

# EMILY G. FINCH

Masters Candidate in Information Science • University of Michigan

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## Education

- Masters candidate in Information Science with specialization in libraries and archives and a focus in digital curation. Sept 2017 – Present  
**University of Michigan School of Information**
- Museum Studies Certificate candidate 2018 – Present  
**University of Michigan Rackham Graduate School**
- Bachelor of Arts with a double major in English and History, a minor in political science, and a concentration in American Studies. Sept 2013 – Jun 2017  
**Kalamazoo College**
- Study Abroad Transfer Credits in English, History, and Politics. Sept 2015 – Jan 2016  
**University of Aberdeen**

## Work Experience

**Research Assistant for the University of Michigan Copyright Office** September 2018

**Library of Congress- Law Library Metadata Internship** Summer 2018  
Created metadata for Statutes at Large: Private Laws-Volume Six including: titles, abstracts, dates, keywords.

**U.S. Copyright Office-Public Resource Archive Internship** Summer 2018  
Worked with the Public Information and Education division of the U.S. Copyright Office to organize and file materials in the archives, catalog and inventory publications and assist with the developing of new publications.

**Faculty Phone Page: University of Michigan Law Library** June 2017 – Present  
Aided the law school faculty by locating, collecting, and compiling resources for their research.

**Reference Assistant: University of Michigan Law Library** June 2017 – June 2018  
Initiated reference interviews and assisted patrons in conducting their research while at the law library.

**Legal Intern/Assistant: Law Office of Stephanie Goecke PLLC** Oct 2017 – Dec 2017  
Prepared and delivered materials for court and implemented a file organization system.

**Office Assistant: Kalamazoo College Office of College Communication** Dec. 2014 – July 2017  
Edited, designed, and assisted in the production of official documents and publications for the college.

**Office Assistant: Kalamazoo College Office of Alumni Relations** Sept 2014 – June 2017

Assisted in coordinating and hosting events for Kalamazoo College students and alumni, and encouraged alumni involvement and communication through campaigns and activities.

**Archive and Curatorial Intern: Michigan Masonic Museum and Library** June 2016 – Sept 2016

Worked on improving media relations with patrons through the website and social media accounts, published research and interesting findings on items in the museum's collection, and assisted patrons visiting the library, rare book room, and museum.

**Congressional Intern: Congressman Fred Upton** Jan 2016 – March 2016

Assisted with constituent concerns and correspondence, organized news collections and mailings to the Washington D.C. office, performed general office functions, and worked on constituent case filing while at the district office.

**Legal Research Assistant: On Call Legal Research** June 2015 – Jan 2016

Conducted research on grants, contracts, and legislation for upcoming court cases, and filled case materials within the office.

**Trial Court Intern: Berrien County District Court** June 2015 – Aug 2015

Worked under the Honorable Judge Lasata and his staff in drug court coordinating case materials, setting drug test dates, administering drug tests, and assisting in client interviews.

**Legal Intern: Schulman and Associates** June 2014 – Aug 2014

Assisted in material preparation for court.

## Experiences and Organizations

**Library Student Advisory Group** Winter 2018-Present

Selected from a group of library students to represent student interests and discuss policy with the University of Michigan library system.

**QuasiCon Coordinator and Volunteer** Fall 2018

Coordinated the data, library, and archive studies conference—"Quasi-con" hosted by the University of Michigan School of Information and helped run the event the day of.

**Leadership Committee Member: Alternative Spring Break Program** Jan. 2018 – Present

Coordinated projects and students for the ASB program hosted between UMSI and a number of host organizations in Detroit and Washington D.C.

**Society of American Archivists: Student Chapter** Sept 2017 – Present

Participated in discussions, outings, and projects with the University of Michigan student chapter of this national organization.

**American Library Association: Student Chapter** Sept 2017 – Present

Participated in discussions, outings, and projects with the University of Michigan student chapter of this national organization.

**Class Agent of Kalamazoo College** 2016 – Present

Coordinated alumni giving, outings, and projects on behalf of the Kalamazoo College Class of 2017.

