

SHEFIN SHEMEER

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Objective

To secure a position where I can mark my qualities by contributing something to the new world of technologies and to make the world view through my hands, as I am a person who always walks in a different path.



Professional Experience

FRESHER



Education

EDUCATIONAL QUALIFICATIONS

Degree/ Course	Institution	University/ board	Year of completed
DIFAA (Diploma Indian foreign accounting administration)	N BRIDGE	Sted Council	2017
BBA	MES COLLEGE, Erattupetta	Mahatma Gandhi University, Kerala	2016
XII	GOVT VHSS, Ponkunnam	Board of higher secondary examination Kerala,	2013
SSLC	GMHS , Parathodu	Board of public examination Kerala	2011

SOFTWARE PROFICIENCY

- ❖ LANGUAGES : Tally, Peachtree
- ❖ Packages :MS Office,Payroll
- ❖ Basic computer knowledge
- ❖ Internet savvy

FUNCTIONAL SKILLS

- ✓ Having excellent analytical and problem solving skills.
- ✓ Punctuality, which I love the most in me.
- ✓ Ability to understand complexities with ease.
- ✓ Flexible nature to work with a team & Good in coordination and follow up.
- ✓ Strong customer service orientation with highly motivated to produce quality results.
- ✓ Good Listener and willingness to learn, possessing creativity.
- ✓ Having excellent communication & writing skills.

PERSONAL DETAILS

Father's Name	:	Shemeer khan
Date of Birth	:	13-02-1996
Languages Known	:	English, Malayalam
Gender	:	Male
Marital Status	:	Single
Nationality	:	Indian
Current Location	:	Kottayam
Permanent Address	:	Puthen Purackal House Parathode P-O Kanjirapally , Kottayam Pin :- 686512

PERSONAL QUALITIES

- Strong leadership and motivational skills.
- Ability to handle pressure.
- Excellent in communication in written and verbal both.
- Ability to handle the team.

PROFESSIONAL TRAINING

Project Title: “A Study on Brand Loyalty Among Customers ”

Project Area: Marketing

Company: “Agro Bio-Tech Research Centre Limited”

Duration: One month

DECLARATION:

I hereby declare that the information provided above is true to the best of my knowledge and belief. Hoping for a purposeful and rewarding career with you soon at your organization.

Kottayam

Shefin Shemeer

CV Updated date: 15-09-2016