

# SIDDHARTH SHETH

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## Professional Summary

Self-motivated, innovative and goal-oriented management professional committed to opportunity to revamp processes and procedures and increase efficiency and product quality. Dedicated team player skilled at planning and forecasting upfront.

## Skills

- Quick learner
- Inventory control
- Strong decision maker
- Machining
- Works well in diverse team environment
- Attention to detail
- Manufacturing process controls
- Production line control
- Strong communication skills
- Project management
- Strategic planning
- Forecasting
- A positive 'can do\' attitude

## Work History

Trainee Engineer Production, 04/2012 to 04/2013

CAPTAIN TRACTORS PVT.LTD – Rajkot, Gujarat

- Responsible for achieving production requirements.
- Oversaw the production process and managed the production schedule.
- Directed and coordinated the production, processing, distribution activities of Organization.
- Prepared and maintained production reports and personnel records. Reviewed processing schedules and production orders concerning inventory requirements, staffing requirements, work procedures and duty assignments, considering budgetary limitations and time constraints.
- Coordinated and supervised assembly work.
- Maintained necessary level of communications between shifts.
- Trained staff of direct labor employees to perform assembly and manufacture of product. Ensured that all health and safety guidelines were followed.

PPC Engineer, 05/2013 to Current

Intricast Pvt Ltd – Rajkot, Gujarat, India

- Preparation of Material requirement sheet according to sample product and buyer specifications sheet.
- Confers with establishment personnel, vendors, and customers to coordinate production and shipping activities, and to resolve complaints or eliminate delays
- Revises production schedules when required due to design changes, labor or material shortages, backlogs or other interruptions, collaborating with management, marketing, sales, production and engineering to de bottleneck the occurred problem. Keeps record of production data, including volume produced, consumption of raw materials, or any new initiatives taken or any modification done on the existing processes for improvement. Compiles information, such as production rates and progress, and customer feedback, so that status reports can be completed
- Inventory Controlling by Daily Updating STOCK Program.
- Responsible for achieving production requirements.
- Directed and coordinated the production, processing, distribution and marketing activities industrial organization.
- Oversaw the production process and managed the production schedule.
- Prepared and maintained production reports and personnel records.
- Reviewed processing schedules and production orders concerning inventory requirements, staffing requirements, work procedures and duty assignments, considering budgetary limitations and time constraints.

## **Education**

Bachelor of Engineering: Mechanical Engineering, 2012

Gujarat technical University - Rajkot, Gujarat

- Course work includes Project on Industrial defined Problem on Sand Casting Properties due to Increase in moisture Content

## **Certifications**

I have achieved a PRO-E Wildfire 5.0 Certificate in Basic Design Course in 2012