

# EMILY FUENTES

New York City Metropolitan Area  
E-Mail: emilylfuentes@gmail.com | Website: emilylfuentes.github.io

## **WORK EXPERIENCE**

### **SPOT WELDERS INC., NEW YORK, NY** *Intern*

(June 2017 – August 2017)  
(February 2018 – May 2018)

- Logged, inserted and managed footage vault.
- Prepped footage for editors and helped prepare for upcoming projects.
- Learned front office etiquette and client services.

### **ALKEMY X, PHILADELPHIA, PA** *Intern*

(May 2017 – August 2017)

- Logged footage and prepped workspaces.
- Worked closely with the graphics and editing departments.

### **THE COLLEGE OF NEW JERSEY**, *Student Studio Technician*

(August 2015 – May 2018)

- Responsible for organizing equipment including video cameras, sound, lighting and other media equipment.
- Maintaining, scheduling, supervising for various sound and film editing spaces.

### **91.3 FM WTSR, EWING, NJ** *Radio DJ*

(January 2015 -December 2017)

- Hosted and planned own radio show that aired every week.

### **NAZARETH BAPTIST CHURCH, WEST NEW YORK, NJ** *Audio and Visual Operator*

(August 2009 – February 2016)

- Produced visual and audio content for concerts and plays.
- Worked closely with set designers and talent to bring their vision to life.

## **SKILLS**

- **SOFTWARE** – AVID, Adobe Premiere, Final Cut Pro Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Microsoft Office and Google Docs.
- **LANGUAGES** – Fluent in Spanish, basic American Sign Language.
- Advanced social media and blogging skills.
- Knowledgeable around audio mixing boards and camera equipment.

## **EXTRACURRICULAR ACTIVITIES**

### **THE COLLEGE OF NEW JERSEY**

LTV Club Member

- Executive Board Member
- Produced lifestyle television show.

(Fall 2014-Spring 2016)  
(Spring 2015- Spring 2016)

Lambda Pi Eta

- General Member

(Fall 2016-)

## **AWARDS**

Campus Movie Festival Participant – Best Story Winner

(2016)

Campus Movie Festival Participant – Top 16 Finalist

(2017)

## **EDUCATION**

### **THE COLLEGE OF NEW JERSEY**

Bachelors Degree in Communication Studies with a concentration in Radio/Television/Film with a Graphic Design minor.