

## **TEAM CONTRACT**

### **Communication:**

#### *Team Meetings:*

We plan to meet twice a week starting after the due date for MP6. These should take about two hours each, but this is flexible and we can always amend it if we realize we need more/less time. We will use discord for calls, and Matthew will record minutes.

#### *Assistance:*

Here is everyone's phone number for easy contact:

Deborah Bodansky: (847) 284-8033

Matthew Jakimovski: (847) 271-9677

Emily Bready: (309) 287-3617

Mohammad Zawaadul Karim: 217-819-2925

We also have a group Snapchat.

#### *Respect:*

We agree to be mindful of each other and listen to one another's ideas. Group leader (Deborah) (JK) will make sure that everyone's voice is being heard.

### **Collaboration:**

#### *Work Distribution:*

Workloads will be distributed in pairs: this means that for a given part of the project, 2 members will be working together on that particular piece of work. This does not prevent members from inquiring upon the entire group: however, members should ask their partners before opening it up to the whole group.

Members' strengths and desires will be assessed before work assignment is undergone: this will also help with pairing members together on workloads.

#### *Time Commitment:*

There will be a minimum of four hours per member: unfortunately, more may be required as realization of the goal becomes clear. Work will continue until the 16th - no work shall be done that day or forwards.

Deborah is unavailable on Friday evenings for religious reasons. It is also preferred that work is done in the afternoon - 4 to 8 PM.

#### *Conflict Resolution:*

In the event a disagreement arises amongst partners doing a task, the situation will be brought amongst the group and a majority will be sought. In the event deadlock occurs, a coin will be flipped to settle the matter.

Lateness, absence, and laziness will result in an intervention, and hopefully societal ostracization will result in enough shame to embarrass the perpetrator into compliance. Failure at this will result in contact of course staff, and removal from the group if possible.

#### **Signatures:**

*Deborah Bodansky*

*Matthew Jakimowski*

*Emily Bready*

*Mohammad Zawaadul Karim*