

E M I L Y D E G R A N D P R É

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education

carnegie mellon university
bachelor of architecture
2015 - present

gwynedd mercy academy
2011 - 2015

relevant studies

analog media I & II
historical survey of world
architecture and urbanism I
digital media I & II
building physics
digital marketing

skills

digital

quickbooks, ms office suite
rhino 5, sketchup, autocad
adobe creative suite

beginner:

html, revit, rhino + vray

analog

model making
free hand drawing
wood craft
drafting

experience

tedxcmu | *editorial and marketing director*

2015 - present

planning for an independently organized TED conference taking
place at carnegie mellon this spring

promoting event throughv social media and collaborating closely
with the designer to reach large audiences

sc staffing & consulting | *media & communications intern*

june 2015 - august 2015

recorded electronic invoices and expenses via quickbooks small
business accounting software

curated 4 social media platforms, phone calls, and emails
managed new employee data

old york road country club | *banquet server*

june 2014 - present

decorated and engaged in detailed setup & clean up for 5 wed-
dings, private parties, or banquet events per week

focused on serving member needs providing quality dining service

bryn and dane's | *fast food revolutionist*

may 2014- september 2014

knowledgeable about nutrition information and safe food handling
skillful customer service cashier, drivethru and point of service