

## RESUME

### G.SURESH KUMAR

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Hyderabad

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### OBJECTIVE :

To grow with a leading organization that utilizes my abilities to the fullest extent possible, helping me realize and develop my potential and be a part of a team that scales great heights through continuous learning process and utmost dedication.

### EDUCATIONAL QUALIFICATION :

Qualification / Pass Out	School / College	Board / University	Percentage
Bpharmcay / 2015	Shanthiram College of Pharmacy, Nandyal	JNTU University	77%
Intermediate (BLP.C) / 2011	A.P.S.W.R. Jr,college, Kurnool	Board of Intermediate	81%
SSC / 2009	Govt. High school, Atmakur.	Board of Secondary Education (BSE)	75%

### PROFESSIONAL ACTIVITIES:

Project work done in the field of pharmaceutics report on **“FORMULATION & EVALUATION OF HAIR GROWTH OIL FROM ETHANOLIC LEAF EXTRACT OF ZIZPHUS JUJUBA”**.

### SEMINARS & CONFERENCE:

- Four students guided for poster presentation on **“FOOD POISONING”** on 24/02/2014 at SRCP, Nandyal (m), Kurnool (d), and Andhra Pradesh.
- Seminar on **“HAIR GROWTH OIL FORMULATION”** at SRCP.
- One month industrial training in STARTECH LABS PVT.LTD. Hyderabad, Telangana.

### PERSONAL SUMMARY :

- A bright, talented and self-motivated data analyst who has excellent organisational skills, is highly efficient and has a good eye for detail. Has extensive experience of assisting in the development and upgrading of database systems and analytical techniques. Able to play a key role in analysing problems and come up with creative solutions as well as producing methodologies and files for effective data management. A quick learner who can absorb new ideas and can communicate clearly and effectively.

Now looking for a suitable data analyst position with a ambitious company

### WORK EXPERIENCE :

DATA ANALYST September 2015 - Present **6 MONTHS EXPERIENCE as a DATA ANALYST.**

Collecting, collating and carrying out complex data analysis in support of management & customer requests. Also involved in reporting statistical findings to work colleagues and senior managers. **Duties:** Manipulating, cleansing & processing data using Excel, Access and SQL. Responsible for loading, extracting and validation of client data. Liaising with end-users and 3rd party suppliers. Analysing raw data, drawing conclusions & developing recommendations.

Developing data analytical databases from complex financial source data. Performing daily system checks. Data entry, data auditing, creating data reports & monitoring all data for accuracy. Designing, developing and implementing new functionality. Monitoring the automated loading processes. Advising on the suitability of methodologies and suggesting improvements. Carrying out specified data processing and statistical techniques. . Using Informatica & SAS to extract, transform & load source data from transaction

**TECHNICAL SKILLS:**

Handling of UV, Colorimeter, and pH meter instruments.

**KEY SKILLS AND COMPETENCIES**

Attention to detail & ability to work in a pressurised time sensitive environment. Experience running complex and high volume ETL processes. Exposure to data warehouse applications. Checking of supplied data for sense, consistency and accuracy.

**COMPUTER PROFICIENCY:**

- Programming : MSOffice (MS Word, Excel, Power point)
- Operating System : Windows 8.1, Windows 8, Windows 7, Windows XP and Internet.

**TRAINING:**

Trained in Medical Coding @ HEXAWIND HEALTHCARE SOLUTIONS, Chaitanyapuri, and Hyderabad for the period of two months.

**MODULES COVERED IN MEDICAL CODING:**

- Medical Abbreviations
- Medical Terminology
- Human Anatomy
- ICD9CM
- CPT
- Modifiers
- HCPCS
- Software practice – Encoder proExpert

**STRENGTHS:**

- Ability to work under positive attitude, spiritual and Trustworthy.
- Self confident and motivate.
- Hard working and zeal for perfection.
- Good at team work.
- I am a quick learner and selfmotivated.
- Proactive and I believe in team work.

**PERSONAL DETAILS :**

Name :G. Suresh Kumar  
Father's Name :G. Jambulaiah  
Date of Birth : 06<sup>th</sup> July, 1994  
Gender : Male  
Marital Status :Unmarried  
Nationality :Indian  
Languages :English. Hindi & Telugu  
Address :H.No: 5/1001, SC Colony, Palukuru (v),  
Banaganapalle (m), Kurnool (D) Pin code: 518124

**DECLARATION:**

I hereby declare that the information providing above is relevant and correct to best of my knowledge and belief.

**DATE :**

**PLACE : HYDERABAD**

**(G.SURESH KUMAR)**