Reporting level</i>	<i>Data type</i>	<i>Data collection and reporting tools</i>	<i>Data collection process</i>
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REPORTS



# DATA MANAGEMENT PLAN

Quality Assurance

# DATA MANAGEMENT PLAN

## Data Storage, Access & Sharing

Digital Data Storage

Non Digital Data Storage

Data Access and Sharing

Data Documentation Management and Entry

Intellectual Property, Copyright and Ownership

<i>Intellectual Property, Copyright and Ownership</i>	
<i>Contracts and agreements</i>	
<i>Ownership</i>	
<i>Use of third party data sources</i>	

# DATA MANAGEMENT PLAN

## Post Project Data Retention Sharing and Destruction

Post Project Data Retention Sharing and Destruction	
Data to retain	
Pre existing data	
Duration (days)	
Licensing	

Digital Data Retention	
Data retention	

Non Digital Data Rentention	
Data rention	