



## Curriculum vitae

### Personal Information

<b>FIRST NAME / SURNAME</b>	<b>Rajul Maru</b>
<b>ADDRESS</b>	5-8-1107, 4th Floor 403, Varoon Apartments, Kingkothe, Hyderabad - 500029
<b>MOBILE</b>	+918712244779
<b>EMAIL</b>	rajulmaru01@gmail.com
<b>HUSBAND'S NAME</b>	Rakshit B. Maru
<b>MARITAL STATUS</b>	Married
<b>NATIONALITY</b>	Indian
<b>DATE OF BIRTH</b>	5th March 1991
<b>GENDER</b>	Female

### Work Experience

<b>DATES</b>	October 2013 - January 2016
<b>NAME</b>	Serco BPO Pvt Ltd
<b>POSITION</b>	Analyst
<b>RESPONSIBILITIES</b>	Data analysis.
<b>DATES</b>	January 2016 - Present
<b>NAME</b>	Cognizant Technology Solutions
<b>POSITION</b>	Senior Process Executive
<b>RESPONSIBILITIES</b>	Performing quality check of transcribers. Responsible for determining and locating errors. Performed other tasks as required.

### Education and Training

<b>DATES</b>	2012
<b>EDUCATIONAL CERTIFICATION</b>	Bachelor Of Commerce
<b>UNIVERSITY</b>	Aurora Degree and PG College
<b>CGPA/PERCENTAGES</b>	68%
<b>DATES</b>	2009
<b>EDUCATIONAL CERTIFICATION</b>	H.S.C



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<b>EDUCATIONAL CERTIFICATION</b>	<b>COLLEGE</b>	St. Francis Xavier's Junior college
	<b>CGPA/PERCENTAGES</b>	65%
	<b>DATES</b>	2006
	<b>BOARD</b>	S.S.C
	<b>BOARD</b>	Board of Secondary Education,
	<b>CGPA/PERCENTAGES</b>	65%
<b>Skills</b>		
<b>LANGUAGE SPOKEN</b>		English, Hindi, Gujrati
<b>OBJECTIVE</b>		I am looking forward to a mutually beneficial growth oriented organisation where I can utilise my skills in contributing effectively to the success of the organisation and to pursue a challenging career
<b>Strength</b>		<ul style="list-style-type: none"><li>• Excellent analytical and logic building skills for any functionality in a given domain.</li><li>• Good in written and communication skills.</li><li>• Friendly and flexible nature</li></ul>

DATE:

PLACE:

Signature  
(Rajul Maru)