<b>Kalamazoo College Peer Leader</b>	2016-2017
First year mentor to a group of students in an introductory course charged with assisting with coursework, advising, and encouraging socialization.	
<b>Kalamazoo College Student Commission/Council of Student Representatives</b>	2015-2017
Participated and helped build a new governing body for the students of Kalamazoo College.	
<b>Kalamazoo College Pre-Law Society</b>	2013-2017
<i>Secretary (2014-2015)</i>	
<i>Co-President (2015-2016 and 2016-2017)</i>	
Brought speakers, law school representatives, and community members to campus to talk about law and the legal profession. Hosted social gatherings for aspiring law students.	
<b>Kalamazoo College Student Activities Committee/Campus Engagement Organization</b>	2013-2017
<i>President (2014-2015)</i>	
<i>Secretary (2016-2017)</i>	
Led a team of students in creating new events and gatherings for the campus and the Kalamazoo College Community.	
<b>Kalamazoo College KCREW Admissions Office Assistant</b>	2013-2015
Volunteered to give tours, and sit down with prospective students and families.	

## Service

<b>University of Michigan School of Information Alternative Spring Break 2018</b>	Feb. 2018
Selected to participate in a partnership service program between the University of Michigan School of Information and a cultural heritage institution. I will be working at the Smithsonian Museum of Natural History in Washington D.C. entering data into and creating bibliographic records.	
<b>University of Michigan School of Information Service Week 2018</b>	October 2017
Volunteered as an information student to help with preparations and organization at the Ann Arbor District Library.	
<b>Woodward Elementary Literacy Tutor</b>	2016 – 2017
Tutored in literacy and fluency at a local struggling Kalamazoo school.	
<b>Student Peer: Young Adult Program at Kalamazoo College</b>	2016 – 2017
Worked on socialization and relationship establishment with a group of young adults with autism in the Kalamazoo area.	
<b>Plymouth Historical Society Docent</b>	Fall 2015-2016
Volunteered as a docent leading tours and maintaining the collection.	
<b>University of Aberdeen Kings Museum Docent</b>	Fall 2015
Volunteered as a docent at the campus museum giving tours and presentations on exhibits.	

## Publications and Presentations

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### Intellectual Property and the Past: Copyright, Dinosaur Fossils, and Implications for 3D Surrogates

August 2018

(CS3DP) Community Standards for 3D Data Preservation Working Group, Research proposal and presentation via poster, at Forum II August 13-15, 2018

### Celsius 820

April 2018

By: *Raven Lanier, Emily Finch, and Beltran Figueroa*

A satirical dystopian novella looking at the future of publishing in America.

[https://www.amazon.com/dp/B07C282Y75/ref=dp-kindle-redirect?\\_encoding=UTF8&btkr=1](https://www.amazon.com/dp/B07C282Y75/ref=dp-kindle-redirect?_encoding=UTF8&btkr=1)

### Kane in Continuity

Spring 2018

By: *Emily Finch, Sam Sciolla, and Kathryn Topham* SI 675 Digitization of Cultural Heritage Materials final project. <http://scalar.usc.edu/works/orson-wells-citizen-kane-in-continuity/index>

### Kane in Continuity: Creating Digital Surrogates with Transcendent Applications for Future Scholars

March 2018

By: *Emily Finch, Sam Sciolla, and Kathryn Topham* Research poster presented for the University of Michigan School of Information ExpoSition Conference 2018

### Lucia Grimes: A Michigan Suffragist and Activist--An Archive

Dec. 2017

By: *Emily Finch, Colby Lewis and Lauren Seroka* SI 580 Understanding Records and Archives: Principles and Practice final project. <http://scalar.usc.edu/works/lucia-grimes->

### Laying the Cornerstone of War: Colonial Fraternity and the American Revolution

Feb. 2017

*Senior Thesis for the Kalamazoo College History Department (Senior Individualized Project)*

### The Spanish Question: Spanish Constitutional Nationalism in the Context of Spain's Transition to a Democracy

Dec. 2015

By: *Cameron Clark, Emily Finch, Esther Finnie, and Jana Musilová*, Thesis and research presented via poster for the University of Aberdeen Politics and International Relations Colloquium on Spanish Democracy.

## Skills

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- Python Programming Language
- Adobe Suite
- Microsoft Office Suite
- Records Management
- Legal Research
- HTML and CSS based Web Design
- Contextual Inquiry
- Spanish-Novice
- Latin-Novice