

EMILY FUENTES

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WORK EXPERIENCE

SPOT WELDERS INC., NEW YORK, NY *Intern* (June 2017 – August 2017, February 2018 – May 2018)

- Logged, inserted and managed footage vault.
- Prepped footage for editors and helped prepare for upcoming projects.
- Learned front office etiquette and client services.

ALKEMY X, PHILADELPHIA, PA *Intern* (May 2017 – August 2017)

- Logged footage and prepped workspaces.
- Worked closely with the graphics and editing departments.
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THE COLLEGE OF NEW JERSEY, Student Studio Technician (August 2015 – May 2018)

- Responsible for organizing equipment including video cameras, sound, lighting and other media equipment.
- Maintaining, scheduling, supervising for various sound and film editing spaces.

91.3 FM WTSR, EWING, NJ *Radio DJ* (January 2015 -December 2017)

- Hosted and planned own radio show that aired every week.

NAZARETH BAPTIST CHURCH, WEST NEW YORK, NJ *Audio and Visual Operator* (August 2009 – February 2016)

- Produced visual and audio content for concerts and plays.
- Worked closely with set designers and talent to bring their vision to life.

SKILLS

- **SOFTWARE** – AVID, Adobe Premiere, Final Cut Pro Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Microsoft Office and Google Docs.
- **LANGUAGES** – Fluent in Spanish, basic American Sign Language.
- Advanced social media and blogging skills.
- Knowledgeable around audio mixing boards and camera equipment.

EXTRACURRICULAR ACTIVITIES

THE COLLEGE OF NEW JERSEY

LTV Club Member (Fall 2014-Spring 2016)
- Executive Board Member (Spring 2015- Spring 2016)

- Produced lifestyle television show.
Lambda Pi Eta (Fall 2016-)
- General Member

AWARDS

Campus Movie Festival Participant – Best Story Winner (2016)

Campus Movie Festival Participant – Top 16 Finalist (2017)

EDUCATION

THE COLLEGE OF NEW JERSEY

Major: Communication Studies with a concentration in Radio/Television/Film

Minor: Graphic Design