



## FORM B

### Agreement between the School Transport Section (MFED) and Parents/Legal Guardians (Non-State Schools)

**Paul Borg** is an approved School Transport Service Provider (further referred to as “Provider” in this Agreement) entrusted with the transportation of children attending Church and Independent Schools from home to school and back.

As you are aware the Government has introduced Free School Transport for students attending Church and Independent Schools.

In order to be able to offer this service for free, the Ministry for Education (hereinafter MFED), will process the Data as agreed in this Agreement for the purpose of Free School Transport in order to be able to:

- plan transport routes;
- formulate transport schedules;
- communicate with parents/legal guardians;
- monitor the number of times the particular student makes use of the free transport;
- other tasks strictly in connection with the Free School Transport Initiative.

The personal data submitted by the Parents/Legal Guardians to the Provider is forwarded to the MFED for the provision of free transportation services to the student concerned, to implement the Free School Transport Initiative.

All personal data will be used exclusively for the purpose of School Transport and will be shared and processed at all stages in full confidentiality and in accordance with GDPR and pertinent data protection legislation.

The personal data will not be used for any other purpose without the consent of the parents/legal guardians or unless specifically provided by law. The personal data will be retained for not more than two (2) months after the end of the scholastic year.



Kindly also note that MFED has contracted third party providers to process personal data on its behalf, and for which MFED will also be responsible. Contractual safeguards as required under the GDPR have been provided to secure such processing.

### **Data Processing**

The data you submitted to the Provider that will be processed by both the Provider and MFED is the following:

- Parent/Legal guardian details including ID Number, Name, Surname, Address, Email address, Mobile Number
- Student details include ID Number, Name, Surname, Address, School Name, School Year and preferred pick-up/drop-off point
- In cases where provided, details requiring specific transportation are also processed, depending on the information submitted by the parent/legal guardian.

The School Transport Bus used by the provider may be equipped with apparatus in connection with the parent/guardian notification system. This apparatus will carry no personal data or images. Should the free School Transport Mobile App be introduced, the data captured through the device will be processed as follows:

- Using a contracted third party system, notifications will be issued to parents in order to notify when their respective child has embarked/disembarked from a vehicle.
- Once the data is processed and the contact details of the respective parent/legal guardian are identified, a notification is issued through our third party supplier.
- The registered Parent/Legal guardian will receive a notification through the mobile app notifying them that the respective child has embarked/disembarked from the vehicle.

You may also wish to consult the Data Protection Policy on the MFED website

[https://schooltransport.edu.mt/?page\\_id=657](https://schooltransport.edu.mt/?page_id=657)

**By signing this agreement you are agreeing to the data processing by the Provider and MFED for scholastic year 2021/2022 for the purposes of making use of the free school transport scheme provided by MFED. This agreement is valid for the entire duration of the scholastic year and you are not authorised to change service provider for the scholastic year once this form is signed. Should this service provider fail in providing safe and professional school transport services, you are to contact the School Transport Section at MFED (t. 2598 1888 / e. [schooltransport.educserv@gov.mt](mailto:schooltransport.educserv@gov.mt)) to request a change in service provider.**



We thank you for your kind cooperation.

Paul Borg

Service Provider signing on behalf of  
School Transport Section (MFED)

52060G

ID Card No.

Paul Borg

Signature

Parent Signature

Frank Grech 0012477G

Parent/Legal Guardian Name & Surname: Frank Grech

Parent/Legal Guardian ID Card No.: 0012477G

Student Name & Surname: Erica Grech

Student ID Card No.: 445508L

Date of signing of agreement: 26-May-2021