# Minutes of the Seventh Client Meeting

## Team 24

### Tuesday 11<sup>th</sup> May 2021

Chair        Jason Yiu Yeung Ng
Secretary    Portia On Ki Ng
Members      Eric Ka Yiu Ma
             Emily Yingyao Lu

## 1. Time and Place

The fourth client meeting for the MCI Project was held in Zoom at 2pm on Tuesday 11 May 2021. All team member attended the meeting.

## 2. Quorum Announcement

Attendees:    Dr Thushari Atapattu (Client)
              Menasha Thilakaratne (Client),
              Emily Yingyao Lu
              Portia On Ki Ng
              Jason Yiu Yeung Ng
              Eric Ka Yiu Ma

The Chairman announced that a quorum of the group was present, and that the meeting, having been duly convened, was ready to proceed with its business.

## 3. Report of Work since Last Meeting

Our team has presented our progress after making milestone 2 plan, including the backend implement of saving and retrieving user's input on 'Insight' page from Django backend server, full frontend functionalities of 'Strategies' and 'Insight', and partial functionalities of 'Timeline' and 'Explore'.

Clients are satisfied with our progress.

## 4. Requirement Elicitation

### 4.1.1    Backend functionalities implement of 'Insight'.

During the last meeting when we present our milestone 2 plan, clients asked whether if the input data of 'Insight' save locally or in server, they would prefer it to be saved in server. We implemented the functionalities of saving and retrieving user's input on 'Insight' page from Django backend server, as well as data processing to identify and

analyse if the input data contains our trigger keywords. Clients are satisfied with our presented result.

## 4.1.2    Appearance of button accessing 'Insight' page.

In the pitch presentation, we presented the 'Insight' page to be accessed by tabs in the bottom of the app, as like other tabs 'Explore', 'Timeline' and 'Home'. However, we decided to change this logic and let the 'Insight' to be accessed by 'Explore' page, so the user could give reflection after seeing their emotion records. We provide two button options to access the 'Insight' page, the first is a floating button with writing icon in right bottom corner, the second one is a 'add awareness' button under the trigger keywords list. Client are satisfied with this adjustment and chose the second solution.

# 5. Activities

| Responsible Person | Activities | How does connected to project main goals? | Status | Due Date |
|---|---|---|---|---|
| Eric, Emily, Portia, Jason | Implementation of 'Explore' | For implementation of 'Explore' page functionalities, which is a task listed in milestone 2 plan | 90% | 24/05/2021 |
| Emily, Portia, Jason | Implementation of 'Timeline', 'Strategies' and 'Insight' page' | For implementation of full functionalities of 'Timeline', 'Strategies' and 'Insight' page, which is a task listed in milestone 2 plan | 100% | 24/05/2021 |
| Eric | Storing trigger keywords data into database | For implementation of reading trigger keywords data from database, which are tasks listed in milestone 2 plan | 100% | 21/05/2021 |
| Eric, Emily, Portia, Jason | Drafting testing plan | Testing before delivering the final demo | 90% | 24/05/2021 |

# 6. Other Issues

None.

# 7. Adjournment

The next meeting is a group meeting and will be held in Zoom at 2pm on Tuesday 25 May 2021. The meeting closed at 2:30pm.