



## TANVEE GARG

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**Career Objective:** *To produce the work so subtle and deliver a quality so unique so as to create a professional name for myself in an environment dominated by the best brains*

### PROFILE SUMMARY

- Capability to proactively analyze processes and suggest improvements
- Skilful in analysing and interpreting research results and business implications
- A keen analyst with the capability to collate and process data, thereby supporting vital business decision making
- Sound exposure of SPSS, RPMS, SAP, MS Office
- Expertise in conducting MIS and Business Analysis and providing effective solutions
- Knowledge of creating and reviewing business plans and financial models
- Proven track record of participating in various assignments with real-time experience in planning, execution, application of methodologies, documentation and presentation of findings

### KNOWLEDGE PURVIEW

Project Management	Corporate Valuation	Pricing
Servicing Operations Management	Advanced Methods in Marketing Research	Quantitative Methods
Supply Chain Management	MIS Reporting & Documentation	Lean Systems

### ORGANISATIONAL EXPERIENCE

#### OCWEN FINANCIALS SOLUTIONS LTD., PUNE, MAHARASHTRA

#### Management Trainee

(Apr '16 - Present)

##### Key Result Areas:

- Reviewing policies & procedures and performing and documenting risk assessments
- Overhauling the business intelligence system and answerable for publishing monthly Quality Dashboards for Business Units
- Identifying potential operational and strategic risks for the organization along with the designing and rating of mitigation control measures
- Executing project, as part of team, towards ensuring that all business processes are compliant with state & federal regulations
- Implementing processes in line with the organizational guidelines for improving operational efficiencies

#### INDIAN OIL CORPORATION LTD., DIGBOI REFINERY, ASSAM

#### Process Engineer

(Sep '11 – Jun '14)

##### Key Result Areas:

Assisted and executed following key activities as member of Production, Planning & Control department

- Planning quarter and year wise production targets and ensuring quality control measures
- Monitoring complete supply chain of oil production and publishing the daily & monthly dashboards for management
- Facilitation of business optimization programs, coordination with refinery heads to ensure smooth processes, liaison with finance departments to ensure refinery margins

##### Highlights

- Valued as an **Outstanding Employee (4.627/5)** and rewarded performance bonus of Rs. 1 Lakh
- Rated as a **Very Good Employee (4.37/5)** and awarded performance bonus of Rs. 1 Lakh
- Assessed the **pricing** of a specialty product (oily sludge) for sale in the Cement market of Assam
- Facilitated fully functional inventory updation in **ERP System** of the company

**Project Title:** Benchmarking of Refinery Practices

**Project Description:** Key member from refinery involved in benchmarking refinery practices study by Solomon Associates

**Project Title:** Paradip Refinery Project

**Project Description:** Member of the team at Corporate HQ for evaluating financial viability of Paradip Refinery Project

## INTERNSHIP

Ocwen Financials Solutions Ltd., Maharashtra

Management Intern

(Apr '15 – Jun'15)

- Analyzed **customer complaints** & identified the key issues in coordination with **call center**
- Recommended alterations in **Escrow Analysis and billing statements** sent to the customers
- Proposed dedicated floor assistance for agents managing customer calls
- Suggested creation of a delivery failure comment code for a letter fails during delivery
- Designed training module to raise employee sensitivity about impact of their work on customers
- Contributed in reducing customer complaint, **received PPO** from Ocwen

## ACADEMIC DETAILS

- MBA (Finance & Operations) from IIM Kozhikode, Kerala with **3.1/4.33** in 2016
- B.Tech. (Chemical Engineering) from IIT-BHU, Varanasi with **8.12/10** in 2011

## ACADEMIC PROJECTS

Project undertaken during MBA:

**Project Title:** Impact of Social Marketing on likeliness to convert into sales

**Project Description:** Identified parameters to design sales oriented social media campaigns by conducting Focused group discussions and established their effectiveness by running a primary research supported quantitative analysis done using SPSS v 20.0.

**Project Title:** Financial Valuation of Hindustan Oil Exploration Company

**Project Description:** Performed financial valuation of Hindustan Oil Exploration Company using a combination of DCF and Option pricing for Production stage & exploration stage gas wells respectively.

**Project Title:** Service Gap Analysis of Indian Railways

**Project Description:** Analyzed the gap between the services offered by Indian Railways and customer expectations on the 5 dimensions of SERVQUAL scale and suggested ways to improve the service.

**Project Title:** Financial Valuation of Delhi Gurgaon Expressway

**Project Description:** Performed financial valuation of Delhi Gurgaon Expressway Project and sensitivity study of the various operating and financial risks.

## IT SKILLS

- MS Office
- SPSS
- RPMS
- SAP

## ACADEMIC ACHIEVEMENTS

- Secured a **rank of 3561** and was amongst the **top 2%** of all students who appeared for **IIT Joint Entrance**
- Held an **All India Rank 25** amongst 20000 students who appeared in the GATE Examination
- Cleared for the final round of the **TAS case study** competition in 2015
- Qualified for the pre-final round of the BIP Africa, Global B-Plan Competition in 2014

## PERSONAL DETAILS

Date of Birth: 15<sup>th</sup> July 1989

Languages Known: English, Hindi & Assamese

Hobbies: Photography & Dramatics

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