

Ar. Preeti Lakhera

(CA/2012/57585)

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CAREER OBJECTIVE:

To acquire a position as an Architect in a well-established, competitive, challenging environment where my knowledge can be shared and enriched, contributing to the company's growth & profile and in turn ensuring personal growth within the organization.

PERSONALITY TRAITS:

An impressive worker, who continually reforms to obtain job satisfaction, an employee adaptable to single or team work, Complimenting, receptive and supportive to colleagues. A person who enjoys being punctual, sincere and loyal. I believe to attain perfection through evolution.

PROFESSIONAL STATEMENT:

- An experience of 4 years in the field of Architecture.
- Previously worked with **Axis Consultants, New Delhi** as an Architect.
- Involved in planning, presentations, bill of quantities, statutory submissions & construction drawings.
- Coordination with other departments.

EDUCATIONAL DETAILS:

B. Arch	Dehradun Institute of Technology, Dehradun, Uttarakhand. India (Uttarakhand Technical University)	2006-2011	Passed with 1 st Division
XII Std.	Government Girl's Inter College, Srinagar Garhwal, Uttarakhand, India (State board)	2006	Passed with 2 nd Division
X Std.	Government Girl's Inter College, Srinagar Garhwal, Uttarakhand, India (State board)	2004	Passed with 1 st Division

SKILLS:

- Basic knowledge of MS Excel, Word and Power Point .
- Applied knowledge of AutoCad, Google Sketch up, Adobe Photoshop.
- Hand Drafting and sketching.

WORK EXPERIENCE:

1. Working Drawings & Statutory Submission Drawings

- *Staff Accommodation, IIT Roorkee (Saharanpur Campus)*
- *Miscellaneous Buildings For Hemwati Nandan Bahuguna Garhwal University, Srinagar Garhwal*
- *Agartala Gateway, Agartala.*
- *Tripura Bhawan, New Delhi.*
- *Extension of Intellectual Property Office Building, Dwarka, New Delhi*
- *ITBP School, Dwarka*
- *Software Technology Park of India, Patna*
- *National Aviation University, Fursatganj*
- *National institute of Electronics & Information Technology (NIELIT), Patna*
- *Pseudo-Dynamic Testing Facility Department Of Earthquake Engineering,*
- *IIT Roorkee.*

2. Presentation Drawings

- *Special protection group, Staff Housing, Dwarka*
- *Residential cum training complex for Special Protection Group (SPG) at Sector 21, Dwarka, New Delhi*
- *Tripos International School, Kangra Valley, Himachal Pradesh*
- *Agartala Gateway, Agartala*
- *ITBP School at Dwarka, New Delhi*
- *National Disaster Relief Force, Ghuntur*
- *Indian Institute Of Management, Rohtak*
- *Commercial Development at New Moti Bagh, New Delhi*
- *National institute of Electronics & Information Technology (NIELIT), Patna*
- *SSB Jainagar*
- *National Aviation University, Fursatganj*
- *Software Technology Park of India, Patna*
- *National Institute of Technology, Bihta*
- *National Institute of Technology, Delhi*
- *Agartala Sports Stadium*
- *National institute of design at Jorhat, Assam*
- *National institute of design, Bhopal*
- *Press Council of India & United News of India, New Delhi*
- *Secretary Housing at Rajarhat, Kolkata*
- *Mahila Ashram, Vrindavan*

3. Bill Of Quantity & Rate Analysis

- *Engineering College For Hemwati Nandan Bahuguna Garhwal University, Srinagar Garhwal*
- *Agartala Gateway. Agartala*
- *National institute of Electronics & Information Technology (NIELIT), Patna*
- *ITBP School at Dwarka, New Delhi*
- *National Institute of Design, Jorhat*

TRAINING DETAILS:

Have done 4 months of full time professional training at Ansal Housing & Construction Ltd.

HOBBIES:

Travelling, Dancing & Photography

PERSONAL DETAILS:

<i>Name:</i>	<i>Preeti Lakhera</i>
<i>Date of Birth:</i>	<i>19th December 1989</i>
<i>Gender</i>	<i>Female</i>
<i>Marital status:</i>	<i>Married</i>
<i>Languages known:</i>	<i>English, Hindi</i>
<i>Nationality:</i>	<i>Indian</i>

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience, and myself.

Preeti Lakhera